

**APPENDIX 1**

LOCAL GOVERNMENT ACT 1999  
NOTICE OF DETERMINATION OF RELEVANT PERIOD  
*Review of Council Compositions and Wards*

Pursuant to section 12(4) of the *Local Government Act 1999* and Regulation 4 of the *Local Government (General) Regulations 2013*, I, Stephan Karl Knoll, Minister for Transport, Infrastructure and Local Government in the state of South Australia, hereby revoke the Notice of Determination of Relevant Period published in the *Government Gazette* on 1 August 2019, pages 2883 to 2885 (inclusive) and determine the relevant period for the next review of council compositions and wards, to be the date as contained in the table listed hereunder.

Council	Last Review	Next Review Period
Adelaide	19/11/2013	June 2020–October 2021
Adelaide Plains	26/11/2013	June 2020–October 2021
Alexandrina	26/11/2013	June 2020–October 2021
Burnside	8/01/2013	June 2020–October 2021
Charles Sturt	5/09/2013	June 2020–October 2021
Coorong	18/09/2013	June 2020–October 2021
Flinders Ranges Council	14/05/2013	June 2020–October 2021
Goyder	16/08/2013	June 2020–October 2021
Light	14/11/2013	June 2020–October 2021
Marion	27/11/2013	June 2020–October 2021
Mid Murray	05/11/2013	June 2020–October 2021
Mitcham	12/11/2013	June 2020–October 2021
Mount Remarkable	29/11/2013	June 2020–October 2021
Murray Bridge	8/07/2013	June 2020–October 2021
Robe	18/09/2013	June 2020–October 2021
Unley	19/08/2013	June 2020–October 2021
Elliston	14/11/2013	October 2020–October 2021
Franklin Harbour	9/07/2013	October 2020–October 2021
Gawler	26/11/2013	October 2020–October 2021
Holdfast Bay	5/11/2013	October 2020–October 2021
Mount Barker	26/08/2013	October 2020–October 2021
Port Pirie	05/11/2013	October 2020–October 2021
Prospect	28/11/2013	October 2020–October 2021
Streaky Bay	28/11/2013	October 2020–October 2021
Tatilara	05/11/2013	October 2020–October 2021
Tumby Bay	12/11/2013	October 2020–October 2021
Wakefield Regional	26/11/2013	October 2020–October 2021
Wattle Range	26/08/2013	October 2020–October 2021
West Torrens	06/11/2013	October 2020–October 2021
Wudinna	26/08/2013	October 2020–October 2021
Yorke Peninsula	19/11/2013	October 2020–October 2021
Adelaide Hills	30/11/2017	April 2024–April 2025
Barossa	1/05/2017	April 2024–April 2025
Berri Barmera	29/06/2017	April 2024–April 2025
Campbelltown	1/05/2017	April 2024–April 2025
Clare & Gilbert Valleys	7/07/2017	April 2024–April 2025
Grant	8/05/2017	April 2024–April 2025
Kangaroo Island	14/02/2017	April 2024–April 2025
Kimba	5/06/2017	April 2024–April 2025
Mount Gambier	1/05/2017	April 2024–April 2025
Northern Areas	21/08/2017	April 2024–April 2025
Norwood, Paynham & St Peters	31/08/2017	April 2024–April 2025
Onkaparinga	7/12/2017	April 2024–April 2025
Playford	16/10/2017	April 2024–April 2025
Port Adelaide Enfield	3/07/2017	April 2024–April 2025
Port Lincoln	6/04/2017	April 2024–April 2025
Salisbury	21/11/2017	April 2024–April 2025
Southern Mallee	1/06/2017	April 2024–April 2025
Victor Harbor	27/07/2017	April 2024–April 2025
Yankalilla	27/07/2017	April 2024–April 2025
Barunga West	31/07/2017	October 2024–October 2025
Ceduna	5/10/2017	October 2024–October 2025
Cleve	26/10/2017	October 2024–October 2025
Cooper Pedy	21/11/2017	October 2024–October 2025
Copper Coast	3/10/2017	October 2024–October 2025
Karoonda East Murray	6/11/2017	October 2024–October 2025
Kingston	4/09/2017	October 2024–October 2025
Lower Eyre Peninsula	26/10/2017	October 2024–October 2025
Loxton Waikerie	31/07/2017	October 2024–October 2025
Naracoorte Lucindale	4/09/2017	October 2024–October 2025
Orroroo Carrieton	6/11/2017	October 2024–October 2025
Peterborough	15/12/2017	October 2024–October 2025
Port Augusta	3/10/2017	October 2024–October 2025
Renmark Paringa	3/10/2017	October 2024–October 2025
Tea Tree Gully	28/11/2017	October 2024–October 2025
Walkerville	26/10/2017	October 2024–October 2025
Whyalla	21/11/2017	October 2024–October 2025

Dated: 7 July 2020

HON STEPHAN KNOLL MP  
Minister for Transport, Infrastructure and Local Government  
Minister for Planning

**APPENDIX 2**

**6.47 REPRESENTATION REVIEW 2020/21 - APPOINTMENT OF CONSULTANT****Brief**

This report aims to inform Council of the legislated requirements on Councils to conduct a Representation Review in line with Section 12(4) of the Local Government Act 1999 and as Gazetted by the Minister for Transport, Infrastructure and Local Government on 1 August 2019. The City of Charles Sturt will be required to complete a Representation Review by June 2021. This report also seeks Council's consideration to appoint a suitably qualified person to commence the review, by drafting a Representation Review Options Paper on Council's behalf.

**Material Declaration of Interest**

Councillor - Gerard Ferrao declared a material conflict of interest pursuant to section 73 of the Local Government Act for Item 6.47. The nature of Councillor - Gerard Ferrao's material conflict is that Norman Waterhouse Lawyers hosted him to undertake his articles when becoming a Solicitor and Barrister in South Australia. they also moved his application in the Supreme Court to become a registered legal practitioner. He has retained Norman Waterhouse Lawyers in the past on Commercial matters which gives him an interest in the item, and left the meeting.

Councillor - Gerard Ferrao left the meeting at 09:37 PM

**Perceived Declaration of Interest**

Councillor - Paul Alexandrides declared a perceived conflict of interest pursuant to section 75A of the Local Government Act for Item 6.47. The nature of Councillor - Paul Alexandrides' perceived conflict is that he has a family member who is employed by Norman Waterhouse Lawyers. Councillor - Paul Alexandrides dealt with the conflict of interest in the following transparent and accountable way and remained in the meeting.

**Moved Councillor - Tolley Wasylenko**

**Seconded Councillor - Sarah McGrath**

**Motion**

- 1. Council has considered the capability of KelledyJones Lawyers and believes they are suitable to conduct the Representation Review on behalf of the City of Charles Sturt.**
- 2. That KelledyJones Lawyers be appointed to commence and undertake the Representation Review on behalf of the City of Charles Sturt.**

**Carried**

Councillor - Gerard Ferrao entered the meeting at 09:57 PM



**Kelley Jones**

## **APPENDIX 3**

**6.96 REPRESENTATION REVIEW - OPTIONS PAPER**

**Brief**

For Council to consider the Representation Options Paper developed by Kelledy Jones Lawyers and to determine the options to be presented to the Community for the first round of Community Consultation.

**Moved Councillor - Tolley Wasylenko**

**Seconded Councillor - Kelly Thomas**

**Motion**

1. That Council notes and receives the Representation Options Paper.
2. That Council endorse the 5 Options as detailed in Appendix A to this report for Stage 1 of the public consultation process for the City of Charles Sturt's Representation Review.
3. That Council endorse the Representation Community Engagement Approach as detailed in Appendix B to this report.

**Carried**

**APPENDIX 4**

**6.96 REPRESENTATION REVIEW - OPTIONS PAPER**

**TO:** Council

**FROM:** Manager Governance and Operational Support - Kerrie Jackson

**DATE:** 12 October 2020

**Brief**

For Council to consider the Representation Options Paper developed by Kelledy Jones Lawyers and to determine the options to be presented to the Community for the first round of Community Consultation.

**Recommendation**

1. That Council notes and receives the Representation Options Paper.
2. That Council endorse the 5 Options as detailed in Appendix A to this report for Stage 1 of the public consultation process for the City of Charles Sturt's Representation Review.
3. That Council endorse the Representation Community Engagement Approach as detailed in Appendix B to this report.

**Status**

This report relates to or impacts upon the following Community Plan Objectives 2016-2027.

**Our Leadership - A leading & transformational Local Government organisation**

Be bold and innovative in our practices, leadership and decision making  
Practise transparent and accountable governance

**Relevant Council policies are:**

- Nil

**Relevant statutory provisions are:**

- Local Government Act 1999

**Background**

Section 12(4) of the Local Government Act 1999 (the Act) requires Councils to ensure that all aspects of the composition of the Council, and the issue of the division, or potential division, of the area of the Council into wards, are comprehensively reviewed at least once in each relevant period that is prescribed by the regulations.

The City of Charles Sturt was last required to conduct a full Representation Review in 2012/13 which, after consultation, resulted in the status quo remaining in effect. For previous reports please refer (CL 08/10/12, Item 6.160) and (CL 13/05/13, Item 6.72).

The Minister for Transport, Infrastructure and Local Government has now determined the next schedule of review periods for Councils as Gazetted on 1 August 2019. The City of Charles Sturt was to complete their Representation Review by June 2021. This has been amended by 4 months, which provides Councils with a 4 month extension to October 2021, however it is anticipated that the review will be finalised by June 2021.

In order to commence a review, a Representation Options Paper must be initiated and prepared by a person who, in the opinion of the Council, is qualified to address the representation and governance issues that may arise with respect to the matters under review. At the Council meeting of 9 June 2020 (CL 9/6/20, Item 6.47) Council endorsed the engagement of Kelledy Jones Lawyers to commence and undertake the Representation Review on behalf of the City of Charles Sturt.

## Report

Kelledy Jones Lawyers prepared and presented a Representation Options Paper at the Council meeting of 24 August 2020 (CL 24/8/20, Item 6.76). At this meeting the Council sought an additional Elected Member workshop to allow the members to provide any further information for consideration and inclusion in the Options Paper.

A workshop was held with the Elected Members on Monday 21 September 2020 and Kelledy Jones and as a result of this workshop an updated Representation Options Paper has been prepared and is contained in **Appendix A** to this report. The Options Paper addresses the representation and governance issues and examines the advantages and disadvantages of options in respect to a range of issues. A representative from Kelledy Jones Lawyers will be in attendance at the Council meeting to present the contents of the Options Paper.

The Options Paper has been prepared in accordance with the requirements of Section 12(5) of the Act and examines the advantages and disadvantages of the various options that are available to Council in respect to its future composition and structure. It contains information pertaining to the review process; elector distribution and ratios; comparisons with other councils; demographic trends; population projections; residential development opportunities which may impact upon future elector numbers; and ward structure options.

The key issues that need to be addressed during the review include:

- election or appointment of the Principal Member (Mayor/Chairperson);
- the number of Councillors;
- how Councillors are elected – from wards, across the whole of the Council area or a combination of both;
- whether the Council should have wards or no wards; and
- the name of the Council and the wards (if any).

Taking these key issues into consideration and the feedback from the Elected Members, Kelledy Jones Lawyers has put forward 5 proposed options (refer **Appendix A**) for public consultation, where the community will be invited to make submissions on these options.

The consultation period for this process (stage 1) is six (6) weeks and public notices will be placed in the Government Gazette and the Advertiser to appear on Thursday 15 October 2020. A Community Engagement Approach has been developed to provide the best opportunity to receive submissions from the Community and this is contained in **Appendix B** to this report.

This details that the Representation Review consultation process will be placed on the Council website and submissions will be invited via the YourSay website. The consultation period will run from Tuesday 13 October 2020 and closing on Tuesday 24 November 2020. At the conclusion of this consultation process a report will be presented to the Council meeting of 25 January 2021 for Council to consider and endorse the Representation Review Report for a second round of consultation over a 3 weeks period.

### **Financial and Resource Implications**

\$15,000 as an Operating Project has been allocated for the Representation Review and it is anticipated that there will be some savings to this however it will depend on any future requirements for unplanned consultation processes and/or additional Council Member Workshops.

### **Customer Service and Community Implications**

There are no customer service or community implications.

### **Environmental Implications**

There are no environmental implications.

### **Community Engagement/Consultation (including with community, Council members and staff)**

There are two stages throughout a Representation Review that place mandatory requirements on Councils' to engage their communities. This is in line with Sections 12(7) and 12(9) of the Act and invites interested persons to make written submissions to the Council on the subject of the review.

In line with Council's Public Consultation Policy, a full Community Engagement Approach has been included as **Appendix B** to this report. This details that the Representation Review consultation process will be placed on the Council website and submissions will be invited via the YourSay website. The consultation period will run from Tuesday 13 October 2020 to Tuesday 24 November 2020. At the conclusion of this consultation process a report will be presented to the Council meeting of 25 January 2021 for Council to consider and endorse the Representation Review Report for a second round of consultation over a 3 weeks period.

It is also noted that Section 12(10) of the Act provides the community opportunity for a hearing of submissions to a Council or Committee meeting as part of the second stage of consultation. This section of the Act has not been identified within any of the Minister's Emergency COVID-19 Notices, and therefore will be monitored by staff as the review progresses. If the current Council and Committee arrangements remain in place, it would be expected that on-line submissions would satisfy this section of the Act.

### **Risk Management/Legislative Implications**

The Local Government Act 1999, Section 12(4) requires Councils to ensure that all aspects of the composition of the Council, and the issue of the division, or potential division, of the area of the Council into wards, are comprehensively reviewed at least once in each relevant period that is prescribed by the regulations.

## Conclusion

That Community Engagement Approach as detailed in **Appendix B** is endorsed for the Representation Review process and the Representation Review Options Paper as detailed in **Appendix A** is endorsed for the first round of Community Consultation.

## Appendices

#	Attachment	Type
1	APPENDIX A - Representation Options Report	PDF File
2	Representation Options Report - KJL Appendix A Gazette Notice	PDF File
3	Representation Options Report - KJL Appendix C LGA Act	PDF File
4	Representation Options Report - KJL Appendix D Ward Map	PDF File
5	Representation Options Report - KJL Appendix B Timeline	PDF File
6	APPENDIX B - Community Engagement Approach Template - Representation Review	PDF File

# APPENDIX A





## **REPRESENTATION OPTIONS PAPER**

### **Elector Representation Review**

**September 2020**

**Prepared by  
Kelledy Jones**

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## **City of Charles Sturt**

This paper has been prepared for the City of Charles Sturt (**Council**) for the purposes of section 12(5) of the *Local Government Act 1999 (Act)* by Kelley Jones Lawyers.

## **Disclaimer**

This Representations Options Paper has been prepared by Kelley Jones Lawyers for the City of Charles Sturt's Representation Review for use by the Council and its constituents. The opinions, estimates and other information contained in this Paper have been made in good faith and, as far as reasonably possible, are based on data or sources believed to be reliable. The contents of this Paper are not to be taken as constituting formal legal advice.

## 1 INTRODUCTION

Councils in South Australia are required to undertake regular reviews of their elector representation arrangements (**Representation Review**). The City of Charles Sturt (**Council**) undertook its last Representation Review during the period April 2012 to April 2013.

In accordance with section 12(4) of the Act:

*[a] review may relate to specific aspects of the composition of the council, or of the wards of the council, or may relate to those matters generally, - but a council must ensure that all aspects of the composition of the council, and the issue of division or potential division, or the area of the Council into wards, are comprehensively reviewed under this section at least once in each relevant period.*

Pursuant to regulation 4 of the *Local Government (General Regulations) 2013*, the relevant period for the Council to undertake its Representation Review was determined by the Minister, by notice in the Government Gazette (**Gazette**) on 9 July 2020.

A copy of the Gazette notice is contained in **Appendix A** of this Paper.

In accordance with the Gazette notice, the relevant period for the Council to undertake its Representation Review is June 2020 to October 2021.

### 1.1 Review Process

The process for the Representation Review requires the Council to undertake the following steps:

- 1.1.1 initiate the preparation of this, the Representation Options Paper (**Paper**), by a person who, in the opinion of the Council, is qualified to address the representation and governance issues that may arise with respect to the matters under review;
- 1.1.2 conduct the first round of public consultation on the Paper pursuant to section 12(7) of the Act. Consultation must be open for a minimum period of six (6) weeks;
- 1.1.3 consider the submissions made during the first public consultation and prepare a Representation Review Report that details the representation arrangements it favours, the reasons why and respond to issues raised during the first consultation;
- 1.1.4 conduct the second round of public consultation, providing an opportunity for people making submissions to be heard personally or through a representative on the Representation Review Report, by either the Council or a Committee of the Council. Consultation must be open for a minimum period of three (3) weeks with opportunities for verbal submissions to follow;

- 1.1.5 adopt a representation structure;
- 1.1.6 prepare the final Representation Review Report;
- 1.1.7 submit the final Representation Review Report to the Electoral Commissioner of South Australia (ECSA) to obtain a certificate of compliance. If the certificate of compliance is not provided, the Council will be required to undertake further actions to meet the ECSA's requirements; and
- 1.1.8 place a notice in the Gazette providing for the operation of any proposal in the final Review Report for which the ECSA has provided a certificate of compliance.

If the Council wishes to adopt a representation structure that changes the composition of the Council, or to appoint a Chairperson instead of an Elected Mayor, a poll must be held on that aspect of the Representation Review.

A timeline for the Representation Review is contained in **Appendix B** of this Paper.

Any changes as a result of the Representation Review take effect for the next general elections to be held in November 2022 unless:

- 1.1.9 notice in the Gazette of the operation of any proposal occurs after 1 January 2022, in which case the changes will take effect for the periodic election subsequent to November 2022; or
- 1.1.10 if the general election is held after the expiration of seven (7) months from the day of publication of the notice (and before polling day for the next periodic election after publication) then the proposal will take effect from polling day for that general election.

This Paper has been prepared by Kelley Jones Lawyers and follows the framework included in the publication *Undertaking an Elector Representation Review: Guidelines for Councils* dated May 2016, prepared by the Electoral Commission of South Australia (ECSA).

## **1.2 Legislative Requirements**

Section 12 of the Act sets out the statutory requirements that the Council must follow in conducting its Representation Review.

The Representation Review Report must also take into account the principles set out in section 26 of the Act, namely:

- that any changes to the Council's representation should benefit ratepayers;
- arrangements should reflect communities of interest, values and aspirations and avoid significant dislocation within the community;

- encourage local community participation in decisions about local matters; and
- provide effective local governance and foster co-operation with other councils.

The Representation Review Report must also have regard to section 33 of the Act, which lists the matters that must be taken into account, as far as practicable, if the Council proposes to change the ward representation of the Council. These include:

- the desirability of reflecting communities of interest of an economic, social, regional or other kind;
- the population of the area, and of each ward affected or envisaged by the proposal;
- the topography of the area, and of each ward affected or envisaged by the proposal;
- the feasibility of communication between electors affected by the proposal and their elected representatives;
- the nature of substantial demographic changes that may occur in the foreseeable future;
- the need to ensure adequate and fair representation while at the same time avoiding over-representation in comparison to other councils of a similar size and type (at least in the longer term).

A proposal that relates to the formation or alteration of wards of a council must also observe the principle that the number of electors represented by a Councillor must not, as at the relevant date (assuming the proposal was in operation), vary from the ward quota by more than 10 per cent.

A copy of the relevant sections of the Act are contained in **Appendix C** of this Paper. This Paper contains information relevant to the consideration of these factors.

### 1.3 Review Considerations

In accordance with section 12 of the Act, this Representation Review is required to consider the composition of the Council and the advantages and disadvantages of the options that are available for elector representation under the Act.

The key areas for consideration are:

- election or appointment of the Principal Member (Mayor/Chairperson);
- the number of Councillors;
- how Councillors are elected – from wards, across the whole of the Council area or a combination of both;

- whether the Council should have wards or no wards; and
- the name of the Council and the wards (if any).

## 2 COUNCIL BACKGROUND AND PROFILE

The Council was formed by the amalgamation of the City of Hindmarsh Woodville and the City of Henley and Grange of 1 January 1997.

It covers an area of approximately 54.8km<sup>2</sup> and has a population of approximately 111,759 (ABS 2016 *Census of Population and Housing Charles Sturt* (C) (LGA1060)), of which, 86,139 are electors (ECSA - current as at last collection of elector figures statistics for House of Assembly and Council Supplementary Roll 28/2/2020).

Its area contains a mix of residential, industrial and commercial activities, with three (3) significant, ongoing residential developments in Woodville West, Bowden and West Lakes, which continue to drive infill development and population growth.

## 3 EXISTING COMPOSITION OF COUNCIL

### 3.1 Background and Profile

The '*City of Charles Sturt*' was proclaimed on 1 January 1997 as a result of the amalgamation of the former City of Hindmarsh Woodville and the City of Henley and Grange.

The Council has a population of approximately 111,759 people in an area of 54.8 km<sup>2</sup> (ABS 2016 *Census of Population and Housing*, as above).

The Council is a mix of residential, industrial and commercial land, with contemporary and highly valued heritage areas. It is also a culturally diverse community.

The '*City of Charles Sturt*' has been the name of the Council since it was formed, and is named after Charles Sturt, a prominent explorer of early Australia, who was also a resident of the Grange area in the mid-19th century.

Whilst sections 12(1) and (2) of the Act provide that the Council may consider the alteration of its name as part of the Review process, the current name of the Council is an important part of its history. For this reason, supported by the absence of any submissions from Councillors regarding the same, the name of the Council is not proposed to be reviewed as part of this Representation Review.

### 3.2 Principal Member

The Council's Principal Member is a Mayor, elected from the Council area as a whole.

### 3.3 Current Representation Structure

The Council undertook its previous Representation Review during the period April 2012 to April 2013 at which time it determined to retain its eight (8) ward structure, each with two (2) ward Councillors and a Mayor, elected from the whole of the Council area.

The current names of the eight (8) wards are:

- Beverley
- Findon
- Grange
- Henley
- Hindmarsh
- Semaphore Park
- West Woodville
- Woodville.

A copy of the Ward Map is **Appendix D** of this Paper.

## 4 COMPOSITION OF COUNCIL

The role of the Mayor and Councillors of the Council are set out in sections 58 and 59 of the Act.

### ***58 Specific roles of principal member***

*(1) The role of the principal member of a council is -*

- (a) to preside at meetings of the council;*
- (b) if requested, to provide advice to the chief executive officer between council meetings on the implementation of a decision of the council;*
- (c) to act as the principal spokesperson of the council;*
- (d) to exercise other functions of the council as the council determines;*
- (e) to carry out the civic and ceremonial duties of the office of principal member.*

*(2) Subsection (1)(c) does not apply in circumstances where a council has appointed another member to act as its principal spokesperson.*



## **59 Roles of members of councils**

*(1) The role of a member of a council is -*

*(a) as a member of the governing body of the council -*

- (i) to participate in the deliberations and civic activities of the council;*
- (ii) to keep the council's objectives and policies under review to ensure that they are appropriate and effective;*
- (iii) to keep the council's resource allocation, expenditure and activities, and the efficiency and effectiveness of its service delivery, under review;*
- (iv) to ensure, as far as is practicable, that the principles set out in section 8 are observed;*

*(b) as a person elected to the council—to represent the interests of residents and ratepayers, to provide community leadership and guidance, and to facilitate communication between the community and the council.*

*(2) A member of a council may, with the principal member's authorisation, act in place of, or represent, the principal member.*

*(3) A member of a council has no direct authority over an employee of the council with respect to the way in which the employee performs his or her duties.*

### **4.1 Mayor or Chairperson**

In this Representation Review, consideration must be given to the two (2) options for the office of the Principal Member. The Principal Member may be:

- elected by electors from the whole of the Council area as the Mayor; or
- appointed by and from within the Councillors for a period of no more than four (4) years, and given the title of either Chairperson (the title under the Act) or another title as determined by the Council (refer section 51(1)(b) of the Act).

The roles and responsibilities of the Mayor and Chairperson are identical in all respects. The difference between the positions are the manner in which they are elected or appointed, as well as the terms of office and voting rights, including:

- a Mayor is elected for a term of four (4) years, whereas a Chairperson has a term decided by the Council which cannot exceed four (4) years (in other words appointment could be for a shorter period);

- if a candidate running for the position of the Mayor is unsuccessful, they cannot also be considered as a Councillor, in which instance, their expertise will be lost;
- a Mayor does not have a deliberative vote in a matter being considered by the Council, but where a vote is tied, has a casting vote; and
- a Chairperson has a deliberative vote but not a casting vote.

There are advantages and disadvantages to both positions.

In the case of an elected Mayor, the predominant advantage is that it can both reasonably and appropriately be considered that they represent a broader cross section of the community as they are elected from the community as a whole.

One disadvantage is that electing a Mayor requires an election across the whole of the Council area if more than one nomination for the office is received, which is an additional cost to the Council above what is required for the election of Councillors. Further, candidates for the office of Mayor cannot also stand for election as a Councillor, and, accordingly, the experience and expertise of any unsuccessful Mayoral candidates is potentially a loss to the Council.

The advantages to appointing a Chairperson include that the person appointed represents the majority views of the Councillors, which can assist in the decision-making process. Appointing a Chairperson may also result in cost saving to the Council at election time, depending on the number of Councillors.

However, a disadvantage includes that electors may prefer a representative of the community, and not one of the elected Councillors. There is also a perception that the position of Chairperson lacks the status of a Mayor, which may have a detrimental impact on the perception of the Council as a whole.

Which option is most appropriate will be a matter for consideration, and determination, by the Council.

If the final Representation Review Report proposes that the composition of the Council be altered so that the Council will have a Chairperson rather than a Mayor, then the proposal cannot proceed unless it has been passed by a poll of the electors.

#### **4.2 Area and Ward Councillors**

The number of Councillors, and their method of appointment, are to be considered as part of this Representation Review.

The Council has three (3) options in determining how Councillors are elected:

- from within wards ('ward Councillors');

- from across the whole of the Council area ('area Councillors'); or
- a combination of wards and Council area.

Currently, the Council elects its Councillors through the ward structure set out at 3.3 above.

There are benefits and disadvantages to both election methods, which are set out here. As part of this Representation Review, the Council is required to consider whether (or not, as the case may be) it should elect ward Councillors or area Councillors.

For the Council's consideration, the benefits of electing Councillors from wards have been described to include:

- electors within local communities are likely to know the candidates within their ward;
- electors consider that Councillors from a ward will be more aware of local issues and feel they are better represented;
- it can be more accessible for members of the community to approach and talk to ward Councillors;
- if the Council has a large geographic area, or a diverse community, the role of an area Councillor could be unreasonably time consuming;
- less opportunity for special interest groups to 'gain control' of the Council;
- the cost (in both time and resources) for candidates conducting an election campaign for a ward, rather than the whole Council area, is more economical and can encourage greater levels of candidacy; and
- lower cost to the Council in conducting elections.

The benefits of electing Councillors from the whole Council area have been described to include:

- an election across the whole Council area provides electors with greater choice in relation to ideas and skills of individual candidates, rather than where a candidate resides;
- voters are able to vote for the best, or preferred, candidates, rather than being restricted to candidates within their ward;
- smaller communities can still have local candidates elected by running a strong campaign;
- Councillors are likely to take a whole of Council approach to matters rather

than, arguably, a narrower 'ward' view. That is, a perception that the area Councillor is free from localised ward attitudes and responsibilities;

- postal voting and use of technology in elections makes it easier for people to serve as Councillors to the whole Council area; and
- there is no requirement to maintain a quota of electors to Councillors, as is required with wards.

## 4.3 Number of Councillors

As the Council is constituted of more than twelve (12) members, as well as being divided into wards, section 12(6)(a) of the Act **requires** that this Paper examine the question of whether the number of members should be reduced, and the question of whether the division of the area into wards should be abolished.

Section 12(6)(a) specifically provides that:

*[t]he representation options paper must examine the advantages and disadvantages of the various options that are available to the council under subsection (1) (insofar as the various features of the composition and structure of the council are under review) and, in particular (to the extent that may be relevant) -*

- (a) if the council is constituted of more than 12 members - examine the question of whether the number of members should be reduced; and*
- (b) if the area of the council is divided into wards - examine the question of whether the division of the area into wards should be abolished,*

*(and may examine such other relevant issues as the council or the person preparing the paper thinks fit)*

It is also to be noted that proposed section 11A of the *Statute Amendment (Local Government Review) Bill 2020*, would prevent a council from having more than twelve (12) members, inclusive of the Mayor. However, the reforms have yet to be debated in the House of Assembly, and even if subsequently passed in the current form, this provision will have no effect for the Council until the periodic election in 2026.

However, this proposed reform, combined with the wording of the existing section 12(6)(a) of the Act, does indicate the legislative intent that the Council will be required, at the very least, to consider the question of whether the number of members should be reduced as part of its Review.

In doing so, it is important to take into consideration that fewer Councillors will likely

have a direct impact on representation for electors, as well as timeliness of responses.

That is, less Councillors to 'share' the workload across the Council area, in circumstances where issues and matters of concern for the community are unlikely to correspondingly be reduced, will have an impact on the ability of those Councillors to provide the existing levels of service that electors currently enjoy.

It is also to be noted that the 'cost' to the community, and any suggestion that fewer Councillors may result in reduced costs for the Council, is a 'blunt' instrument within which to assess the impact of a reduced number of Councillors. This is particularly so for the Council which has a culturally diverse community and a number of communities of interest. Accordingly, any potential for financial savings needs to be considered in light of the corresponding potential for reduced representation and delays in timely responses.

Other considerations which are relevant to determining the appropriate number of Councillors include:

- whether the current number of Councillors (sixteen (16), not including the Mayor) has an impact on decision-making by the Council; and
- the ratio of Councillors to electors as compared to similar councils, to ensure adequate and fair representation and avoid any suggestion of over representation.

While a comparison of councils is not a precise measure, as no two (2) councils are the same in terms of population, size and composition, a comparison of similar councils, both in size as well as geographically, can assist in providing guidance on comparable levels of representation for the Council in determining this issue.

The following Table represents information regarding composition, size and elector ratio of other similar sized, and demographically adjacent, councils.

<b>Council</b>	<b>Electors 2018</b>	<b>Members</b>	<b>Quota 2018</b>	<b>Ward Quota 2018</b>
Charles Sturt	86,139	17	5,067	5,247
City of Adelaide	26,538	12	2,212	3,791
Marion	64,049	13	4,927	5,337
Onkaparinga	123,876	13	9,529	10,323
Playford	60,373	13	4,644	5,031
Port Adelaide Enfield	82,814	18	4,601	4,871
Salisbury	93,937	15	6,262	6,710
Tea Tree Gully	72,865	13	5,605	6,072
West Torrens	40,905	15	2,727	2,922

Of the larger councils in the above comparison, the Council compares favourably, being within 10%, of the three (3) councils with lower elector ratios, and significantly better than the other three (3) larger councils.

City of West Torrens and City of Adelaide have much lower elector ratios as a result of their lower elector base, but have been included in the comparison as they geographically adjoin the Council.

Section 33(2) of the Act requires that the Council '*must observe the principle that the number of electors represented by a councillor must not...vary from the ward quota by 10 per cent*'.

On balance, the Council's ward quota is also in line with councils of a similar size and, taking into account the projected population growth in the Council area, retaining the existing number of councillors would result in a ward quota of 6,147 in 2036.

If a change in Councillor numbers were to be implemented as part of this Representation Review, this would require a reconsideration of the existing ward structure, including whether to change the number of wards or the number of Councillors per ward.

The Council currently has equal representation for each ward, and adding, or subtracting, one (1) Councillor from any particular ward would result in that ward being in breach of the ward quota principles set out in section 33(2) of the Act.

Further, if the Council were, for example, to add a single area councillor to increase overall representation, this would result in six (6) out of the eight (8) wards being in breach of the ward quota principles.

## **5 LEGISLATIVE PRINCIPLES AND MATTERS WHICH MUST BE CONSIDERED**

The Council is legislatively required to take a number of matters into account under section 33 of the Act, in conducting the Representation Review. We now turn to address these below.

### **5.1 Demographic Trends**

Development trends are a relevant consideration for the Council as part of this Representation Review, being indicative of the potential for an increase in the population of the Council area, and/or of electors to the Council area. This is relevant in considering the issue of wards, and ward boundaries, as section 33(2) of the Act requires that number of electors represented by a Councillor must not, at the relevant date of the Representation Review, vary from the ward quota by 10%.

Council records demonstrate that there were 275 land division approvals granted in the 2019/2020 financial year, resulting in 381 new allotments being created.

In addition to this existing development, significant ongoing infill development is occurring at the following sites, and as part of the following projects:

- Bowden – 'Life More Interesting';
- 'West' at West Lakes; and
- 'The Square' at Woodville West.

According to the Council's demographic data, in the five (5) years to 2016 (noting that there may, equally, have been significant changes since that time), the Council's population became older on the whole, with a growing migrant population, including a significant increase in residents born in Vietnam, India, China and the Philippines.

The ABS 2016 *Census of Population and Housing* data confirms that of the 111,759 residents of the Council area, 74,780 identified their birthplace as Australia, while 30,790 (including those who have been determined as 'inadequately described') identified their birthplace as outside of Australia.

The largest rise in population by birthplace remained those born in Australia, which contributed a rise of more than two and a half times the aggregate of the other four (4) identified countries.

## 5.2 Population Data and Projections

The former Department for Planning, Transport and Infrastructure (DPTI) (now Department for Infrastructure and Transport) prepared population projections for South Australia.

The estimated population projections for the Council area are as follows:

- 2021                      121,110;
- 2026                      126,777 (+5,337);
- 2031                      131,947 (+5,500); and
- 2036                      138,292 (+6,435).

*Local Government Area Projections 2011 – 2036* prepared by DPTI, released December 2019.

Although this projects a significant increase in population for the Council, which will result in an increase in ward quotas and elector ratios overall, the increase in population is not projected to be uniform across the Council area. This is likely to result in discrepancies in ward quotas, across wards, that will need to be taken into account in future Representation Reviews.

However, population projections must always be cautiously considered, based on the date when the data was collected, and applying assumptions about future fertility, mortality and migration.

The data should be interpreted having regard to the Council's own knowledge about its area, as well as anticipated population changes (for example large housing developments as described in the preceding section).

## 5.3 Communities of Interest

Communities of interest are factors relevant to the physical, economic and social environment, and include consideration and analysis of:

- neighbourhood communities;
- history/heritage of the Council area and communities;
- sporting facilities;
- community support services;
- recreation and leisure services and centres;
- retail and shopping centres;
- industrial and economic development; and
- environmental and geographic areas of interest.

Local knowledge is always the best tool to identify and determine communities of interest, along with development characteristics of the Council area.

## 5.4 Elector Representation and Ward Quotas

The elector ratio is the average number of electors represented by a Councillor. The Mayor is not included in the calculations.

The total number of electors used for the calculations in this Paper is 86,139, based on the projections and information provided to the Local Government Association of SA, derived from information provided by ECSA. This was current as at the last elector figures statistics for the House of Assembly and Council Supplementary roll 28/2/2020.

It is, of course, also to be noted there is, to a degree, a number of 'hidden' electors in the Council area at any given time. This arises on the basis that electors entitled to vote in the Council area must be registered with the Council as residents, occupiers or owners of rateable property in the Council area.



Not all persons who are eligible to register, do so. For example, owners of businesses, owners of holiday houses and landlords of rateable property may not, at any given time, be registered as electors in the Council area.

In calculating ward quotas, we have used the adjusted actual total elector numbers from 2018 (*ECSA Local Government Election Report 2018*) by the proportional change in overall elector numbers in the Council area.

The below **Table** indicates the number of electors per ward under the current ward structure, and the difference in the elector ratios between the existing wards.

The current composition of the Council results in elector ratios ranging from 1:5,773 (in Woodville) to 1:5,002 (in Semaphore Park).

The elector ratio within the Council as at 2020 was 1:5,383 (excluding the Mayor), i.e. 86,139 divided by 16 Councillors.

Ward	Ward Councillors	Electors 2014	Ward Quota 2014	Electors 2020	Ward Quota 2020	Underlying change	Variation 2020
Beverley Ward	2	9,149	4,575	10,232	5,116	9.01%	- 4.96%
Findon Ward	2	9,832	4,916	11,139	5,569	10.43%	3.46%
Grange Ward	2	9,705	4,853	10,661	5,330	7.07%	- 0.98%
Henley Ward	2	9,368	4,684	10,856	5,428	12.95%	0.84%
Hindmarsh Ward	2	9,073	4,537	10,972	5,486	17.87%	1.91%
Semaphore Park Ward	2	9,515	4,758	10,005	5,002	2.49%	- 7.08%
West Woodville Ward	2	9,207	4,604	10,727	5,363	13.55%	- 0.37%
Woodville Ward	2	8,974	4,487	11,547	5,773	25.42%	7.25%
			Ward Quota 2014		Ward Quota 2018		
Council total	16	74,823	4,676	86,139	5,383	12.21%	

Significant differences in population growth in the Council's wards has resulted in changes in the ward quotas between the last two (2) periodic elections.

However, there has been a relatively small change in the proportional difference between the highest and lowest ward quotas over the past two (2) general election processes, from 9.6% in 2014 (between Woodville Ward with the lowest and Findon Ward with the highest) to 15.4% in 2018 (between Semaphore Park Ward with the lowest and Woodville Ward with the highest).

While current ABS statistics forecast the population in most areas of the Council to continue to grow at over 0.8% per annum until 2036, less growth is forecast in the

whole of the Henley Ward, the portion of the Woodville West Ward comprising Royal Park, Hendon and Albert Park, and the portion of Findon Ward in Fulham Gardens.

Based on the information above, all wards currently comply with the ward quota principles, although Woodville Ward and Semaphore Park Ward each currently sit at over 7% variance from the ward quota. With projected population changes, if the Council is to retain its existing structure, these wards may need to be further examined at the Council's next Representation Review.

Based on projected population growth, existing ward quotas and the comparisons with other councils, it is, currently, difficult to justify the consideration of additional Councillors into the current 16-member structure.

## **6 WARD STRUCTURE OPTIONS**

As part of its review process, the Council is also required to consider alternative ward structure options, with the view to identifying a ward structure that may:

- exhibit a reduction in Councillors;
- provide a more even balance of electors; and/or
- allow for further fluctuations in elector numbers as a consequence of anticipated future residential development.

If, on the basis of the other considerations taken into account by the Council in its Representation Review, the Council considers that a change to the ward structure is desirable, then the matters in section 33(1) of the Act, set out above, are relevant considerations.

The purpose of this Paper is to identify options in relation to which the Council can consult with its community. To this end, the Council is required to consider, and consult with the community, in relation to the following options:

### **6.1 Principal Member**

- That the Council continue with a directly elected Mayor; or
- that the Council change to a Chairperson elected by and from the Councillors.

### **6.2 Ward structure**

Section 12(1)(b) of the Act provides for Council areas to be divided into wards, or for existing ward structures to be abolished.

In addition, section 12(6) of the Act requires that the Council examine the question of whether the division of the area into wards should be abolished.

Given the area of the Council is divided into wards, it is required to consider whether to retain the use of wards in its representative structure:

- (a) in the same structure as exists, currently being compliant; or
- (b) with a change to the structure, whether in the number of wards, the number of ward Councillors, or the establishment of area Councillors.

## 6.2.1 No Wards

Arguments **supporting** a no ward structure include:

- Councillors can be challenged to find the right balance between corporate governance duties and their representative role, with the desire to make decisions in the best interests of their ward sometimes outweighing the requirements to make decisions in the interests of the community as a whole;
- potential reduction in electoral accountability – periodic elections are required for all wards of a Council area, with the result that sitting members in some wards are returned unopposed;
- electors have the opportunity to vote for any candidate in the election and judge the performance of all candidates (not just the candidates in their ward);
- less likely that a candidate will get elected standing on a single local issue;
- the lines of communication between the Council and the community may be enhanced, given that members of the community can consult with all members of the Council, rather than feel obliged to consult with specific ward Councillors;
- automatically absorbs any fluctuations in elector numbers and adjusts the elector ratio accordingly. That is, specified quota tolerance limits do not apply, and the Council will not be required to adjust ward boundaries as part of subsequent Reviews; and
- the Council can carry a single casual vacancy and avoid the cost of a supplementary election in certain circumstances.

The primary arguments to retain wards are:

- small, or often overlooked communities, and communities of interest in a localised area, may not be able to obtain direct representation under a no ward structure;
- concern that 'at large' elections do not guarantee that Councillors will have any empathy for, or affiliation with, all communities within the Council area, or be a representative of the same;

- the expense of contesting an election across the entire Council area could be prohibitive (in time and resources), and may deter candidates; and
- under a no ward structure more prominent or popular Councillors, or those perceived to have more 'power' or 'control', may be called upon more frequently by community members, leading to an inequity in demands on time and resources.

### **6.2.2 Ward Representation and Numbers**

As part of this Review, the Council is also required to consider whether it:

- retains the existing number of 16 Councillors;
- decreases the number of Councillors; or
- increases the number of Councillors.

Having an odd or even number of Councillors is also a consideration, as an even number of Councillors could increase the probability that the Mayor may be required to use a casting vote on a decision (assuming all Councillors are present at meetings).

There are also a number of different options to consider regarding how many ward Councillors are elected.

#### *Single Councillor*

Wards represented by one (1) Councillor are generally smaller in size and Councillors can focus more on specific local matters. Smaller wards make the ward quotas more challenging to achieve, particularly in sustaining any growth or change within the ward.

Absenteeism by a single ward Councillor, or a casual vacancy, also has the potential to leave the ward without representation. Additionally, if there is a specific ward matter that becomes complex or involved, the workload of one Councillor could become unbalanced, as compared to his or her counterparts.

#### *Two (2) Councillors*

Two (2) Councillors representing a ward is the current framework in place, and is the most common representation structure observed across metropolitan councils. It allows workload to be shared and there is representative cover in the event of absenteeism or a vacancy of a Councillor.

## *Multiple Councillors*

Multiple Councillors can often be beneficial for larger wards. Larger wards can sustain growth/change, whilst still remaining within the ward quotas. Larger wards can also retain communities of interests within the ward and absenteeism can also be managed with the workload being shared.

However, workloads may not be shared equally, with a number of members available to assist across the ward in such a structure.

## *Varying the number of Councillors*

Varying ward representation, whilst still subject to the quota tolerances, can have the benefit of keeping communities of interests together. However, it may also create inequality and/or imbalance with the perception that a larger ward would have more influence on decision-making in the Chamber than smaller, perhaps single member wards.

## **7 OPTIONS**

In this section, we consider a number of representation options which give effect to the Council's statutory obligations as part of its Representation Review.

In doing so, we note that all responses received from Councillors have been in favour of a directly elected Mayor, rather than a Chairperson elected from within. T

he office of Mayor has served the Council well for many years and there appears to be few advantages to be gained at this time, by adopting the position of Chairperson for the Council. For this reason, an option with a Chairperson has not been included for consideration.

Responses, likewise, have not supported the concept of a mix of ward Councillors and area Councillors, so these options have not been included.

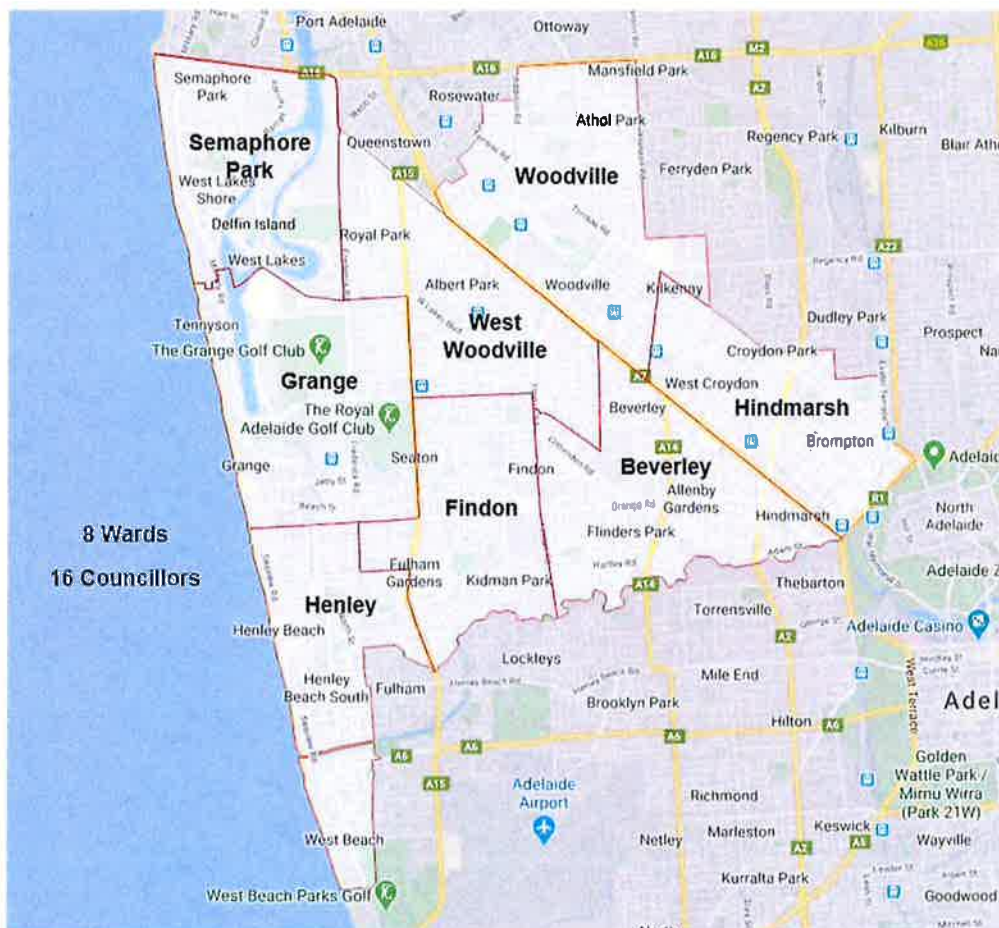
In calculating ward quotas, the actual total elector numbers from 2018, and the projected population of the Council in 2021 from the DPTI data set (modified by a representation factor which estimates the number of electors as a proportion of population) have been used.

Based on these variables we set out the below options for consideration.

## OPTION 1

### Existing Structure - 8 Wards, with 2 Councillors each Ward

Ward	Ward Councillors	Electors	Ward Quota	Variation
Beverley Ward	2	10,232	5,116	-4.96%
Findon Ward	2	11,139	5,569	3.46%
Grange Ward	2	10,661	5,330	-0.98%
Henley Ward	2	10,856	5,428	0.84%
Hindmarsh Ward	2	10,972	5,486	1.91%
Semaphore Park Ward	2	10,005	5,002	-7.08%
West Woodville Ward	2	10,727	5,363	-0.37%
Woodville Ward	2	11,547	5,773	7.25%
			<b>Ward Quota</b>	
Council total	16	86,139	5,383	



The existing structure results in a ward quota of 5,247, with ward representation ranging from 1:4,876 to 1:5,628.

Based on the projections available, the existing structure would result in a ward quota of 5,383.

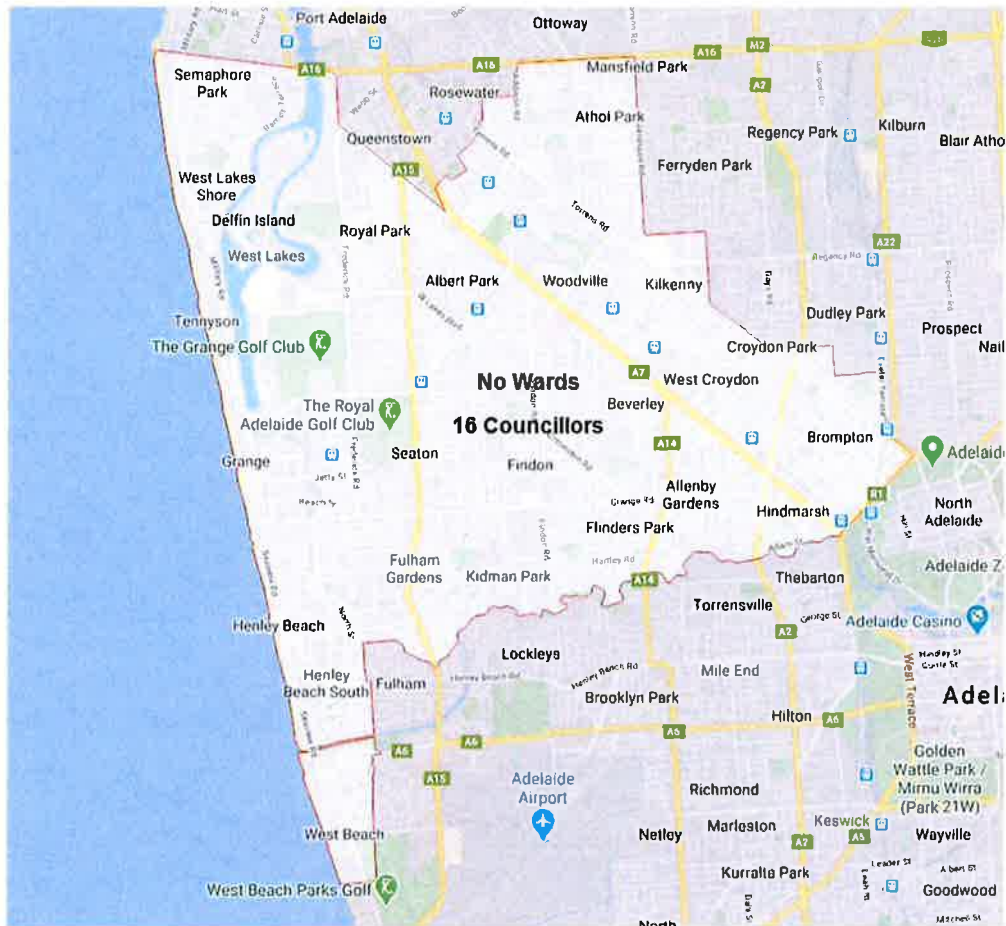
Whilst at its next review, if this structure is to be retained, the ward boundaries will need to be reviewed, the retention of the existing ward structure now may be perceived by the community as a sign of stability within the Council.

Past Representation Reviews have demonstrated the preference of communities for no change to an existing ward structure. However, if change is necessary or desirable, a structure which has a logical basis and exhibits ward boundaries which are easily identifiable have been preferred options.

For this reason, it is recommended that if a proposed realigned of boundaries is to be considered, that proposed future ward boundaries are created with existing, long established' suburb boundaries, main roads or prominent geographical and/or man-made features.

## OPTION 2

### No Wards – 16 Councillors



This structure represents a change for the Council, as it has been divided into the existing ward structure for many years. Feedback received from Councillors is conceptually in favour of the ward structure, on the basis that it provides the best opportunity to represent electors. Retaining the same number of Councillors maintains the representation quota, with each Councillor notionally representing 5,383 electors.

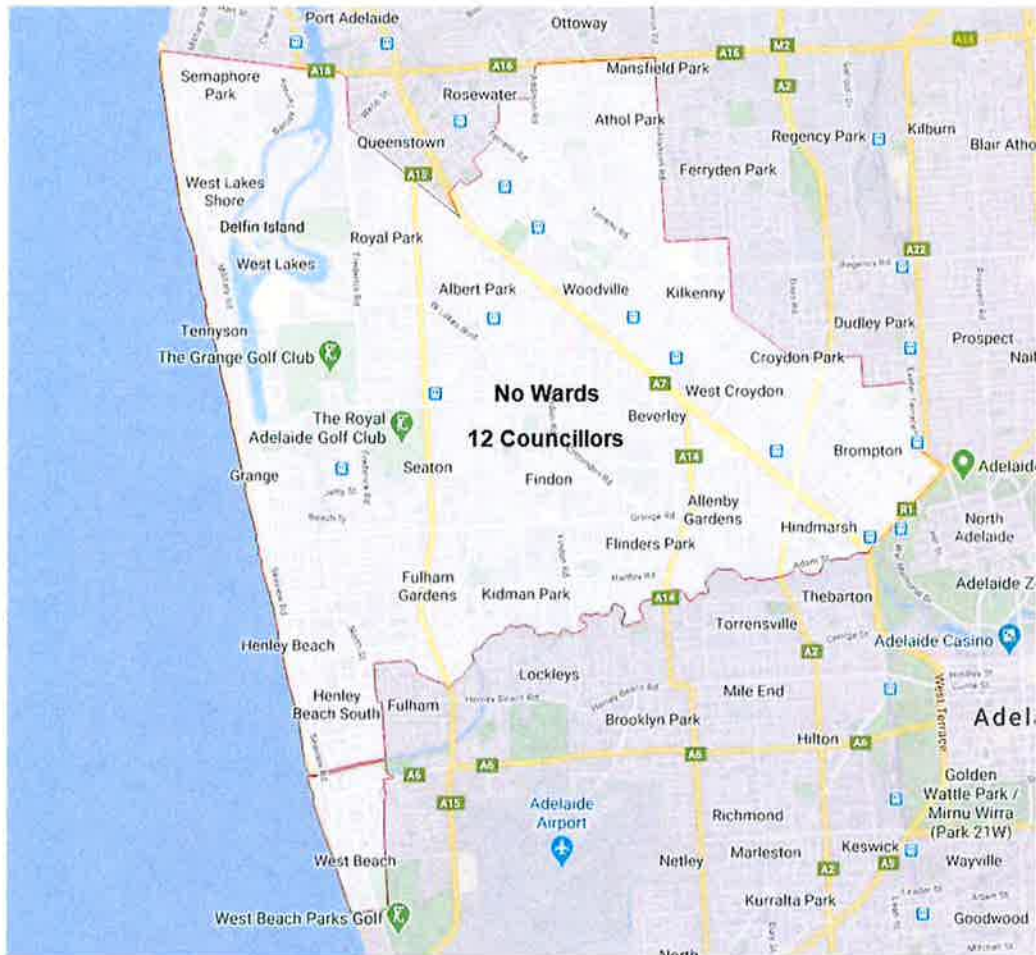
A no ward option would mean that all Councillors would be elected from the Council area as a whole. One potential benefit being the opportunity for more diversity in representation, given that a lower percentage of the vote would be required by candidates to be elected, as compared to the current two (2) Councillor ward system.

To satisfy local needs in a 'no ward' structure, Councillors could be allocated responsibilities for geographic areas, portfolios and/or other communities of interest under such an arrangement.



### OPTION 3

#### No Wards – 12 Councillors



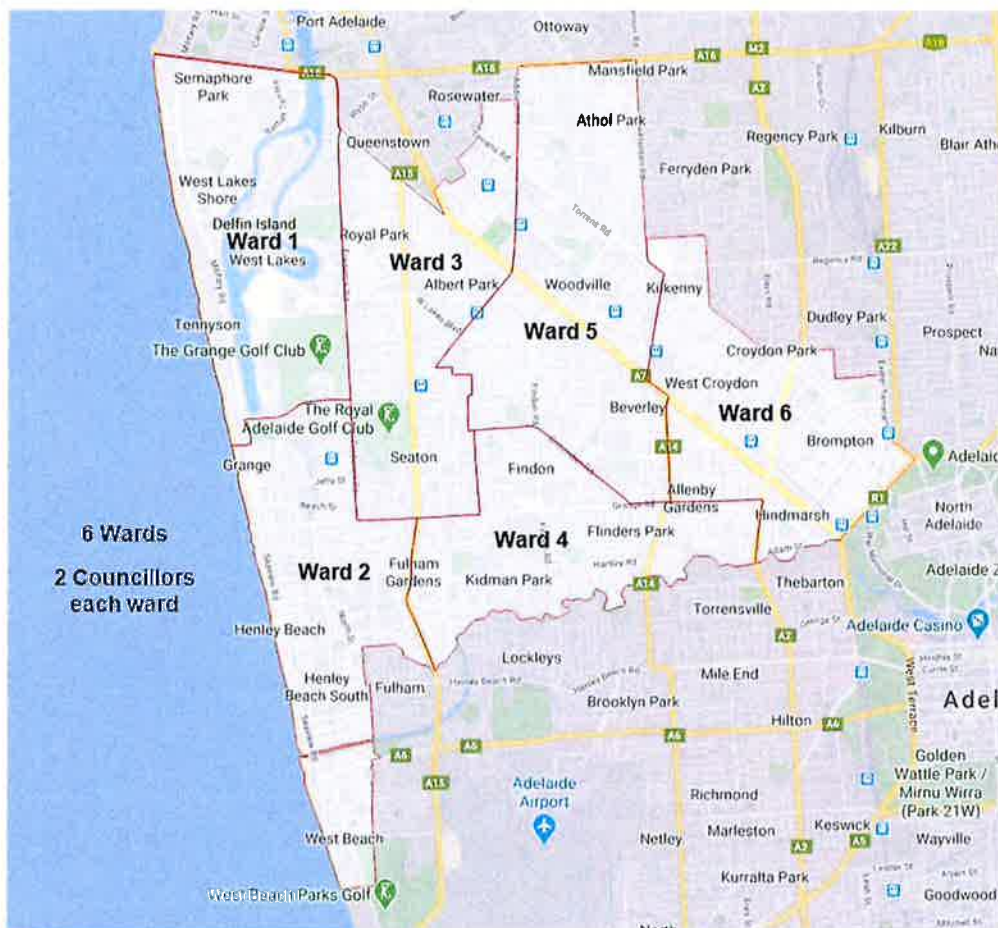
While this structure represents a similar change as the 'no wards' option with 16 Councillor structure, under this option the change in representation quota would be relatively high, with each Councillor responsible for representing 7,178 electors each (being a 33% increase). Under this option, each Councillor would have a proportionally higher number of electors to represent than they currently do, which may, of course, lead to a loss of representation for electors, or delays in receiving timely responses.

Based on the feedback received, changing to a structure with no wards and, at the same time, reducing the number of Councillors, is likely to cause challenges for both Councillors, as well as for the Council's community, which would expect a continuation of the level of representation it currently receives.

## OPTION 4

### 6 Wards with 2 Councillors each Ward

Ward	Ward Councillors	Electors	Ward Quota	Variation
Ward 1	2	13,483	6,741	-6.09%
Ward 2	2	14,228	7,114	-0.89%
Ward 3	2	14,762	7,318	2.83%
Ward 4	2	14,795	7,397	3.05%
Ward 5	2	14,567	7,283	1.46%
Ward 6	2	14,304	7,152	-0.36%



This structure would provide the community with a level of continuity, in so far as the representation in each ward remains at two (2) ward Councillors.

However, the ward quota would increase from 5,247 electors, to an average of 7,178. By comparison, if this were to have been the Council's ward quota at the prior general election, it would have been higher than all other comparison councils, save for the City

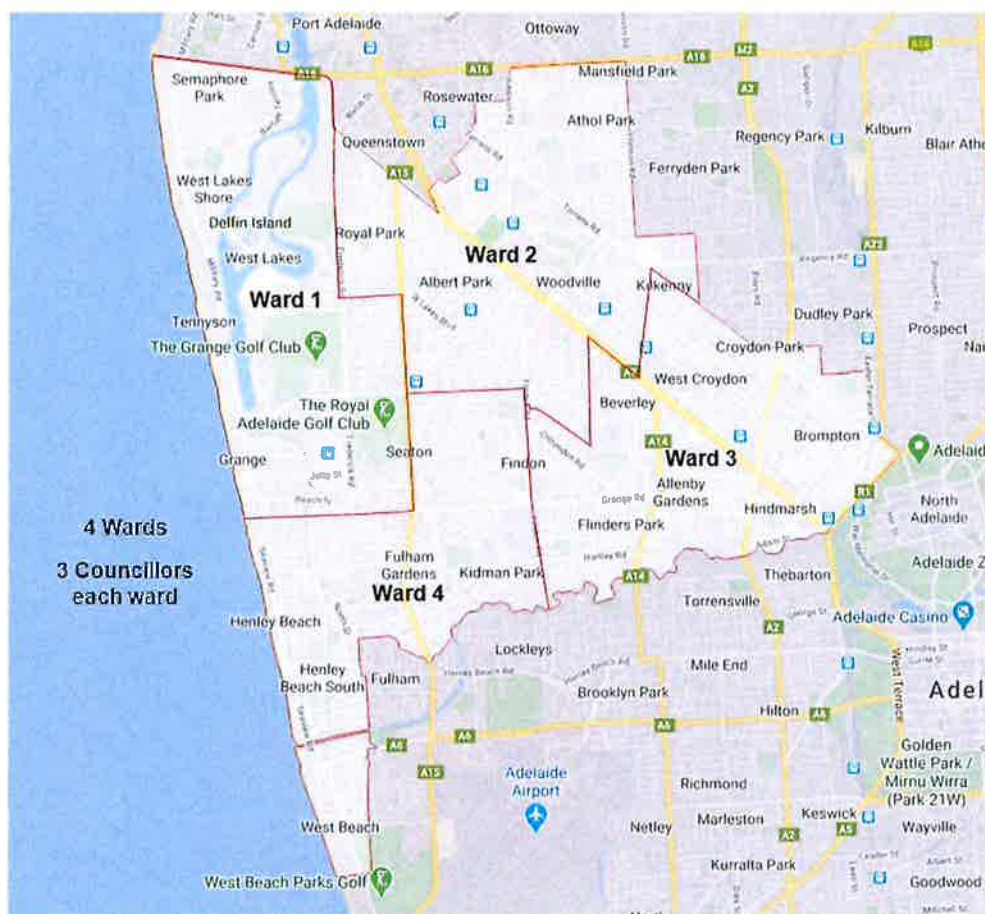
of Onkaparinga. Again, under this option, each Councillor would have a proportionally higher number of electors to represent than they currently do, which may, of course, lead to a loss of representation for electors, or delays in receiving timely responses.

Notwithstanding this, if a ward boundary review were undertaken to implement a structure such as this, it would also present the Council with an opportunity to recast the ward boundaries to reduce the existing and projected variances between the ward quotas of the wards.

## OPTION 5

### 4 Wards with 3 Councillors each Ward

Ward	Ward Councillors	Electors	Ward Quota	Variation
Ward 1	3	22,255	7,418	3.43%
Ward 2	3	21,212	7070	-1.53%
Ward 3	3	20,688	6,896	-4.03%
Ward 4	3	21,984	7,328	2.14%



Under this structure, it is proposed to amalgamate four (4) of the existing wards into two (2), creating a four (4) ward structure, with a representation of three (3) Councillors in each ward, within the quota tolerance limits.

The proposed boundaries align with the suburb boundaries or main roads and most suburbs have been retained in their entirety, to assist with retaining community diversity. This structure will sustain growth in the Council area in the longer term and will manage

tolerances in future residential development.

However, again, as in Options 3 and 4, the ward quota would increase from 5,247 electors, to an average of 7,178. Each Councillor would have a proportionally higher number of electors to represent than they currently do, which may lead to a loss of representation for electors, or delays in receiving timely responses.

**8 SUMMARY**

These options are presented for the consideration of the Council and the community.

The evidence received as part of this review has demonstrated that wards in the Council area, work well with regards to the representation of electors, particularly with the significant diversity of communities, and communities of interest, in the Council area.

There does not appear to be any significant change in the demographics of the Council area since its last review, which would otherwise suggest that the ward structure should be abolished at this time. However, a review of the ward structure will be required if the Council forms a view that the number of Councillors should be changed.

The Act specifies that the Council must avoid over-representation in comparison to other councils of a similar size and locale, and, where constituted of twelve (12) or more Councillors, examine the question of whether the number of elected members should be reduced. However, by reference to the matters set out above, there is no evidence of any issues of concern in this regard, particularly as compared to other councils by comparison.

Further, the office of Mayor has served the Council well for many years and there appears to be few advantages to adopting the position of Chairperson for the Council at this time. For this reason, it has not been proposed to amend the position that the Mayor is elected from the community as a whole.

Taking the above into account, the purpose of this stage of the review process is to disseminate information regarding the Representation Review process, setting out the key issues for Councillors and the community to consider by way of proposed structure.

Accordingly, following endorsement of this Paper submissions will be invited in respect of the options, being:

- Option 1 – Existing Structure – 8 Wards, with 2 Councillors each (and a Mayor)
- Option 2 – No Wards – 16 Councillors (and a Mayor)
- Option 3 – No Wards – 12 Councillors (and a Mayor)
- Option 4 – Six (6) Wards with 2 Councillors each (and a Mayor)
- Option 5 – Four (4) Wards with 3 Councillors each (and a Mayor)

Public consultation is proposed to run from approximately Tuesday 13 October 2020, for a period of six (6) weeks. Notice of the consultation will be published in the Gazette, as well as the Advertiser.

A copy of this Paper will be available for inspection at the principal office of the Council and on the Council's website.

Submissions may propose other options in relation to Council representation, including

the number of wards (if these are to be retained), ward boundaries and the number of Councillors.

Feedback from the public consultation will be considered by the Council, which will determine its preferred representation structure to include in preparation of the draft Representation Report.

The preferred structure will then be subject to a second round of public consultation before the Council makes its final decision and submissions to ECSA for certification.



## APPENDIX A

### LOCAL GOVERNMENT ACT 1999

#### NOTICE OF DETERMINATION OF RELEVANT PERIOD

##### *Review of Council Compositions and Wards*

Pursuant to section 12(4) of the *Local Government Act 1999* and Regulation 4 of the *Local Government (General) Regulations 2013*, I, Stephan Karl Knoll, Minister for Transport, Infrastructure and Local Government in the state of South Australia, hereby revoke the Notice of Determination of Relevant Period published in the *Government Gazette* on 1 August 2019, pages 2883 to 2885 (inclusive) and determine the relevant period for the next review of council compositions and wards, to be the date as contained in the table listed hereunder.

<b>Council</b>	<b>Last Review</b>	<b>Next Review Period</b>
Adelaide	19/11/2013	June 2020–October 2021
Adelaide Plains	26/11/2013	June 2020–October 2021
Alexandrina	26/11/2013	June 2020–October 2021
Burnside	8/01/2013	June 2020–October 2021
Charles Sturt	5/09/2013	June 2020–October 2021
Coorong	18/09/2013	June 2020–October 2021
Flinders Ranges Council	14/05/2013	June 2020–October 2021
Goyder	16/08/2013	June 2020–October 2021
Light	14/11/2013	June 2020–October 2021
Marion	27/11/2013	June 2020–October 2021
Mid Murray	05/11/2013	June 2020–October 2021
Mitcham	12/11/2013	June 2020–October 2021
Mount Remarkable	29/11/2013	June 2020–October 2021
Murray Bridge	8/07/2013	June 2020–October 2021
Robe	18/09/2013	June 2020–October 2021
Unley	19/08/2013	June 2020–October 2021
Elliston	14/11/2013	October 2020–October 2021
Franklin Harbour	9/07/2013	October 2020–October 2021
Gawler	26/11/2013	October 2020–October 2021
Holdfast Bay	5/11/2013	October 2020–October 2021
Mount Barker	26/08/2013	October 2020–October 2021
Port Pirie	05/11/2013	October 2020–October 2021
Prospect	28/11/2013	October 2020–October 2021
Streaky Bay	28/11/2013	October 2020–October 2021
Tatiara	05/11/2013	October 2020–October 2021
Tumby Bay	12/11/2013	October 2020–October 2021
Wakefield Regional	26/11/2013	October 2020–October 2021
Wattle Range	26/08/2013	October 2020–October 2021
West Torrens	06/11/2013	October 2020–October 2021
Wudinna	26/08/2013	October 2020–October 2021
Yorke Peninsula	19/11/2013	October 2020–October 2021
Adelaide Hills	30/11/2017	April 2024–April 2025
Barossa	1/05/2017	April 2024–April 2025
Berri Barmora	29/06/2017	April 2024–April 2025
Campbelltown	1/05/2017	April 2024–April 2025
Clare & Gilbert Valleys	7/07/2017	April 2024–April 2025
Grant	8/05/2017	April 2024–April 2025



Kangaroo Island	14/02/2017	April 2024–April 2025
Kimba	5/06/2017	April 2024–April 2025
Mount Gambier	1/05/2017	April 2024–April 2025
Northern Areas	21/08/2017	April 2024–April 2025
Norwood, Payneham & St Peters	31/08/2017	April 2024–April 2025
Onkaparinga	7/12/2017	April 2024–April 2025
Playford	16/10/2017	April 2024–April 2025
Port Adelaide Enfield	3/07/2017	April 2024–April 2025
Port Lincoln	6/04/2017	April 2024–April 2025
Salisbury	21/11/2017	April 2024–April 2025
Southern Mallee	1/06/2017	April 2024–April 2025
Victor Harbor	27/07/2017	April 2024–April 2025
Yankalilla	27/07/2017	April 2024–April 2025
Barunga West	31/07/2017	October 2024–October 2025
Ceduna	5/10/2017	October 2024–October 2025
Cleve	26/10/2017	October 2024–October 2025
Cooper Pedy	21/11/2017	October 2024–October 2025
Copper Coast	3/10/2017	October 2024–October 2025
Karoonda East Murray	6/11/2017	October 2024–October 2025
Kingston	4/09/2017	October 2024–October 2025
Lower Eyre Peninsula	26/10/2017	October 2024–October 2025
Loxton Waikerie	31/07/2017	October 2024–October 2025
Naracoorte Lucindale	4/09/2017	October 2024–October 2025
Orroroo Carrieton	6/11/2017	October 2024–October 2025
Peterborough	15/12/2017	October 2024–October 2025
Port Augusta	3/10/2017	October 2024–October 2025
Renmark Paringa	3/10/2017	October 2024–October 2025
Tea Tree Gully	28/11/2017	October 2024–October 2025
Walkerville	26/10/2017	October 2024–October 2025
Whyalla	21/11/2017	October 2024–October 2025

Dated: 7 July 2020

HON STEPHAN KNOLL MP  
Minister for Transport, Infrastructure and Local Government  
Minister for Planning

## APPENDIX C

### Excerpts from the *Local Government Act 1999*

#### Chapter 3 - Constitution of councils

#### Part 1 - Creation, structuring and restructuring of councils

#### Division 2 - Powers of councils and representation reviews

#### 12 - Composition and wards

- (1) A council may, by notice in the Gazette after complying with the requirements of this section—
  - (a) alter the composition of the council;
  - (b) divide, or redivide, the area of the council into wards, alter the division of the area of the council into wards, or abolish the division of the area of a council into wards.
- (2) A notice under this section may also—
  - (a) change the council from a municipal council to a district council, or change the council from a district council to a municipal council;
  - (b) alter the name of—
    - (i) the council;
    - (ii) the area of the council;
  - (c) give a name to, or alter the name of, a ward,  
(without the need to comply with section 13).
- (3) A council must, before it publishes a notice, conduct and complete a review under this section for the purpose of determining whether its community would benefit from an alteration to its composition or ward structure.
- (4) A review may relate to a specific aspect of the composition of the council, or of the wards of the council, or may relate to those matters generally—but a council must ensure that all aspects of the composition of the council, and the issue of the division, or potential division, of the area of the council into wards, are comprehensively reviewed under this section at least once in each relevant period that is prescribed by the regulations.
- (5) A council must, in order to commence a review, initiate the preparation of a paper (a ***representation options paper***) by a person who, in the opinion of the council, is qualified to address the representation and governance issues that may arise with respect to the matters under review.
- (6) The representation options paper must examine the advantages and disadvantages of the various options that are available to the council under subsection (1) (insofar as the various features of the composition and structure of the council are under review) and, in particular (to the extent that may be relevant)—
  - (a) if the council is constituted of more than 12 members—examine the question of whether the number of members should be reduced; and

- (b) if the area of the council is divided into wards—examine the question of whether the division of the area into wards should be abolished,

(and may examine such other relevant issues as the council or the person preparing the paper thinks fit).
- (7) The council must—
  - (a) by public notice—
    - (i) inform the public of the preparation of the representation options paper; and
    - (ii) invite interested persons to make written submissions to the council on the subject of the review within a period specified by the council (being a period of at least 6 weeks); and
  - (b) publish a copy of the notice in a newspaper circulating within its area.
- (8) The council must ensure that copies of the representation options paper are available for inspection (without charge) and purchase (on payment of a fee fixed by the council) at the principal office of the council during the period that applies under subsection (7)(a)(ii).
- (8a) The council must, at the conclusion of the public consultation undertaken under subsection (7)(a), prepare a report that—
  - (a) provides information on the public consultation and the council's response to the issues arising from the submissions made as part of that process; and
  - (b) sets out—
    - (i) any proposal that the council considers should be carried into effect under this section; and
    - (ii) in respect of any such proposal—an analysis of how the proposal relates to the principles under section 26(1)(c) and the matters referred to in section 33 (to the extent that may be relevant); and
  - (c) insofar as a decision of the council is not to adopt any change under consideration as part of the representation options paper or the public consultation process—sets out the reasons for the council's decision.
- (9) The council must—
  - (a) make copies of its report available for public inspection at the principal office of the council; and
  - (b) by public notice—
    - (i) inform the public of the preparation of the report and its availability; and
    - (ii) invite interested persons to make written submissions to the council on the report within a period specified by the council (being a period of at least 3 weeks); and
  - (c) publish a copy of the notice in a newspaper circulating within its area.
- (10) The council must give any person who makes written submissions in response to an invitation under subsection (9) an opportunity to appear personally or by representative before the council or a council committee and to be heard on those submissions.

(11) The council must then finalise its report (including in its report recommendations with respect to such related or ancillary matters as it thinks fit).

(11a) If the report proposes that the composition of the council be altered so that—

- (a) the council will have a chairperson rather than a mayor; or
- (b) the council will have a mayor rather than a chairperson,

then the proposal cannot proceed unless or until a poll has been conducted on the matter and the requirements of subsection (11c) have been satisfied.

(11b) The council may, with respect to a proposal within the ambit of subsection (11a)—

- (a) insofar as may be relevant in the particular circumstances, separate the proposal (and any related proposal) from any other proposal contained in the report (and then it will be taken that the council is reporting separately on this proposal (and any related proposal));
- (b) determine to conduct the relevant poll—
  - (i) in conjunction with the next general election for the council (so that the proposal (and any related proposal) will then, if approved at the poll, take effect from polling day for the following general election); or
  - (ii) at some other time (so that the proposal (and any related proposal) will then, if approved at the poll, take effect in the manner contemplated by subsection (18)).

(11c) The following provisions apply to a poll required under subsection (11a):

- (a) the *Local Government (Elections) Act 1999* will apply to the poll subject to modifications, exclusions or additions prescribed by regulation;
- (b) the council must—
  - (i) prepare a summary of the issues surrounding the proposal to assist persons who may vote at the poll; and
  - (ii) obtain a certificate from the Electoral Commissioner that he or she is satisfied that the council has taken reasonable steps to ensure that the summary presents the arguments for and against the proposal in a fair and comprehensive manner; and
  - (iii) after obtaining the certificate of the Electoral Commissioner, ensure that copies of the summary are made available for public inspection at the principal office of the council, are available for inspection on a website determined by the chief executive officer, and are published or distributed in any other way that the Electoral Commissioner may direct;
- (c) the proposal cannot proceed unless—
  - (i) the number of persons who return ballot papers at the poll is at least equal to the prescribed level of voter participation; and
  - (ii) the majority of those persons who validly cast a vote at the poll vote in favour of the proposal.

- (11d) For the purposes of subsection (11c)(c), the *prescribed level of voter participation* is a number represented by multiplying the total number of persons entitled to cast a vote at the poll by half of the turnout percentage for the council, where the *turnout percentage* is—
- (a) the number of persons who returned ballot papers in the contested elections for the council held at the last periodic elections, expressed as a percentage of the total number of persons entitled to vote at those elections (viewing all elections for the council as being the one election for the purposes of this provision), as determined by the Electoral Commissioner and published in such manner as the Electoral Commissioner thinks fit; or
  - (b) if no contested elections for the council were held at the last periodic elections, a percentage determined by the Electoral Commissioner for the purposes of the application of this section to the relevant council, after taking into account the turnout percentages of other councils of a similar size and type, as published in such manner as the Electoral Commissioner thinks fit.
- (12) The council must then, taking into account the operation of the preceding subsection, refer the report to the Electoral Commissioner.
- (12a) The report must be accompanied by copies of any written submissions received under subsection (9) that relate to the subject-matter of the proposal.
- (13) On receipt of a report, the Electoral Commissioner must determine whether the requirements of this section have been satisfied and then—
- (a) if of the opinion that the requirements have been satisfied—give an appropriate certificate; or
  - (b) if of the opinion that the requirements have not been satisfied—refer the matter back to the council together with a written explanation of the reasons for not giving a certificate under this subsection.
- (14) The validity of a determination of the Electoral Commissioner under subsection (13) cannot be called into question.
- (15) If a certificate is given by the Electoral Commissioner under subsection (13)(a)—
- (a) the Electoral Commissioner must specify in the certificate a day by which an appropriate notice (or notices) for the purposes of this section must be published by the council in the Gazette; and
  - (b) the council may then, by notice (or notices) in the Gazette, provide for the operation of any proposal under this section that it has recommended in its report.
- (16) If the matter is referred back to the council under subsection (13)(b), the council—
- (a) must take such action as is appropriate in the circumstances (and may, as it thinks fit, alter its report); and
  - (b) may then refer the report back to the Electoral Commissioner.
- (17) However, a council must, if it makes an alteration to its report under subsection (16)(a), comply with the requirements of subsections (9) and (10) (as if the report (as altered) constituted a new report), unless the council determines that the alteration is of a minor nature only.

- (18) A proposal under this section takes effect as follows:
- (a) if the day of publication of the relevant notice under subsection (15) occurs before 1 January of the year in which a periodic election is next due to be held then, unless paragraph (c) applies, the proposal will take effect as from polling day for that periodic election;
  - (b) if the day of publication of the relevant notice under subsection (15) occurs on or after 1 January of a year in which a periodic election is due to be held (and before polling day for that periodic election) then, unless paragraph (c) applies, the proposal will take effect as from polling day for the periodic election next following the periodic election held in the year of publication;
  - (c) if a general election (not being a periodic election) is held after the expiration of 7 months from the day of publication of the relevant notice under subsection (15) (and before polling day for the next periodic election after publication) then the proposal will take effect from polling day for that general election.

(18a) Subsection (18) has effect subject to the operation of subsection (11b)(b)(i).

(19) If a council—

- (a) subject to subsection (22), fails to undertake a review in accordance with the requirements of this section; or
- (b) fails to take appropriate action if a matter is referred back to the council by the Electoral Commissioner under subsection (13)(b); or
- (c) fails to publish an appropriate notice in the Gazette by the day specified by the Electoral Commissioner in a certificate under this section,

the chief executive officer must refer the matter to the Electoral Commissioner.

Maximum penalty: \$2 500.

- (20) On the referral of a matter under subsection (19), the Electoral Commissioner may take such action as, in the circumstances of the particular case, appears appropriate to the Electoral Commissioner and may then, by notice in the Gazette, give effect to a proposal that could have been carried into effect by the council under this section.
- (21) The Electoral Commissioner may recover from councils costs reasonably incurred by the Electoral Commissioner in performing his or her functions under this section.
- (22) The Minister may exempt a council from the requirement to hold a review under this section on the basis that relevant issues have already been addressed by a proposal under this Chapter.
- (23) An exemption under subsection (22) may be granted on conditions determined by the Minister, including a condition that the council carry out a review under this section by a date specified by the Minister.
- (24) If—
- (a) the area of a council is divided into wards; and
  - (b) the Electoral Commissioner notifies the council in writing that the number of electors represented by a councillor for a ward varies from the ward quota by more than 20 per cent,

then the council must undertake a review under this section within a period specified by the Electoral Commissioner.

(25) For the purposes of subsection (24)—

- (a) if two or more councillors represent a ward, the number of electors represented by each councillor will be taken to be the number of electors for the ward (as at a date determined by the Electoral Commissioner) divided by the number of councillors who represent the ward (ignoring any fractions resulting from the division); and
- (b) the ward quota is the number of electors for the area (as at a date determined by the Electoral Commissioner) divided by the number of councillors for the area of the council who represent wards (ignoring any fractions resulting from the division).

## **Part 2 - Reform proposals**

### **Division 3 - Principles**

#### **26 - Principles**

- (1) The Commission should, in arriving at recommendations for the purposes of this Chapter (but taking into account the nature of the proposal under consideration), have regard to—
  - (a) the objects of this Act; and
  - (b) the roles, functions and objectives of councils under this Act; and
  - (c) the following principles:
    - (i) the resources available to local communities should be used as economically as possible while recognising the desirability of avoiding significant divisions within a community;
    - (ii) proposed changes should, wherever practicable, benefit ratepayers;
    - (iii) a council should have a sufficient resource base to fulfil its functions fairly, effectively and efficiently;
    - (iv) a council should offer its community a reasonable range of services delivered on an efficient, flexible, equitable and responsive basis;
    - (v) a council should facilitate effective planning and development within an area, and be constituted with respect to an area that can be promoted on a coherent basis;
    - (vi) a council should be in a position to facilitate sustainable development, the protection of the environment and the integration of land use schemes;
    - (vii) a council should reflect communities of interest of an economic, recreational, social, regional or other kind, and be consistent with community structures, values, expectations and aspirations;
    - (viii) a council area should incorporate or promote an accessible centre (or centres) for local administration and services;
    - (ix) the importance within the scheme of local government to ensure that local communities within large council areas can participate effectively in decisions about local matters;

- (xi) residents should receive adequate and fair representation within the local government system, while over-representation in comparison with councils of a similar size and type should be avoided (at least in the longer term);
  - (xii) a scheme that provides for the performance of functions and delivery of services in relation to 2 or more councils (for example, a scheme for regional governance) may improve councils' capacity to deliver services on a regional basis and therefore offer a viable and appropriate alternative to structural change; and
  - (d) the extent and frequency of previous changes affecting the council or councils under this Chapter or the repealed Act.
- (2) The Commission should, so far as is relevant, give preference to structural changes that enhance the capacity of local government to play a significant role in the future of an area or region from a strategic perspective.

## **Part 3 - General provisions**

### **33 - Ward quotas**

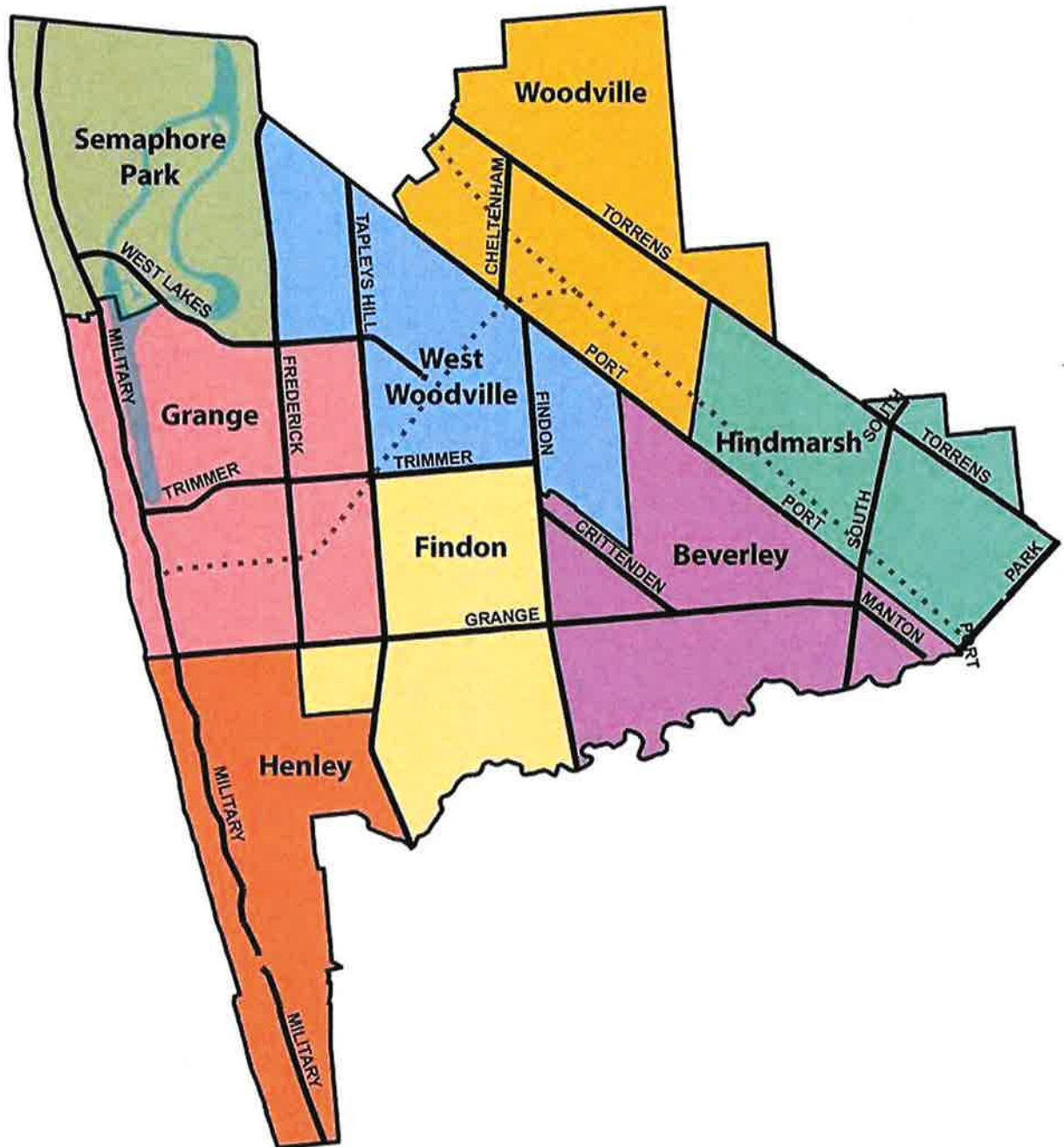
- (1) In addition to the other requirements of this Chapter, the following matters must be taken into account, as far as practicable, in the formulation of a proposal that relates to the boundaries of a ward or wards:
- (a) the desirability of reflecting communities of interest of an economic, social, regional or other kind;
  - (b) the population of the area, and of each ward affected or envisaged by the proposal;
  - (c) the topography of the area, and of each ward affected or envisaged by the proposal;
  - (d) the feasibility of communication between electors affected by the proposal and their elected representatives;
  - (e) the nature of substantial demographic changes that may occur in the foreseeable future;
  - (f) the need to ensure adequate and fair representation while at the same time avoiding over-representation in comparison to other councils of a similar size and type (at least in the longer term).
- (2) A proposal that relates to the formation or alteration of wards of a council must also observe the principle that the number of electors represented by a councillor must not, as at the relevant date (assuming that the proposal were in operation), vary from the ward quota by more than 10 per cent.
- (2a) For the purposes of subsection (2)—
- (a) if it is proposed that two or more councillors represent a particular ward, the number of electors represented by each councillor will be taken to be the number of electors for the ward (as at the relevant date) divided by the number of proposed councillors for the ward (ignoring any fractions resulting from the division); and



- (b) the ward quota will be taken to be the number of electors for the area (as at the relevant date) divided by the number of councillors for the area who represent wards (assuming that the proposal were in operation and ignoring any fractions resulting from the division); and
  - (c) the relevant date, in relation to a proposal that relates to the formation or alteration of wards of the council, will be taken to be the date on which the proposal is finalised for the purposes of this Chapter.
- (3) The 10 per cent tolerance referred to in subsection (2) may be exceeded if, on the basis of demographic changes predicted by a Commonwealth or State government agency, it appears that the ward quota will not, as at the next periodic elections, be exceeded by more than 10 per cent (the relevant date in this case being the date of the next periodic elections).
- (4) If under the repealed Act a proposal relating to the formation or alteration of wards did not comply with the corresponding provisions to subsections (2) and (3) and the relevant proposal proceeded (either in its original or an amended form) then, unless otherwise determined by proclamation, the relevant council (or each relevant council) must conduct (and complete) a review of its composition and wards under Part 1 so as to enable appropriate changes in the composition and wards of the council to take effect on or before the date of the second general election of the council after the proposal took effect or, if an earlier date has been fixed by proclamation, on or before that date.

## APPENDIX D

### Ward Map



## APPENDIX B

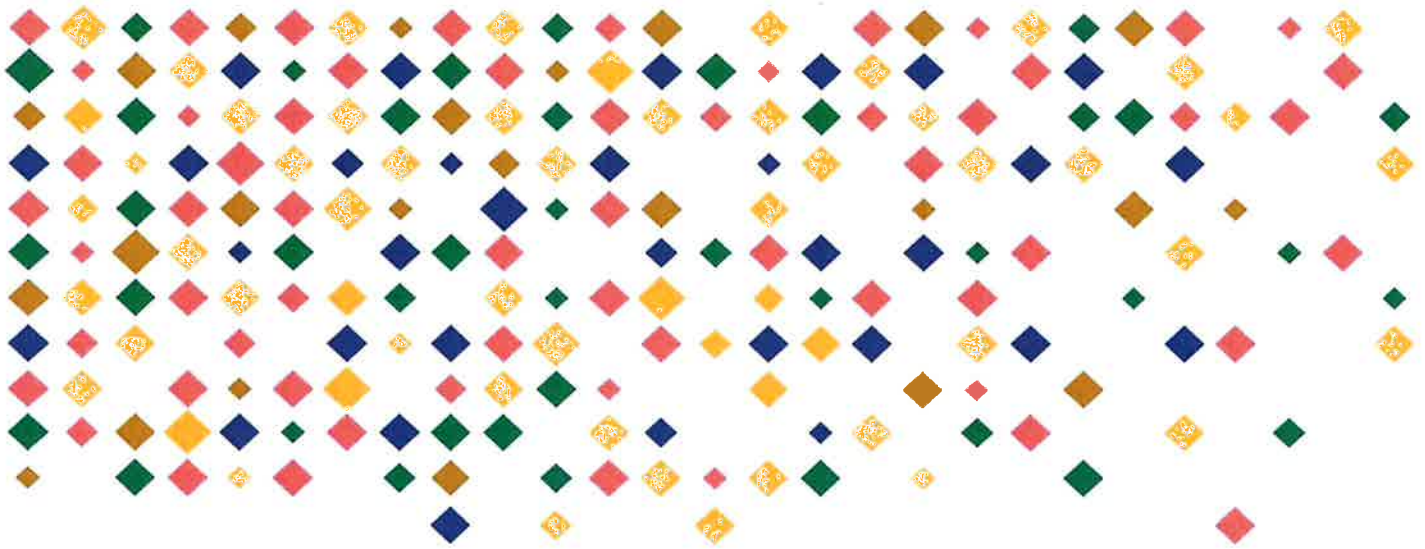
### Schedule for Representation Review

June 2020 – June 2021

	Action	Timeline
Step 1	Initiate Representation Review by resolution of the Council	Resolution of the Council on <b>9 June 2020</b> : <i>That Kelledy Jones Lawyers be appointed to commence and undertake the Representation Review on behalf of the City of Charles Sturt</i>
Step 2	Consider current arrangements and future options	Elected Member briefing <b>27 July 2020</b> Elected member workshop <b>21 September 2020</b>
Step 3	Prepare Representation Options Paper  Presented to the Council for endorsement and approval for consultation	Council meeting of <b>12 October 2020</b>
Step 4	First public consultation	To be Gazetted – Notice #1 Commencing <b>Thursday 15 October 2020</b> to run for six (6) weeks – to <b>Thursday 26 November 2020</b>
Step 5	Consider submissions from consultation and prepare draft Representation Review Report. Present to Council for endorsement and approval of second public consultation	Report to <b>25 January 2021</b> Council meeting
Step 6	Second public notification	To be Gazetted – Notice #2 Commencing <b>Tuesday 26 January 2021</b> to run for three (3) weeks concluding on <b>Tuesday 16 February 2021</b> .
Step 7	Hearing of submissions (public hearing to be held by the Council or Council committee)	Prepare report of submissions and public to be heard at Council meeting of <b>March 2021</b>
Step 8**	Conduct a poll (if changes to the method of selection of the principal member) (8-10 weeks)	Not required

Step 9***	Finalise Representation Review Report  Presented to Council for endorsement and approval to submit to Electoral Commissioner	Council meeting of <b>April 2021</b>
Step 10***	Submit final Representation Review Report to the Electoral Commissioner for certification	After Council meeting of <b>May 2021</b>  Minimum one (1) month for certification
Step 11**	Technical description of boundaries (only if amendments occur to internal ward boundaries pursuant to Section 12(23))	May / June 2021 (if required)
Step 12 **	Repeat of Step 7 if changes which are not minor are required by the Electoral Commissioner	June 2021 (if required)
Step 13***	Gazettal of Representation Review outcome	To be Gazetted – Notice #3  <b>June 2021</b>
Step 14***	Council to implement changes to representative structure	Council to modify Council voters roll data base before roll closure preceding the next periodic election  Inform community of changes to representation structure to come into effect as at next elections
	<b>Completed</b>	<b>June 2021</b>

# APPENDIX B



## **Community Engagement Approach for *Representation Review Options Paper and Report***

October 2020

Contact:  
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8408 1111

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# Community Engagement Approach for *Representation Review Options Paper and Report*

## 1. Purpose and Objectives

The purpose of this Community Engagement Approach is to outline the various measures that will be undertaken to ensure the community, stakeholders, Elected Members and staff are appropriately engaged while conducting the Representation Review.

The purpose is to also meet the statutory requirements for consultation under the Local Government Act 1999, which not only requires Councils to conduct a Representation Review but also sets out two stages of consultation with our community in accordance with Section 12 of the Act.

### Identified Legislative Requirements

Section 33 (12)	-	Council considers current arrangements and future options
Section 12 (5)	-	Prepare a Representation Options Paper
Section 12 (7)	-	Public Notice #1 (at least 6 weeks community engagement/publicsubmissions)
Section 12 (8)(a)	-	Prepare Representation Review Report
Section 12 (9)	-	Public Notice #2 (at least 3 weeks community engagement/publicsubmissions)
Section 12 (10)	-	Hearing of Submissions (Council Meeting)
Section 12 (12-21)	-	Submit final Representation Review Report to Electoral Commissioner
Section 15	-	Gazettal of the review outcome

A Representation Review is a matter set out in Part 1 of the Council's Public Consultation Policy (PCP) and needs to follow the public consultation steps prescribed under the Local Government Act 1999.

## 2. Project Background

Councils in South Australia are required to undertake regular reviews of their elector representation arrangements (Representation Review). The City of Charles Sturt undertook its last Representation Review during the period April 2012 to April 2013.

Pursuant to Regulation 4 of the Local Government (General Regulations) 2013, the relevant period for the Council to undertake its Representation Review was determined by the Minister, by notice in the Government Gazette on 9 July 2020.

In accordance with the Gazette notice, the relevant period for the Council to undertake its Representation Review is June 2020 to October 2021.

To commence a review, Council must initiate the preparation of a Representation Options Paper.

The Representation Options Paper explores options for changes to the Council's representative structure and the implications of these options for representation and governance. The Representation Options Paper must examine the advantages and disadvantages of the options available to the Council and, in particular examine, if it is relevant:

- whether the number of members should be reduced, if the Council is comprises of more than 12 members
- if the area of the Council should be divided into wards, or whether the division of the area into wards should be abolished.

After considering all the options and issues in the Representation Options Paper and any written submissions received from the community, Council must prepare a report on its deliberations and endorsed proposal for future composition and structure within a Draft Representation Review Report.

### **3. Consultation Scope**

The City of Charles Sturt's Representation Options Paper considers and weighs the opportunities available while taking in to consideration our Council's background and culture, size and demography in comparison to other similar Council's, and projected future growth. This is in addition to the statutory requirements that Council must follow in conducting a Representation Review.

Consideration has been taken regarding:

- election and appointment of a Principal Member (Mayor/Chairperson)
- the number of Councillors
- how our Councillors are elected (from wards or the whole of Council)
- whether the Council should have wards or no wards; and
- the name of the Council and the wards (if any).

Our stakeholders will be invited to make comment in relation to Options 1 to 5 as outlined within the Representation Options Paper as follows:

- Option 1 Existing Structure – 8 Wards, with 2 Councillors each (and a Mayor)
- Option 2 No Wards – 16 Councillors (and a Mayor)
- Option 3 No Wards – 12 Councillors (and a Mayor)
- Option 4 6 Wards with 2 Councillors each (and a Mayor)
- Option 5 4 Wards with 3 Councillors each (and a Mayor)

Submissions may propose other options in relation to Council representation, including the number of wards (if these are to be retained), ward boundaries and the number of Councillors.

Feedback from the public consultation will be considered by the Council, which will determine its preferred representation structure to include with the preparation of the draft Representation Report.

Stakeholders will then be invited to make comment in relation to the preferred structure before the Council makes its final decision and submission to the Electoral Commissioner for certification.

### **4. Communities of Interest**

Stakeholders and people who reside in, own property in, and do business in the City of Charles Sturt form our communities of interest for this project. Key stakeholders and community with an interest in this matter include:

- The City of Charles Sturt community
- Mayor and Elected Members
- Council Administration
- Adjoining Councils
- Relevant State and Federal Government Departments and Agencies
- Local resident and business groups known to Council
- Local sporting and recreational groups



## 5. Planning Community Engagement

### Level of Engagement

The level of engagement for this project is “consult”. The reasoning for this level of engagement includes the following.

- Single issue or a few issues involved in the matter.
- Multiple issues within a localised community.
- Moderate degree of complexity across a localised or broad community of interest.
- Moderate degree of impact on the community.
- Clear process forward or clear options for the way forward.

### Communication and Engagement Techniques and Promotions

The following communication and engagement techniques and promotions are proposed for both stages of community engagement.

#### Communication Techniques (applicable to both Stage One and Stage Two engagement)

- Government Gazette Notice
- Article in Advertiser Newspaper
- City of Charles Sturt social media platforms
- City of Charles Sturt website
- City of Charles Sturt e-Newsletter Diamond Bytes
- Your Say Charles Sturt
- Posters

#### Community Engagement Techniques (Stage One)

- Online engagement tools via Your Say Charles Sturt
- Invite Written submissions

#### Community Engagement Techniques (Stage Two)

- Online engagement tools via Your Say Charles Sturt
- Invite written submissions
- Invite submissions in person (or by representative) at a future meeting of Council

## 6. Reporting on Community Engagement

Community feedback received during Stage 1 consultation on the Representation Options Paper will be considered by Council and will assist in formulating a Draft Representation Review Report. Any issues raised as part of the consultation will be responded to in the Draft Representation Review Report and will then outline the preferred representation structure for a second round of consultation. At the conclusion of the second round of consultation a final Representation Review Report expected to be presented to Council in April 2021. The final report will then be submitted to the Electoral Commission for final approval.

## 7. Budget

The resources required to plan, deliver and report on the Representation Review Options Paper and Draft Representation Review Report include the following:

Resource Requirement	Budget Estimate
Internal administration costs associated with drafting the engagement approach and preparation of associated key messages and documents	Covered by operational budget
Government Gazette Notice Stage 1 and 2	Covered by operational budget
Advertiser Newspaper Article Stage 1 and 2	Covered by operational budget
Messenger Newspaper Article Stage 1 and 2	Covered by operational budget
Use of City of Charles Sturt website, Charles Sturt Your Say site and City of Charles Sturt social media platforms	Covered by operational budget
Promotional Posters for Community Centres/Libraries	Covered by operational budget
<b>Total</b>	Covered by operational budget

## 8. Timeframe

The scope for the whole project includes the following steps and timing, with step relating specifically to Community engagement have been highlighted (in blue).

Action		Timeline
<b>Step 1</b>	Initiate Representation Review by resolution of the Council	Resolution of the Council on <b>9 June 2020</b> :  That Kellady Jones Lawyers be appointed to commence and undertake the Representation Review on behalf of the City of Charles Sturt
<b>Step 2</b>	Consider current arrangements and future options	Elected Member briefing <b>27 July 2020</b> Elected Member workshop <b>21 September 2020</b>
<b>Step 3</b>	Prepare Representation Options Paper  Presented to the Council for endorsement and approval for consultation	Council meeting of <b>12 October 2020</b>
<b>Step 4</b>	First public consultation	To be Gazetted – Notice #1  Commencing <b>Thursday 15 October 2020</b> to run for six (6) weeks – to <b>Thursday 26 November 2020</b>

<b>Step 5</b>	Consider submissions from consultation and prepare draft Representation Review Report. Present to Council for endorsement and approval of second public consultation	Report to <b>25 January 2021</b> Council meeting
<b>Step 6</b>	Second public notification	To be Gazetted – Notice #2  Commencing <b>Tuesday 26 January 2021</b> to run for three (3) weeks concluding on <b>Tuesday 16 February 2021</b>
<b>Step 7</b>	Hearing of submissions (public hearing to be held by the Council or Council committee)	Prepare report of submissions and public to be heard at Council meeting of <b>March 2021</b>
<b>Step 8</b>	Conduct a poll (if changes to the method of selection of the principal member) (8-10 weeks)	Not required
<b>Step 9</b>	Finalise Representation Review Report  Presented to Council for endorsement and approval to submit to Electoral Commissioner	Council meeting of <b>April 2021</b>
<b>Step 10</b>	Submit final Representation Review Report to the Electoral Commissioner for certification	After Council meeting of <b>May 2021</b>  Minimum one (1) month for certification
<b>Step 11</b>	Technical description of boundaries (only if amendments occur to internal ward boundaries pursuant to Section 12(23))	May / June 2021 (if required)
<b>Step 12</b>	Repeat of Step 7 if changes which are not minor are required by the Electoral Commissioner	June 2021 (if required)
<b>Step 13</b>	Gazetted of Representation Review outcome	To be Gazetted – Notice #3  <b>June 2021</b>

<b>Step 14</b>	Council to implement changes	Council to modify Council voters roll data base before roll closure preceding the next periodic election Inform community of changes to representation structure to come into effect as at next elections
<b>Completed</b>		<b>June 2021</b>

## 9. Risk Management

The risks with not consulting in line with the Statutory requirements of Local Government Act 1999, may result in not receiving endorsement and a certificate of compliance being issued by the Electoral Commissioner within the relevant period.

In addition to the legislative risks outlined above, the following are also key issues for Council if a community engagement approach is not delivered:

- Balancing individual views with broader community views.
- Community satisfaction.
- Failing to understand community sentiments on a project.
- Impacts associated with project delays.
- Media interest.
- Reputational risks.

## 10. Approval of the Community Engagement Approach

The community engagement approach requires the approval of Council

**APPENDIX 5**

## LOCAL GOVERNMENT INSTRUMENTS

### CITY OF ADELAIDE

#### LOCAL GOVERNMENT ACT 1999—SECTION 12(7)

##### *Preparation of Representation Options Paper for Public Consultation*

The City of Adelaide is required to undertake a Representation Review between June 2020 and October 2021. The Review will determine whether a change of arrangements is required in respect to elector representation to ensure that the electors of the City of Adelaide are adequately and fairly represented.

Pursuant to the provisions of section 12(7) of the *Local Government Act 1999*, notice is hereby given that council has prepared a Representation Options paper that examines the advantages and disadvantages of the various options available in regards to the composition and structure of council, the division of the council area into wards.

Copies of the Representation Options paper are available for free at the Council's principal office, 25 Pirie Street Adelaide, and at any of its libraries and community centres (except for the Box Factory).

For further information on the consultation process or to provide feedback on the Representation Options paper you can visit [yoursay.cityofadelaide.com.au](https://yoursay.cityofadelaide.com.au) at any time or Council's principal office, or any of its libraries and community centres (except the Box Factory) during ordinary office hours.

Written submissions can also be directed to Clare Mockler, Acting CEO, the City of Adelaide, 25 Pirie Street Adelaide SA 5000 or emailed to [Governance@cityofadelaide.com.au](mailto:Governance@cityofadelaide.com.au).

Consultation is open from 11 March 2021. All submissions must be received by 5pm, Friday 30 April 2021. You will also be able to directly provide feedback through Council's Your Say Adelaide website during this time.

Enquiries regarding the representation review can be directed to Daniel Dolatowski on telephone (08) 8203 7653 or by emailing [Governance@cityofadelaide.com.au](mailto:Governance@cityofadelaide.com.au).

Dated: 11 March 2021

CLARE MOCKLER  
Acting Chief Executive Officer

### CITY OF BURNSIDE

#### *Assignment of a Name for New Roads*

NOTICE is hereby given that pursuant to section 219(1) of the *Local Government Act 1999*, the City of Burnside at the meeting held on 9 February 2021 resolved (090221/12745) to assign names to roads within stage 2 of the Glenside redevelopment site as detailed below:

- New roads being Blue Gum Drive, Rose Lane, Azalea Lane, Dahlia Lane, Cypress Street, Dianella Street, Lomandra Avenue and Tea Tree Street; and
- Extensions of roads being Harriet Lucy Drive, Mulberry Road, Eucalyptus Lane and Amber Woods Drive.

A plan that delineates these roads and the assigned names, together with a copy of the Council's resolution are both available for inspection at the Council's principal office, 401 Greenhill Road, Tasmore and on Council's website <https://engage.burnside.sa.gov.au/glenside-road-naming-2>.

Dated: 11 March 2021

CHRIS COWLEY  
Chief Executive Officer

### CITY OF CHARLES STURT

#### *Representation Review*

Notice is hereby given that the City of Charles Sturt has undertaken a review to determine whether alterations are required in respect to elector representation, including ward boundaries and the composition of the Council.

##### **Representation Review Report**

Pursuant to section 12(8a) of the *Local Government Act 1999* the Council has prepared a Representation Review Report which details the review process, public consultation undertaken and a proposal for the Council's elected representation that it considers could be carried into effect. A copy of this Report is available on the Council's website at [www.charlessturt.sa.gov.au](http://www.charlessturt.sa.gov.au) and for inspection at:

- Civic Centre—72 Woodville Road, Woodville; or
- by contacting Mary Del Giglio on 8408 1120 or by email [mdelgiglio@charlessturt.sa.gov.au](mailto:mdelgiglio@charlessturt.sa.gov.au)

##### **Written Submissions**

Written submissions are invited from interested persons from Thursday, 11 March 2021 and must be received by 5pm on Thursday, 1 April 2021. Written submissions should be addressed to:

Representation Review

City of Charles Sturt

Via mail to: PO Box 1, Woodville SA 5011

Via email to: [council@charlessturt.sa.gov.au](mailto:council@charlessturt.sa.gov.au)

Via Yoursay at: <https://www.yoursaycharlessturt.com.au/>

In person: Civic Centre—72 Woodville Road, Woodville

Any person(s) making a written submission will be invited to appear before a meeting of the Council or Council committee to be heard in respect of their submission.

Information regarding the Representation Review can be obtained by contacting Kerrie Jackson on 8408 1115 or email [kjackson@charlessturt.sa.gov.au](mailto:kjackson@charlessturt.sa.gov.au).

Dated: 11 March 2021

PAUL SUTTON  
Chief Executive



**CITY OF CHARLES STURT  
LOCAL GOVERNMENT ACT 1999  
Review of Elector Representation**

Notice is hereby given that the City of Charles Sturt is undertaking a review to determine whether a change of arrangements is required in respect to the Council's elector representation. The purpose of the review is to ensure that electors of the Council area are being adequately and fairly represented.

Pursuant to section 12(7) of the Local Government Act 1999, notice is hereby given that the Council has prepared a Representation Options Paper that examines the advantages and disadvantages of the various options available regarding the composition and structure of the Council and the division of the Council into wards.

Copies of the Representation Options Paper are available on the Council's website at [www.charlessturt.sa.gov.au](http://www.charlessturt.sa.gov.au) and for inspection at the Council Office:

- Civic Centre - 72 Woodville Road, Woodville

Written submissions are invited from interested persons from Thursday 15 October 2020 and must be received by close of business on Thursday 26 November 2020. Written submissions should be addressed to:

Representation Review

City of Charles Sturt

Via mail to: PO Box 1, Woodville SA 5011

Via email to: [council@charlessturt.sa.gov.au](mailto:council@charlessturt.sa.gov.au)

Via Yoursay at : [www.yoursaycharlessturt.com.au](http://www.yoursaycharlessturt.com.au)

In person: Civic Centre – 72 Woodville Road, Woodville

Information regarding the Representation Review can be obtained by contacting Mary Del Giglio on 8408 1120 or email [mdelgiglio@charlessturt.sa.gov.au](mailto:mdelgiglio@charlessturt.sa.gov.au)

Dated: 13 October 2020

**PAUL SUTTON**

Chief Executive Officer



**APPENDIX 6**



# City of Charles Sturt digital post report

## Representation Review – October 2020

### Website

**Page views:** 168

**Unique page views:** 150 - A unique view means a different user each time – IE if I visit the page 100 times it still only counts 1 unique view

**Average time on page:** 2:43 - This is quite high for the content – makes me think it's an outlier where somebody might've opened the page and gone to make a cup of tea or something then returned, bumping up the average

**Exit percentage:** 62.50% - This again is quite high but in this case I think that's a positive. We had links to the YourSay engagement page in this article which is where we wanted to direct users. So a high exit rate infers the page has done its job in directing people to YourSay.

### Facebook

2 x organic posts

- 1577 - cumulative reach
- 27 - cumulative engagement

<https://www.facebook.com/CityOfCharlesSturt/posts/3533136200040391>

<https://www.facebook.com/CityOfCharlesSturt/posts/3647350761952267>



City Of Charles Sturt

Published by Sprout Social · 15 October ·

\*\*\*

How do you want to be represented? We are currently reviewing the composition and structure of our council area and ward division to ensure you, as an elector, are being fairly represented.

As part of our Representation Review, tell us what you want to see:

- A change in the number of councillors?
- Should the number of wards change?
- Should we be led by a Mayor or Chairperson?

Have your say. Consultation closes 5pm on 26 November 2020.



CHARLESSTURT.SA.GOV.AU

**Elector Representation Review**

How do you want to be represented?

## Twitter

2 x posts

665 x impressions

11 x engagements

<https://twitter.com/CharlesSturtSA/status/1331486788674867200>

<https://twitter.com/CharlesSturtSA/status/1316607857111060480>



City of Charles Sturt  
@CharlesSturtSA

Last chance to have your say. We are reviewing the composition and structure of our council area and ward division to ensure you, as an elector, are being fairly represented. Consultation of our Representation Review closes 5pm, Thursday 26 November 2020.

[fal.cn/3bNOh](https://fal.cn/3bNOh)



5:06 PM · Nov 25, 2020 · Falcon Social Media Management

## Linked In

1 x post

796 x impressions

22 x engagement (shares, clicks and reactions)



City of Charles Sturt  
4,305 followers  
1mo ·

How do you want to be represented? We are currently reviewing the composition and structure of our council area and ward division to ensure you, as an elector, are being fairly represented.

[...see more](#)



Elector Representation Review

[charlessturt.sa.gov.au](https://charlessturt.sa.gov.au) · 1 min read

<https://www.linkedin.com/feed/update/urn:li:activity:6722374097541578752>

Representation Review: How Do You Want To Be Represented?

Title/Question: What representation structure do you prefer?											
Tool Type: Conversation											
Activity ID: 487											
Report Date Range: 15 Oct 2020 - 22 Nov 2020											
Date Exported: 27 Nov 2020 02:08 pm											
Exported By: Your Say CCS											
Contribution ID	Date Submitted	Response	Suburb	File Attachment	Up Votes	Down Votes	Total Votes	Reply Level	Reply Parent ID	IP Address	Moderation Status
8231	Nov 22, 2020, 11:16 PM	Option 1	CHELLENHAM, SA		0	0	0	0	0	0f4c02a0cb75d686	Approved
8183	Nov 07, 2020, 01:49 AM	concerned re amount of Kidmanpark			0	0	0	0	0	0fab02fe8229c2ac	Approved
8129	Oct 22, 2020, 11:06 PM	Prefer to retain the curr Henley Beach			0	0	0	0	0	123e03579a7f5cfb	Approved
8116	Oct 15, 2020, 07:14 AM	Mayor's provide a symbx GRANGE			0	0	0	0	0	0ea803032fa5c6b8	Approved

Member Status	Member ID	Member Username	Member Email	Postcode	Suburb	Gender	Year of Birth	What topics are you int	What locations are you	Would you like to receive	Postcode
Active		1449 Lori M	petersmetz@bigpond.com.au		CHELTENHAM, SA	Female				0	5025
Active		3309 Shanettschoebinger	Shanetts@optusnet.com		5025 Kidmanpark	Male		1981 Community Development, Libraries and Commun		0	5037
Active		3021 markkbacc	markbacc@outlook.com		5037	Male		1955 Community Land and Co Grange; Henley Beach; H		1	5037
Active		149 JJ_lives_here	contact_jj@hotmail.com		5022 GRANGE	Male		1964 Engineering; Environmer Grange; Henley Beach; S		1	5022

Suburb	Gender	Year of Birth	What topics are you into?	What locations are you into?	Would you like to receive the City of Charles Sturt's eNewsletter, Diamond Bytes which brings you stories, news and events within our Council area?
CHELTENHAM, SA	Female				0
Kidmanpark	Male		1981 Community Development, Libraries and Commun		0
	Male		1955 Community Land and Co Grange; Henley Beach; H		1
GRANGE	Male		1964 Engineering; Environmer Grange; Henley Beach; S		1

# Representation Review: How Do You Want To Be Represented?

Title/Question: Written Submission on Representation Review  
 Tool Type: Form  
 Activity ID: 499 Version 1433E  
 Report Date Range: 15 Oct 2020 - 26 Nov 2020  
 Date Exported: 27 Nov 2020 02:06 pm  
 Exported By: You say CCS

Contribution ID	Date Submitted	First Name	Last Name	Suburb	Email address	I am a ratepayer in the / I live in the Council area / I work in the Council area / I study in the Council area / I own a business in the / I regularly visit the Council area?	What is your connection to the Council area?
8260	Nov 26, 2020, 10:44 PM	Lara	Hollamby	Henley Beach	lara.hollamby@optusnet	1	
8151	Nov 09, 2020, 09:42 AM	Amy	Johansen	Bowden	alimeeh1987@gmail.com	1	
8165	Nov 09, 2020, 04:34 AM	Jon	Holbrook	Henley Beach South	jon.holbrook@gmail.com	1	
8158	Nov 09, 2020, 09:38 PM	Daniel	Bradford	Henley Beach	luciuselict@gmail.com	1	1
8156	Nov 09, 2020, 06:51 PM	Carolan	Gordon	Grange	carolengordon@gmail.co	1	
8145	Nov 09, 2020, 01:54 PM	Paul	Maddock	woodville west	sarahmaddock@hotmail	1	
8180	Oct 24, 2020, 12:48 PM	Paul	Larri	Henley Beach	larri.paul@gmail.com	1	
8128	Oct 20, 2020, 10:32 PM	Neville	Messinger	FLINDERS PARK, SA	neville.messinger@gmail	1	
8124	Oct 19, 2020, 10:49 AM	Melissa	Kretschmer	ALLENBY GARDENS	mj.kretschmer@gmail.co	1	
8122	Oct 18, 2020, 10:46 AM	Robert	Wilson	St Clair	robw0510@gmail.com	1	
8120	Oct 17, 2020, 09:12 PM	David	Reid	BROMPTON, SA	dreid@chariesturt.sa.gov.au	1	
8119	Oct 16, 2020, 01:26 PM	Carol	Faulkner	West Lakes	carol.faulkner@gmail.com	1	
8118	Oct 16, 2020, 06:59 AM	John	Jenner	Cheltenham	contact_jj@hotmail.com	1	
8117	Oct 15, 2020, 09:31 AM	Simon	Johnson	GRANGE	simon.johnson@nysb.cor	1	
8115	Oct 15, 2020, 08:05 AM	Guy	Wheal	Kilkenny	guywheal@hotmail.com	1	
8115	Oct 15, 2020, 06:00 AM	Tracey	Davis	Kilkenny	optidavis@big.com.au	1	1

[illegible]

Member ID	Member Username	Member Email	Postcode	Suburb	Gender	Year of Birth	What topics are you into	What locations are you into	Would you like to receive the City of Charles Sturt's newsletter, Diamond Byss which brings you stories, news and events within our Council area?
3113	Laridilambby	lara.hollambby@optusnet		5022 Henley Beach	Female	1971		Henley Beach	0
3415	aimseeh	aimseeh1982@gmail.com	505Seventh	5022 Henley Beach South	Female	1980		Albert Park; Allenby Gar	0
3003	JonH	jon.holbrook@bigpond.		5022 Henley Beach South	Male	1984	Environment and Sustainability; Open Space, Res		1
3381	clouseau	locusdelict@gmail.com		5022 Grange	Male	1978	Arts, Culture and Heritage Grange; Henley Beach, S		1
3212	cattian_gordon	cdan@hotmail.com		5011 Woodville west	Female	1988	Arts, Culture and Heritage Grange; Henley Beach, S		1
1889	Pace Leader Coastal	smaddock@charlessturt.sa.gov.au		FLINDERS PARK, SA	Female				0
195	Pelican Paul	louis.paul@gmail.com		5022 HENLEY BEACH	Male				0
440	NevilleMe	neville.messenger@gmail.com		WOODVILLE, SA	Female				0
2077	Melissa	mjkretschmer@gmail.com		BROMPTON, SA	Female		Arts, Culture and Heritage Bowden; Brompton, Cro		0
2236	Eedrud	robw0910@gmail.com		5021 West Lakes	Male	1964			1
3372	reiddand1964	reiddavid1964@gmail.co			Male				0
199	Carol Faulkner	carol.faulkner@bigpond.com		5022 GRANGE	Male	1964	Engineering; Environme	Grange; Henley Beach, S	0
149	JJ_lives_here	contact_jj@hotmail.com		5009 Killkenny	Male	1951			1
3121	simonjohnson	simon.johnson@cyl.co		5009 Killkenny	Male		Environment and Sustai	Albert Park; Allenby Gar	0
3273	Guydw	guywheal@hotmail.com		5009 Killkenny	Male	1963			1
100	opiedavi	opiedavi@tsg.com.au			Female				0



## Project Report: Representation Review: How do you want to be represented?

Report Date Range: 14th October 2020 - 27th November 2020

Date Published: 14th October 2020 10:18 pm

Date Exported: 27th November 2020 2:11 pm

### Visitation

Summary statistics regarding your project's visitation and utilisation for the selected date range are shown below:

Metric	Description	Number
Visitors	The number of unique public or end-users to a Site. A Visitor is only counted once, even if they visit a Site several times in one day.	185
Visits	The number of end-user sessions associated with a single visitor.	268
Page Views	The number of times a Visitors views any page on a Site.	303
Contributors	The unique number of Visitors who have left feedback or Contributions on a Site through the participation tools.	19
Contributions	The total number of responses or feedback collected through the participation tools.	20
Followers	The number of Visitors who have 'subscribed' to a project using the 'Follow' button.	14

### Engagement Conversions

Information regarding how well your engagement websites converted Visitors to perform defined key actions.

Conversion Type	Description	Converted Visits	Converted %
Contributions	The percentage of Visits where a Visitor has left one or more Contributions through the participation tools.	16	6%
Attention	The percentage of Visits that lasted a duration of at least one minute of 'active' time.	130	48.5%
Actions	The percentage of Visits that had recorded at least two 'clickable' actions from a Visitor.	64	23.9%

### Contributions by Activity

The number and type of Contributions (responses) collected from your Visitors through each participation tool.

Participation Tool	Number of Contributions	% of Total
Conversation	4	20%
Form	16	80%
Form (Legacy)	0	0%
Forum	0	0%
Fund It	0	0%
Gather	0	0%
Q&A	0	0%
Quick Poll	0	0%
Social Map	0	0%
Visioner	0	0%

### Project Status

The current number and status of your Site's projects (e.g. engagement websites)..

Project Status	Description	Number of Projects
New	Projects published within the report date range.	1
Open	Projects nominated as being active and currently having opportunities for participation.	8
Active	Project nominated as being active but not currently having opportunities for participation.	58
Closed	Projects nominated as being inactive and having no future opportunities for participation.	130

### Acquisitions

Information regarding the method by which Visitors arrived to your Site or projects.

Acquisition Type	Description	Number of Visits	% of Total
Direct	Visitors who have arrived at a Site by entering the exact web address or URL of the page.	108	53.7%
Websites	Visitors who have arrived at the Site after clicking a link located on an external website.	58	28.9%
Social Media	Visitors who have arrived at a Site by clicking a link from a known social media site such as Facebook, Twitter, LinkedIn, etc.	20	10%
Search Engine	Visitors who have arrived at a Site via a search engine. Such as Google, Yahoo, etc.	15	7.5%
Other	Visitors who have arrived at a Site by undetermined means. This may include those arriving from a direct marketing campaign.	0	0%

### Top 5 Visited Pages

Summary information for the top five most visited Pages

Project ID	Project Name	Visits	Visitors	% of Total Visits
1248	Representation Review: How do you want to be represented?	266	185	99.3%

### Top 5 Participation Activities

Summary information for the top five participation activities with the most Contributions.

Participation Tool (ID)	Project Name	Contributions	Contributors
Form (499)	Representation Review: How do you want to be represented?	16	16
Conversation (487)	Representation Review: How do you want to be represented?	4	4

### Follower Activity

Information regarding the activity of registered Members who have 'followed' or subscribed to one or more projects.

Metric	Description	Number of Members
Total Followers	The number of unique Members who have 'followed' at least one project.	14
New Followers	The number of new unique Members who have 'followed' at least one project within the specified reporting date range.	14
Total Follows	The number of total 'follows' performed by all Followers across all projects. Each Follower may record multiple Follows.	14
New Follows	The number of new total 'follows' performed by all Members across all projects within the specified reporting date range.	14

### Visitor Profile

Information regarding the type of Visitors that have visited your Site or projects.

Visitor Type	Description	Number of Visitors	% of Visitors
First Time Visitor	The number of Visitors that are visiting a Site for the first time within the reporting date range.	133	71.9%
Returning Visitor	The number of Visitors that have made more than one Visit to a Site within the reporting date range.	52	28.1%

### Anonymous vs. Registered Contributions

Information regarding the type of Visitor that made contributions to your Site or projects.

Visitor Type	Description	Number of Contributions	% of Contributions
Anonymous	The number of Contributions made by Visitors who had not registered as Members of the Site or were not logged in when leaving a Contribution.	0	0%
Registered	Number of Contributions that were made by Members who had registered as Members of the Site and were logged in when leaving a Contribution.	20	100%

# Your Say Charles Sturt

Report Type: Project

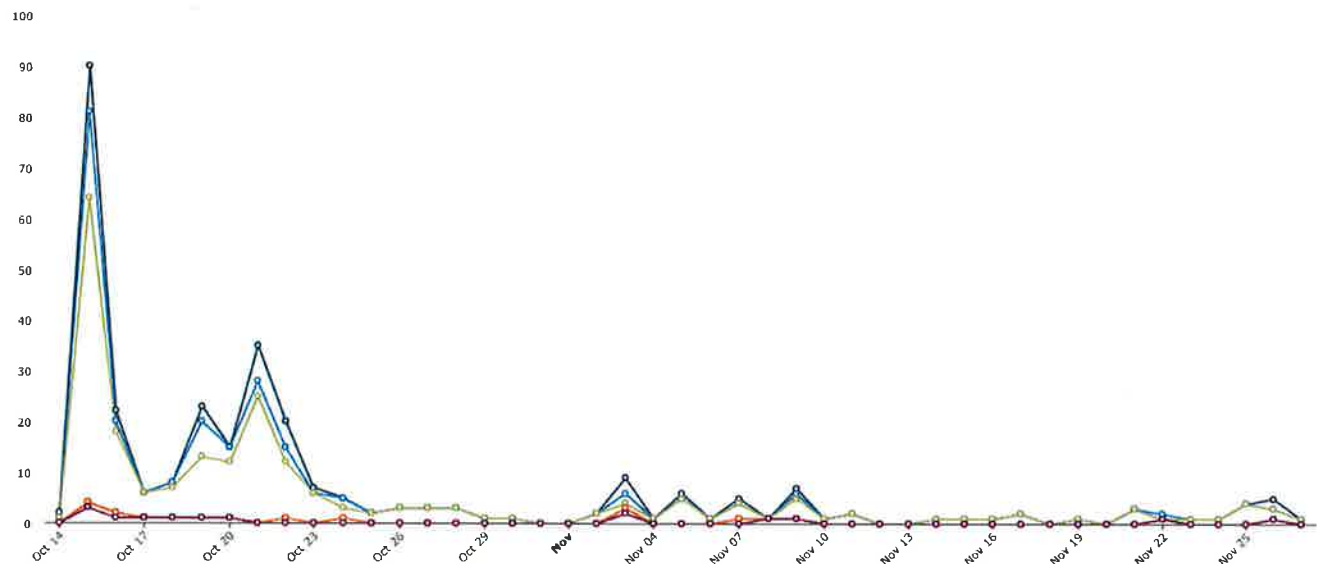
Project Name : Representation Review: How do you want to be represented?

Date Range : 14-10-2020 - 27-11-2020

Exported : 27-11-2020 14:43:53

## Performance Summary

Information regarding key visitation and utilisation metrics for your Site or projects.



**303**

Views

**268**

Visits

**185**

Visitors

**20**

Contributions

**19**

Contributors

**14**

Followers

**Views** - The cumulative number of times a visitor visits the page in a Site.

**Visits** - The number of end-user sessions associated with a single Visitor.

**Visitors** - The number of unique public or end-users in a Site. A visitor is only counted once, even if they visit a Site server in a day.

**Contributions** - The total number of response of feedback collected through the participation tools.

**Contributors** - The unique number of Visitors who have left feedback or Contributions on a Site through the participation tools.

**Followers** - The number of Visits who have 'subscribed' to a project using the 'Follow' button.

## Engagement Conversations

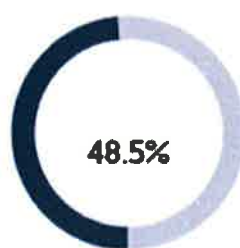
Information regarding how well your engagement websites converted Visitors to perform defined key actions.

### Feedback



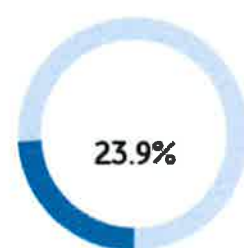
Percentage of visits where at least 1 contribution was made

### Attention



Percentage of visits that lasted at least 1 active minute

### Actions





Percentage of visits where at least 2 actions were performed.

## Participation

Information regarding how people have participated in your projects and activities.

<b>Contributions by Activity</b> The number and type of Contributions (response collected from your Visitors through each participation tool.)			
Activity	Contributions		%
 Form	16	<div><div></div></div>	80%
 Conversation	4	<div><div></div></div>	20%

<b>Top 5 Participation Activities</b> Summary information for the top five participation activities with the most Contributions.			
Activity	Page Name	Contributions	Contributors
 Form	Representation Review: How do you want to be represented?	16	16
 Conversation	Representation Review: How do you want to be represented?	4	4

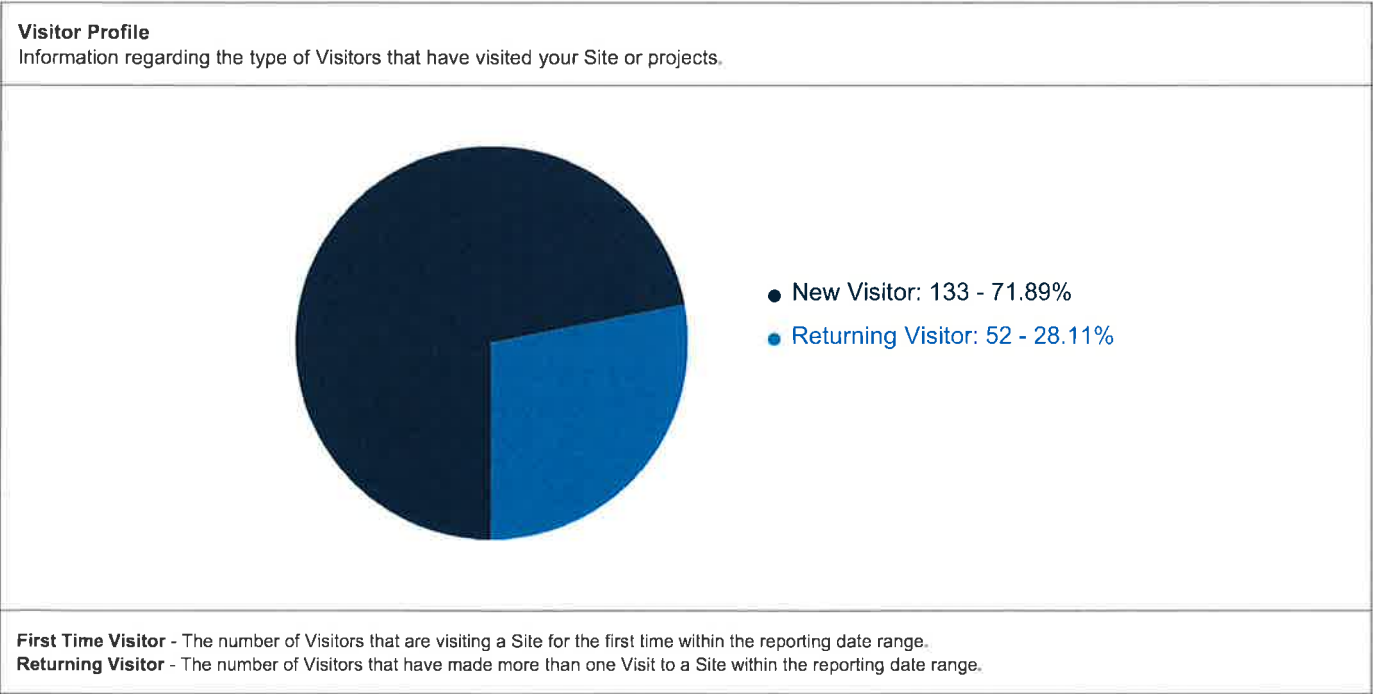
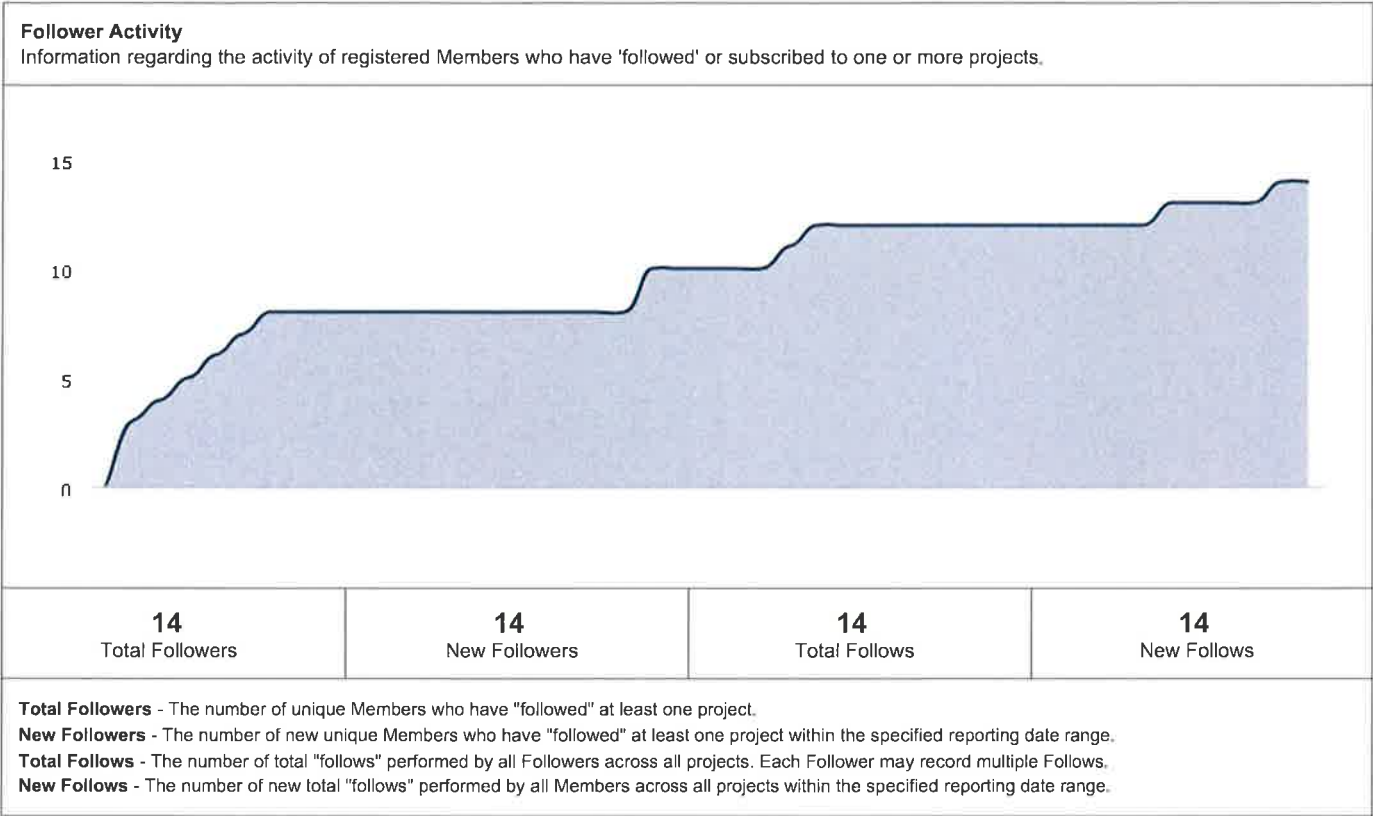
## Projects

The current number and status of your Site's projects (e.g. engagement websites).

<b>Engagement Time</b>			<b>Top Visited Pages</b> Summary information for the top five most visited Pages.			
<b>0</b> Days	<b>9</b> Hours	<b>23</b> Mins	Page Name	Visitation	Visits	Visitors
			Representation Review: How do you want to be represented?	99.3%	266	185
<b>Oct 15th 2020</b> Peak Visitation Date		<b>Thursday</b> Peak Visitation Day				

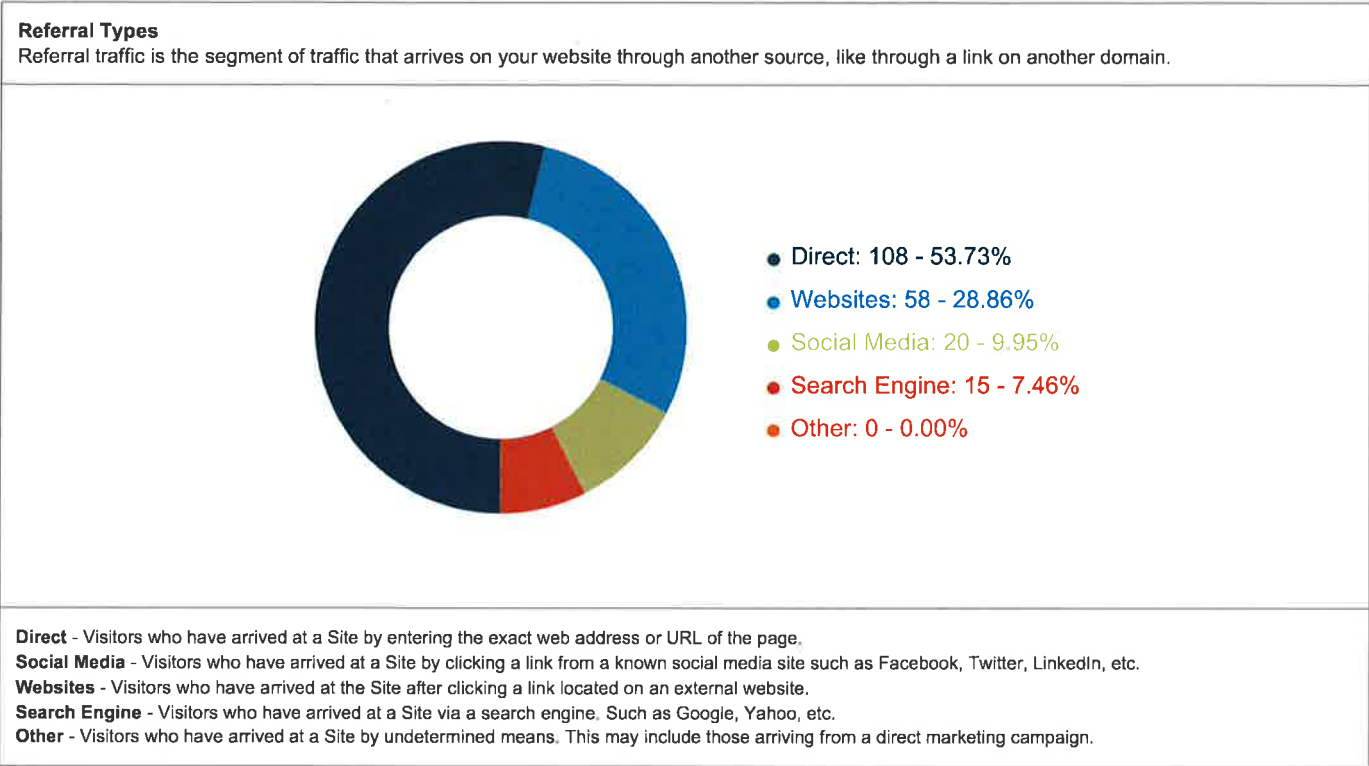
People

Information regarding who has participated in your projects and activities.



## Acquisition

Information regarding the method by which Visitors arrived to your Site or projects.



# Your Say Charles Sturt - People

Report Type: Project

Project Name : Representation Review: How do you want to be represented?

Date Range : 14-10-2020 - 27-11-2020

Exported : 27-11-2020 14:40:23

## Summary

Information regarding registered Members of your site who have participated in your engagement activities. Participation is defined as Members who have made a contribution or 'followed' a project. All data is self-reported and may be subject to change as Member profiles are updated.



**18 (100.0%)**  
Member participants  
18 total participants



**18 (100.0%)**  
Member contributors  
18 total contributors



**19 (100.0%)**  
Member contributions  
19 total contributions



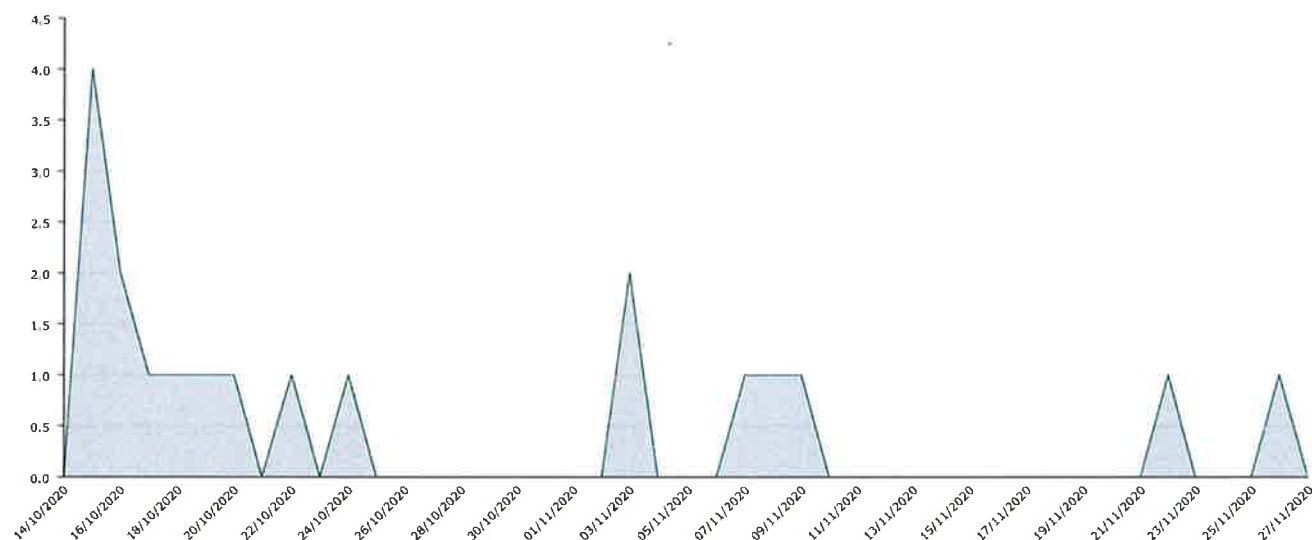
**13**  
Followers  
13 Follows/1 Projects

## Member Activity

Information regarding the participation of Members in your engagement activities over time.

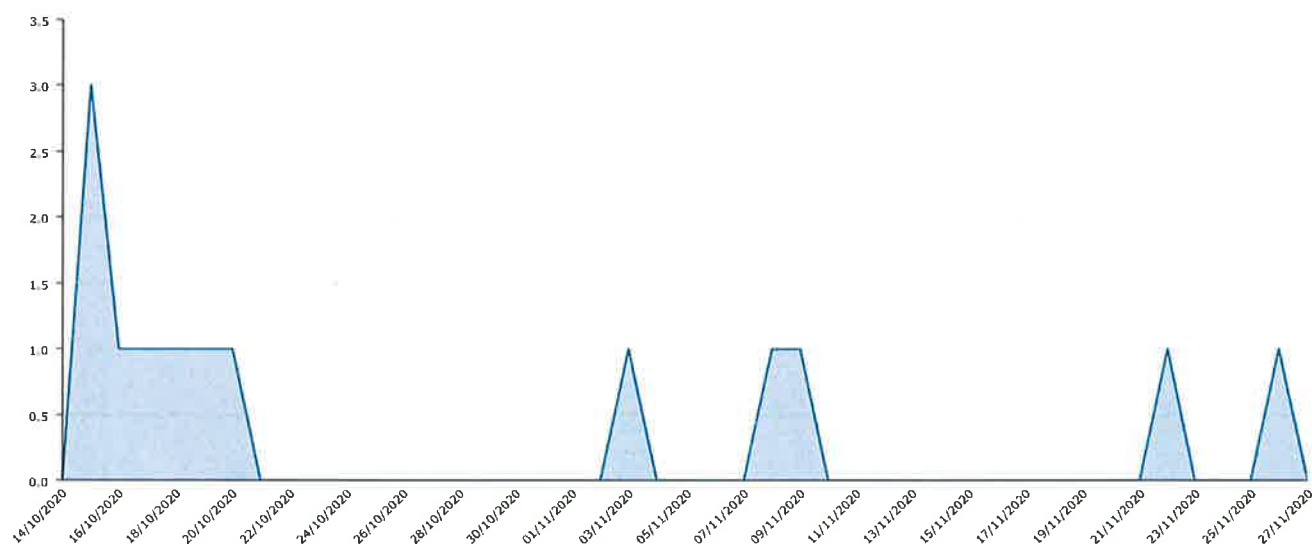
### Member Contribution Activity

Data showing the contribution activity made by Members in your engagement activities over time.



### Follower Activity

Data showing the 'follow' activity of your Members over time. A single Follower may 'follow' multiple projects.

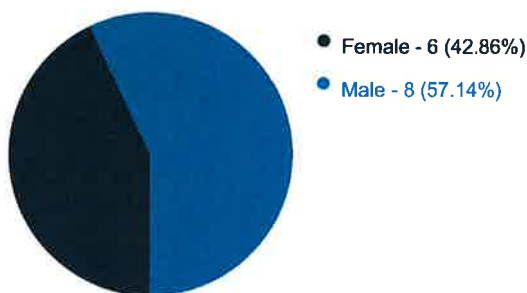


## Member Demographics

Information regarding the demographic characteristics of the Members who have participated in your engagement activities.

### Member Gender

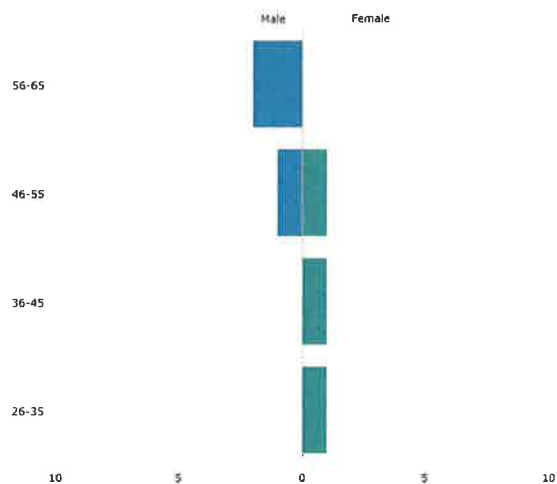
Data showing the gender breakdown of Members who have participated in your engagement activities. This graph shows any potential gender bias you may have in your results.



77.78% of Members provided data (14 of 18)

### Member Gender by Age

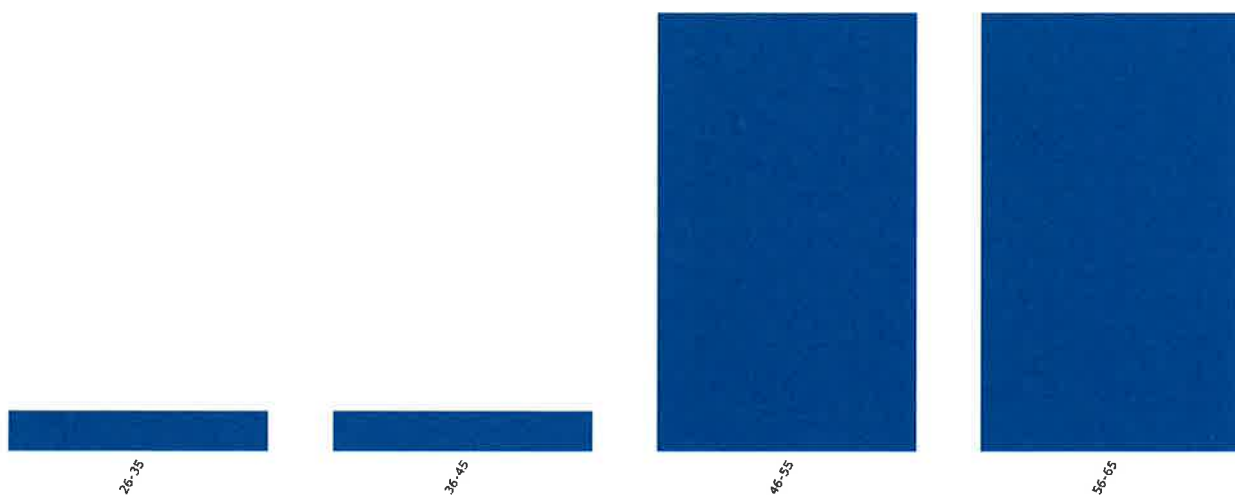
Data showing the age and gender of Members who have participated in your engagement activities. This graph shows any potential gender or age bias you may have in your results.



33.33% of Members provided data (6 of 18)

### Member Age

Data showing the age distribution of Members who have participated in your engagement activities. This graph shows any potential age bias you may have in your results.



33.33% of Members provided data (6 of 18)

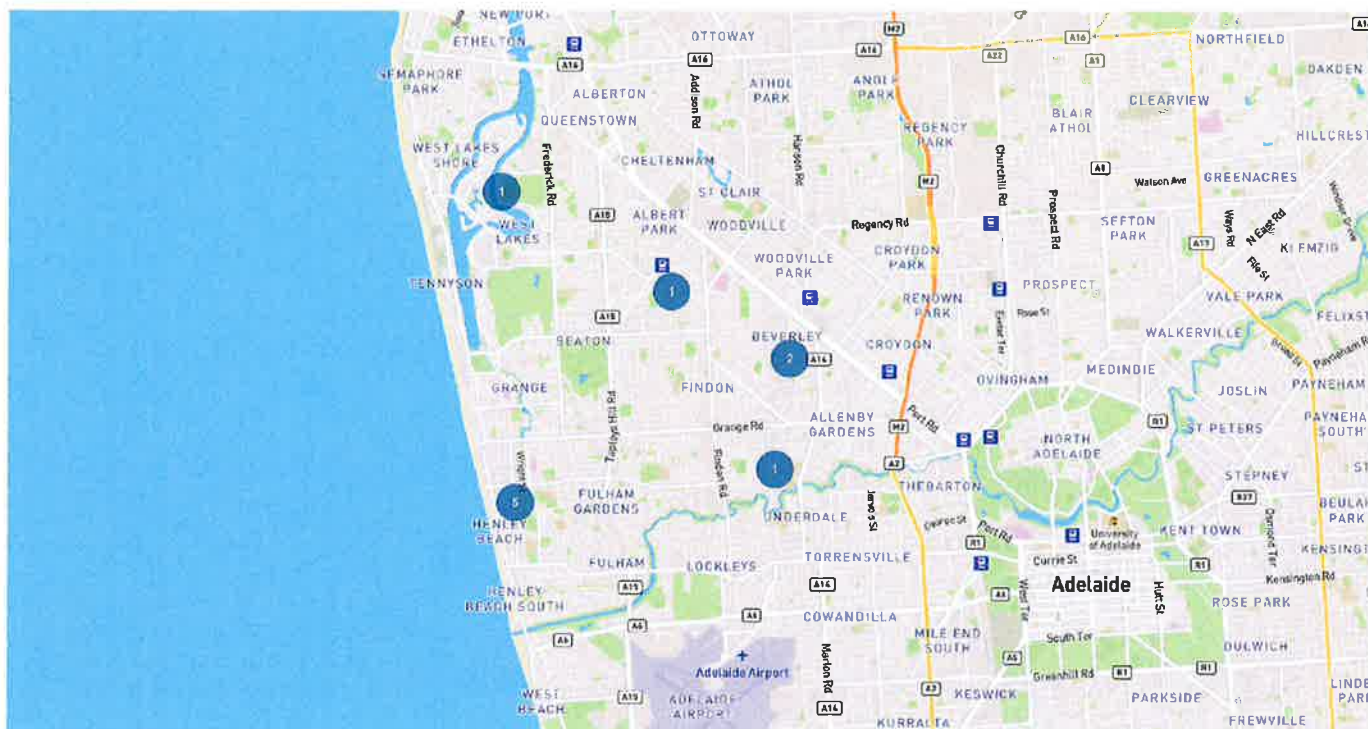


## Member Location

Information regarding the geographic location (e.g. postcode) of Member Contributors who have participated in your engagement activities. The location is based on where the Contributor resides (as per their profile), rather than where the Contribution was made.

### Member Map

Map showing the location of Members who have contributed to your engagement activities



### Member Contributions by Location

Information regarding the location of Members who have made contributions in your engagement activity.

Location	Postcode	Contributors	Contributions	% Member Contributions
Henley Beach	5022	5	6	31.58%
Beverley	5009	2	2	10.53%
North Plympton	5037	1	1	5.26%
West Lakes	5021	1	1	5.26%
Unknown	56Seventh	1	1	5.26%
Flinders Park	5025	1	1	5.26%
Woodville West	5011	1	1	5.26%

66.67% of Members provided data (12 of 18)

## Interests

Information regarding the topics and location interests of Members who have participated in your engagement activities.

### Topics

Information regarding the topics of interest for Members who have participated in your engagement activities.



44.44% of Members provided data (8 of 18)

### Locations

Information regarding the locations of interest for Members who have participated in your engagement activities.





44.44% of Members provided data (8 of 18)

## Locations

Information regarding the locations of interest for Members who have participated in your engagement activities.

Name	Members	% Members
West Lakes Shore	3	37.50%
Croydon	3	37.50%
West Beach	3	37.50%
Ovingham	3	37.50%
Findon	3	37.50%
Bowden	3	37.50%
Flinders Park	3	37.50%
St Clair	3	37.50%
Renown Park	3	37.50%
Woodville South	3	37.50%
Brompton	3	37.50%
Albert Park	3	37.50%
Ridleyton	2	25.00%
Cheltenham	2	25.00%
Allenby Gardens	2	25.00%
Welland	2	25.00%
Royal Park	2	25.00%
Kilkenny	2	25.00%
Athol Park	2	25.00%
Hendon	2	25.00%
Devon Park	2	25.00%
Woodville North	2	25.00%
Beverley	2	25.00%

44.44% of Members provided data (8 of 18)

### Locations

Information regarding the locations of interest for Members who have participated in your engagement activities.

Name	Members	% Members	
West Croydon	2	<div><div></div></div>	25.00%
Semaphore Park	2	<div><div></div></div>	25.00%
Pennington	2	<div><div></div></div>	25.00%
Woodville Park	2	<div><div></div></div>	25.00%
West Hindmarsh	2	<div><div></div></div>	25.00%
Hindmarsh	2	<div><div></div></div>	25.00%
Fulham Gardens	2	<div><div></div></div>	25.00%

44.44% of Members provided data (8 of 18)

\*\*

## What representation structure do you prefer?

Start a conversation on this topic, or join in an existing conversation.

### Add Comment

Adding new posts is disabled for this conversation.

#### 4 Comments

Most Recent First



**Lori M** | Posted on 22nd Nov 2020

Option 1

|



**Shanettsschoebinger** | Posted on 7th Nov 2020

concerned re amount of flats and units no green space,no solar Or water tanks or water recycling or tiny streets with no parking provided. No ambulances or fire truck can get thru when cars parked on road.badly planned and no foresight into future for westlakes. Parks and lots of mature trees removed.

|



**markkbacc** | Posted on 22nd Oct 2020

Prefer to retain the current structure - Option 1

|



**JJ\_lives\_here** | Posted on 15th Oct 2020

Mayor's provide a symbolic representation which is a strong presence when undertaking community functions and activities.

|

\*\*

**Kelley Jones**

**APPENDIX 7**

# **THE ELECTORAL REFORM SOCIETY OF SOUTH AUSTRALIA**

***<http://effectivevoting.wordpress.com/>***

**President:**

Mr Graham Pratt  
1/83 Main Road  
McLaren VALE SA 5171  
Mob: 0408 083 530  
Email: [gpratt76@gmail.com](mailto:gpratt76@gmail.com)

**Secretary:**

Mr Deane Crabb  
11 Yapinga Street  
South Plympton SA 5038  
Mob: 0419 799 166  
Ph: 08 8297 6441 (h)  
08 8297 2299 (w)  
Email: [dfcrabb@senet.com.au](mailto:dfcrabb@senet.com.au)

26 November 2020

Mr Paul Sutton  
Chief Executive Officer  
City of Charles Sturt  
PO Box 1  
WOODVILLE SA 5011  
(Email: [council@charlessturt.sa.gov.au](mailto:council@charlessturt.sa.gov.au))

Dear Mr Sutton

## **Representation Review 2020**

The Electoral Reform Society of SA supports proportional representation for all elections, and we are very pleased that this method of election is used to elect all local government in this State, including for the City of Charles Sturt.

Proportional representation works better, the greater the number of members to be elected. As the number to be elected increases, the quota for election reduces and more voters find their votes electing someone. Also, the number of candidates usually increases, and this greater choice also encourages people to vote.

The Society's preference is for a single Council-wide electorate. In our opinion this is the most democratic method that can possibly be used, as:

- all entitled to vote have the same choice of candidates,
- all have the opportunity to vote for these candidates,
- there can be no manipulation of ward boundaries,
- this is the fairest method in ensuring that nearly all will find their votes electing someone and vote wastage is kept to a minimum, and
- thus, more people will be encouraged to vote.



While residents within each local Council need to decide how many councillors should be in their Council, the Society argues that either all councillors should be elected at large, or if it is decided there should be wards, these need to be sufficiently large (minimum of three-members but preferably larger), so that more voters find their votes electing a councillor. Our analyses of past elections have consistently shown that voters get more choice this way, as well as fewer votes being wasted.

On examining the five options in the Representation Options Paper for the City of Charles Sturt, the Society's preference would be firstly for Option 2 (No wards and 16 Councillors) as this would give a very good outcome, allowing the maximum number of voters to find their votes electing the candidates of their choice. Option 3 (No wards and 12 Councillors) is also a good possibility.

If it is decided that the City should be divided into wards, of the other options, Option 5 (4 Wards with 3 Councillors in each Ward) is preferable to Options 1 (Existing Structure) and Option 4 (6 Wards with 2 Councillors in each Ward).

A quick analysis of the results of the 2018 election results shows that of those who voted in the ward elections, 21% found that their votes did not elect a councillor. This ranged from 28% in the West Woodville Ward to 16% in the Semaphore Ward. This certainly does not ensure fair and equitable representation, and definitely does not encourage more residents to vote in council elections. Option 4 is likely to give a similar result.

This review should be the opportunity to make improvements in representation and we hope that the Councillors will consider this.

In Section 4.3 of the Representation Options Paper, there is a discussion on the current proposal in State Parliament to have no more than 12 elected members in a Council. The Society's attitude to this proposal is that we believe that this should be the decision of councils themselves without the interference of State Government. We have informed the State Government, Opposition and Crossbenchers. As the Options Paper accurately states, fewer Councillors will likely have a direct impact on representation for electors.

Assuming that this change is approved by Parliament, and while not necessary at this stage, the Council could give some consideration to how it will change its structure. Some possibilities are either 11 or 10 Councillors with no Wards, or 2 Wards with 5 Councillors in each.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Deane Crabb', written in a cursive style.

Deane Crabb

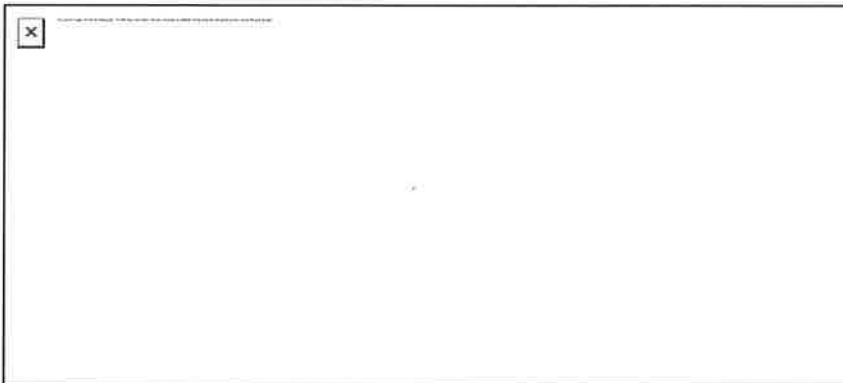
## Christina Lien

---

**From:** Lou Tramontin <nwjsachairperson@gmail.com>  
**Sent:** Sunday, 25 October 2020 4:56 PM  
**To:** Mary Del Giglio  
**Subject:** Re: City of Charles Sturt - Community Consultation invitation: How do you want to be represented by Council?  
**Attachments:** NWJSA\_footer.png

Hi Mary,  
Attempted to complete an online survey, was unable to do so as the link was not working to input the information.  
My preference would be option 1, I am a rate payer.  
The current system is more personalised as part time representatives have smaller areas to manage.

Kind Regards,  
Lou Tramontin (Chairperson)  
0402 158 731



On Tue, 20 Oct 2020 at 16:09, Mary Del Giglio <[mdelgiglio@charlessturt.sa.gov.au](mailto:mdelgiglio@charlessturt.sa.gov.au)> wrote:

Dear Sir/Madam

### **City of Charles Sturt Community Consultation Invitation: How do you want to be represented by Council?**

Council is currently reviewing the composition and structure of the Council and the division of the Council into wards. For example - Number of Councillors; Wards or no Wards; Number of Wards; Mayor or Chairperson.

Five options have been developed for your consideration. You may also propose other options.

This is the first of two stages of public consultation. Stage One (currently open) invites community submissions on five elector representation options, and **submissions are due by 5pm on Thursday 26 November 2020**.

To find out more and view the five elector representation options visit *Your Say Charles Sturt* (click link below) or view the *City of Charles Sturt Representation Options Paper* at one of our libraries or community centres.

<https://www.yoursaycharlessturt.com.au/representation-review-how-do-you-want-be-represented>

Have your say by completing our online submission form, or email or post your submission to Council. Feedback received in Stage One will be considered by the Council when it determines its preferred representation structure.

Council will then prepare a draft Representation Report which will be made available for community consideration in Stage Two.

We look forward to your involvement, if you have any queries please do not hesitate to contact the City of Charles Sturt on 8408 1111.

**Mary Del Giglio**

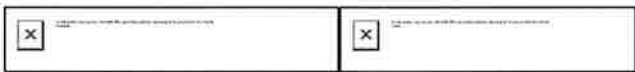
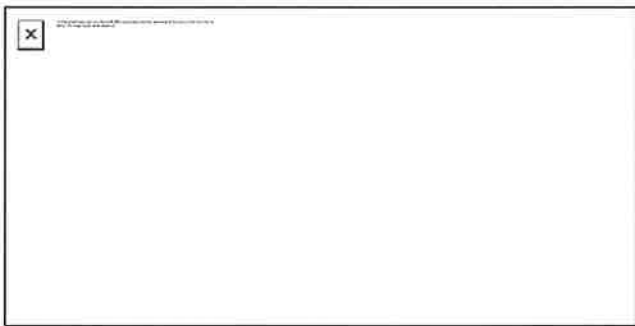
Senior Governance Officer

Governance & Business Support

72 Woodville Rd, Woodville 5011

T: (08) 8408 1120 F: (08) 8408 1122

[www.charlessturt.sa.gov.au](http://www.charlessturt.sa.gov.au)



**Go Green - Think before you print.**

**This initiative forms part of our environmental plan - Living Green to 2020 Refresh.**

Warning - This email message is intended only for the addressee(s) and may contain information that is confidential, subject to legal or other professional privilege, or protected by copyright. If you have received this in error, please notify the sender by reply email and delete this email from your system. You are not permitted to use, reproduce or disclose the contents of this email. No representation is made that this email is free of viruses. Virus scanning is recommended and is the sole responsibility of the recipient. Thank you.

## Representation Review: How Do You Want To Be Represented?

Title/Question: Written Submission on Representation Review

Tool Type: Form

Activity ID: 499 Version 14935

Report Date Range: 15 Oct 2020 - 26 Nov 2020

Date Exported: 27 Nov 2020 02:06 pm

Exported By: Your Say CCS

Contribution ID	Date Submitted	First Name	Last Name	Suburb	Email address
8260	Nov 26, 2020, 10:44 PM	Lara	Hollamby	Henley Beach	lara.hollamby@optusnet
8191	Nov 09, 2020, 09:42 AM	Amy	Johansen	Bowden	aimeeh1981@gmail.com
8185	Nov 08, 2020, 04:34 AM	Jon	Holbrook	Henley Beach South	jon.holbrook@bigpond.c
8158	Nov 03, 2020, 09:38 PM	Daniel	Bradford	Grange	locusdelicti@gmail.com
8156	Nov 03, 2020, 08:51 PM	Caitlan	Gordon	woodville west	caitlanlgordon@gmail.co
8145	Nov 03, 2020, 01:54 PM	Sarah	Maddock	FLINDERS PARK, SA	sarahmaddock@hotmail
8130	Oct 24, 2020, 12:48 PM	Paul	Laris	Henle Beach	laris.paul@gmail.com
8128	Oct 20, 2020, 10:32 PM	Neville	Messenger	ALLENBY GARDENS	neville.messenger@gma
8124	Oct 19, 2020, 10:49 AM	Melissa	Kretschmer	St Clair	mjkretschmer@gmail.co
8122	Oct 18, 2020, 10:46 AM	Robert	Wilson	BROMPTON, SA	robw0910@gmail.com
8121	Oct 17, 2020, 03:12 PM	David	Reid	West Lakes	dreid@charlessturt.sa.go

## What is your connection to the Council area?

**I am a ratepayer in the C I live in the Council area I work in the Council area I own a business in the C I regularly visit the Coun**

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Please give an indication of your views on the five options presented				
Other	Option One: Existing Stri	Option Two: No Wards,	Option Three: No Wards	Option Four: 6 Wards, 3
Strongly Support	Strongly Support	Strongly Don't Support	Strongly Don't Support	Support
Strongly Support	Strongly Support	Strongly Don't Support	Strongly Don't Support	Strongly Don't Support
Support	Neutral	Don't Support	Don't Support	Don't Support
Strongly Support	Strongly Don't Support	Strongly Don't Support	Don't Support	Don't Support
Strongly Support	Strongly Don't Support	Strongly Don't Support	Neutral	Don't Support
Support	Don't Support	Don't Support	Support	Neutral
Don't Support	Strongly Don't Support	Strongly Don't Support	Support	Strongly Support
Strongly Support	Strongly Don't Support	Strongly Don't Support	Strongly Don't Support	Strongly Don't Support
Strongly Don't Support	Strongly Don't Support	Strongly Support	Neutral	Support
Neutral	Don't Support	Don't Support	Strongly Support	Support
Strongly Don't Support	Strongly Support	Strongly Don't Support	Strongly Don't Support	Strongly Don't Support

What are the reasons fo If you propose another c	Please place any further If you would like to uplo IP Address	Member Status
<b>Councillors each</b>		
A councillor needs local area knowledge to be edu	Councillors need to held to account to their commr 0e6802c8536682d4	Active
We need people (councillors) in each smaller are to be able to keep their ear to he ground, know w/f	0ecf0307bd17c4eb	Active
I don't think that we should reduce the number of I also feel that a directly elected mayor has benefi	10b80329934a2d21	Active
I feel better represented with the existing structure	1389038dfe2f2b46	Active
The higher number of wards ensures we have representation across the whole council area, within o	0f4302f8f64e3ff8	Active
	0ecf0307bd17c4eb	Active
Current arrangement does not work well. Council meetings frequently demonstrate lack of proper p	0eed02d08108c69f	Active
Best representation by having 8 wards. Residence I strongly disagree with the current election meth	102f0324bf23c1f8	Active
16 Councillors is too many. The current ward structure is pointless, as you do not need to live in the v	0f1502fd565cd6b8	Active
If Council needs to cut back then reducing the number of councillors is a good start.	0f7203014205450e	Active
Option two allows for greater diversity	0ecf0307bd17c4eb	Active

Member ID	Member Username	Member Email	Postcode	Suburb	Gender
3113	LaraHollamby	lara.hollamby@optusnet		5022 Henley Beach	Female
3415	aimeeh	aimeeh1981@gmail.com	56Seventh	Bowden	Female
3003	JonH	jon.holbrook@bigpond.c		5022 Henley Beach South	Male
3391	clouseauu	locusdelicti@gmail.com		5022 Grange	Male
3212	caitlan_gordon	c8lan@hotmail.com		5011 woodville west	Female
1899	Place Leader Coastal	smaddock@charlessturt.sa.gov.au		FLINDERS PARK, SA	Female
195	Pelican Paul	laris.paul@gmail.com		5022 HENLEY BEACH	Male
440	NevilleMe	neville.messenger@gmail.com			
2077	Melissa	mjkretschmer@gmail.com		WOODVILLE, SA	Female
2236	Eedhud	robw0910@gmail.com		BROMPTON, SA	Male
3372	reiddavid1964	reiddavid1964@gmail.co		5021 West Lakes	Male



Year of Birth	What topics are you interested in?	What locations are you interested in?	Would you like to receive the City of Charles Sturt's eNewsletter, Diamond?
1971		Henley Beach	0
1980		Albert Park; Allenby Gardens	0
1964	Environment and Sustainability; Open Space, Recreation		1
1978	Arts, Culture and Heritage; Grange; Henley Beach; Sea View		1
1988	Arts, Culture and Heritage; Albert Park; Findon; Flinders		1
			0
			0
			0
			0
	Arts, Culture and Heritage; Bowden; Brompton; Croft		1
1964			0

**d Bytes which brings you stories, news and events within our Council area?**

Representation Review: How Do You Want To Be Represented?

Title/Question:

What representation structure do you prefer?

Tool Type:

Conversation

Activity ID:

487

Report Date Range:

15 Oct 2020 - 22 Nov 2020

Date Exported:

27 Nov 2020 02:08 pm

Exported By:

Your Say CCS

Contribution ID	Date Submitted	Response	Suburb	File Attachment	Up Votes
8231	Nov 22, 2020, 11:16 PM	Option 1	CHELTENHAM, SA		0
8183	Nov 07, 2020, 01:49 AM	concerned re amount of Kidmanpark			0
8129	Oct 22, 2020, 11:06 PM	Prefer to retain the curr€ Henley Beach			0
8116	Oct 15, 2020, 07:14 AM	Mayor's provide a symbc GRANGE			0

Down Votes	Total Votes	Reply Level	Reply Parent ID	IP Address	Moderation Status
	0	0	0	0f4c02e0cb75d686	Approved
	0	0	0	0fab02fe822962ac	Approved
	0	0	0	123e03579af75cfb	Approved
	0	0	0	0ea803032fa5c6b8	Approved

Member Status	Member ID	Member Username	Member Email	Postcode	Suburb
Active		1449 Lori M	petermetz@bigpond.com.au		CHELTENHAM, SA
Active		3309 Shanettsschoebinger	Shanetts@optusnet.com		5025 Kidmanpark
Active		3021 markbacc	markbacc@outlook.com		5037
Active		149 JJ_lives_here	contact_jj@hotmail.com		5022 GRANGE

Gender	Year of Birth	What topics are you interested in	What locations are you interested in	Would you like to receive Postcode	
Female				0	5025
Male		1981 Community Development, Libraries and Communi		0	5037
Male		1955 Community Land and Co Grange; Henley Beach; H		1	5022
		1964 Engineering; Environmer Grange; Henley Beach; S		1	

Suburb	Gender	Year of Birth	What topics are you interested in?	What locations are you interested in?	Would you like to receive this information?
CHELTENHAM, SA	Female				0
Kidmanpark					0
	Male		1981	Community Development, Libraries and Community	0
			1955	Community Land and Co Grange; Henley Beach; Henley	1
GRANGE	Male		1964	Engineering; Environment Grange; Henley Beach; Henley	1

**e the City of Charles Sturt's eNewsletter, Diamond Bytes which brings you stories, news and events within our Council area?**



**ANNEXURE E**  
**REPRESENTATION REVIEW REPORT**

This first round of public consultation as part of the Representation Review process commenced on Thursday 15 October 2020, concluding on Thursday 26 November 2020.

Having now considered the proposed options and submissions received, as well as all other relevant factors, the Council now proposes to **retain its existing composition and structure** comprising:

- a Mayor, elected from the Council area as a whole;
- eight (8) Wards, subject to a boundary realignment to the existing Ward boundaries for the Semaphore Park and Grange Wards (dealt with below at 4.3.3); and
- 16 Ward Councillors (two (2) elected from each Ward).

This Representation Review Report (**Report**) has now been prepared by Kelley Jones Lawyers in accordance with section 12(8a) of the Act, and the framework included in the publication *Undertaking a Representation Review: Guidelines for Councils* dated January 2020, as prepared by the Electoral Commission of South Australia (**ECSA**).

This Report sets out, amongst other things:

- a summary and analysis of the submissions received during this initial public consultation process;
- detailed discussion and rationale in relation to the Council's proposed endorsed option;
- consideration of how the proposal relates to the principles set out under the legislative requirements in sections 33 and 26(1)(c) of the Act (including further detailed analysis of Ward quotas and population projections); and
- provides details of the Council's next phase of its Representation Review, including its additional public consultation requirements.

## 2 PUBLIC CONSULTATION

### 2.1 Consultation Process

In accordance with the Council's resolution, made at its meeting of 12 October 2020, and pursuant to section 12(7) of the Act, consultation on the Options Paper was commenced on Thursday 15 October 2020, by way of notice published in the Gazette dated 15 October 2020. A copy of the notice is contained in **Appendix C**.

Notice of the initial public consultation was also published in the Advertiser, being a local newspaper circulating in the Council area, on 15 October 2020. A copy of this notice is contained in **Appendix C**.

In addition, to these statutory publication requirements, the public consultation process included:

- notice on the Council's website under 'Latest News', with link to *YourSay* (the

Council's online community hub), inclusive of a link to the Options Paper;

- two (2) posts made to the Council's Facebook page on 14 October 2020 and 24 November 2020, notifying of the Representations Review process and inviting interested persons to make a submission;
- two (2) posts on the Council's Twitter account on 15 October 2020 and 25 November 2020, notifying of the same; and
- one (1) post made to the Council's LinkedIn page, notifying the same.

A digital post report is contained in **Appendix C**.

During the initial consultation period, a copy of the Options Paper was also available to view at the Council's Civic Centre located at 72 Woodville Road, West Torrens and was available for download from the Council's website.

Responses to the Options Paper were invited by electronic submission through the *YourSay* function on the Council's website, email or hard copy submitted to the Council.

## 2.2 Community Response

The Council received 22 submissions as part of its public consultation in response to the Options Paper, of which:

- 16 submissions were received through *YourSay*;
- four (4) posts were left in the comments section on the Council's website; and
- two (2) submissions were received by email.

### 2.2.1 Online Submissions

Online submissions, which included those submitted through *YourSay* and comments left on the Council's website, were received from across the Council area from the following suburbs:

- Allenby Gardens
- Bowden
- Brompton
- Cheltenham
- Flinders Park
- Grange
- Henley Beach
- Henley Beach South
- Kidman Park
- Kilkenny
- St Clair
- West Lakes
- Woodville West

The preferred option and stated reasons for preferring the nominated option/s are set out below in **Table 1**.

**Table 1:** Summary of online submissions received through YourSay

Name and Suburb	Response to Options	Reasons for Preference/s	Other comments
L Hollamby Henley Beach	Option 1: Strongly Support Option 2 and 3: Strongly Don't Support Option 4 and 5: Support	A councillor needs local area knowledge to be educated and hopefully passionate about issues that are very specific to a given ward. The risk of spreading councillors thinly across wards they know little to nothing about is pointless and risks residents not being adequately represented. It also risks councillors political party alliances bring prioritised above what's best for the ward and residents.	Councillors need to [be] held to account to their commitment. There are too many councillors running the system and turning up to the minimum amount of council meetings. If they only turn up to 50% they should only be paid 50%. It feels like some councillors have taken this on as on-the-side pocket money. Not good enough for ward residents and ratepayers. Have the right number of councillors who care, are accountable, and do their job.
A Johansen Bowden	Option 1: Strongly Support Option 2, 3, 4 and 5: Strongly Don't Support	We need people (councillors) in each smaller area[a] to be able to keep their ear to [t]he ground, know what is going on, are seen by the residents. If wards are too large or councillors not based in the area that they are representing, their ability to really understand the issues and things of importance to residents is severely hindered. It is not enough to visit a[n] area and do street corner consults or have a cuppa.  Having no wards and just general councillors increases the likelihood that different areas may fall under the radar and miss out on equal representation.	

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J Holbrook Henley Beach South	Option 1: Support Option 2: Neutral Option 3, 4 and 5: Don't Support	<p>I don't think that we should reduce the number of councillors. The number of ratepayers represented per councillor is not particularly small, and the cost saving is minimal.</p> <p>I prefer the current ward system as it allows for representation of each area. Having said that, I can see the benefit of elections across the whole council (though there are downsides such as having no idea who the candidates are). The ward system does have the downside of becoming very insular at times, but on the whole I think it still has merit.</p>	<p>I also feel that a directly elected mayor has benefits over a chairperson elected from the council. This provides the opportunity for an independent voice as Mayor (the current team approach in City of Adelaide has me concerned about councils becoming too collegiate).</p> <p>I also feel that candidates for council should have to declare their membership of political parties. While I don't want our councils to become party political as they are in other states, I think that any partisanship needs to be out in the open.</p>
D Bradford Grange	Option 1: Strongly Support Option 2 and 3: Strongly don't support Option 4 and 5: Don't Support	I feel better represented with the existing structure.	
C Gordon Woodville West	Option 1: Strongly Support Option 2 and 3: Strongly Don't Support Option 4: Neutral Option 5: Don't Support	<p>The higher number of wards ensures we have representation across the whole council area, within our council we have a number of different demographics</p> <p>I think having wards ensures all our councillors don't all come from one area within the council. It means we have councillors who representing our residents from the whole council area.</p>	

S Maddock Flinders Park	Option 1 and 4: Support Option 2 and 3: Don't Support Option 5: Neutral	No reasons given	
P Laris Henley Beach	Option 1: Don't Support Option 2 and 3: Strongly Don't Support Option 4: Support Option 5: Strongly Support	Current arrangement does not work well. Council meetings frequently demonstrate lack of proper preparation or consideration of issues by many Councillors. More focus on politics (often personal grudges) than on policy. Abolition of wards risks loss of direct representation and dominance by factional groups. Option 4 is ok, but a having 3 Councillors per ward may encourage more consultation at ward level and more carefully considered positions going into meetings and committees.	
N Messenger Allenby Gardens	Option 1: Strongly Support Option 2, 3, 4 and 5: Strongly Don't Support	Best representation by having 8 wards. Residence know who they can talk to and be heard  No wards too unwieldy. Less wards, more difficult for Councillors.	I strongly disagree with the current election method of the Mayor in that if nominating for Mayor cannot nominate for Ward. The City lose valuable people when they nominate for Mayor and lose, and cannot be elected for a Ward.
M Kretchmer St Clair	Option 1 and 2: Strongly Don't Support Option 3: Strongly Support Option 4: Neutral Option 5: Support	16 Councillors is too many.  The current ward structure is pointless, as you do not need to live in the ward to stand for election in that ward.	

			<p>The Council should be making decisions in the best interest of the whole Council area – not just their patch.</p> <p>Strongly support a move to 12 Councillors – no wards would be best, but a reduced ward structure would be the second-best option.</p>	
R Wilson Brompton	<p>Option 1: Neutral</p> <p>Option 2 and 3: Don't Support</p> <p>Option 4: Strongly Support</p> <p>Option 5: Support</p>		<p>If Council needs to cut back then reducing the number of councillors is a good start.</p>	
D Reid West Lakes	<p>Option 1, 3, 4 and 5: Strongly Don't Support</p> <p>Option 2: Strongly Support</p>		<p>Option two allows for greater diversity.</p>	
C Faulkner Cheltenham	<p>Option 1: Strongly Support</p> <p>Option 2, 3, 4 and 5: Strongly Don't Support</p>		<p>I strongly support the retention of wards because it is the only way for individuals to be sure they will have true LOCAL representation by someone who lives in the same area and is familiar with issues that need attention within that area. I strongly support the retention of 16 Councillors and a Mayor to enable adequate representation over Charles Sturt Council's high population, vast area and many varied suburbs. I strongly assert that to uphold democracy, the Mayor needs to be elected by the public and not by the Councillors.</p>	

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J Jenner Grange	Option 1: Support Option 2 and 3: Strongly Don't Support Option 4: Strongly Support Option 5: Neutral	I believe wards offer representation within the immediate community whereas 'no wards' may lend itself to a lack of representation in some areas and over representation in others.  Keen supporter of the Mayor's role too.	
S Johnson Kilkenny	Option 1: Strongly Support Option 2, 3, 4 and 5: Strongly Don't Support	Existing- better local knowledge by councillors of the area.	
G Wheal Kilkenny	Option 1: Strongly Support Option 2, 3, 4 and 5: Strongly Don't Support	Reducing the number of wards or removing wards makes it easier for political parties to stack the council. It's bad enough as it is.	
T Davis Kilkenny	Option 1, 4 and 5: Neutral Option 2 and 3: Strongly Support	I support the following concept:  To satisfy local needs in a 'no ward' structure, Councillors could be allocated responsibilities for geographic areas, portfolios and/or other communities of interest under such an arrangement.  I feel this would provide opportunities to have ward councillors who have portfolios of interest of specialisation where people could run who are experts in fields such as culture and the arts, sports, the environment, business, community engagement. This would facilitate a broad understanding of a specific area across the entirety of council and	



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		<p>would have to help develop or protect these areas.</p> <p>Silos often occur in specific area or particular departments. Having someone across the whole council would have to bring conversations and people together.</p> <p>I do like our councillors and their work within our community. Over time I think however that un-intentionally relationships occur that may get in the way of impartiality. Disruption can be a great tool if used wisely and I think this re-figuring of council would benefit the City of Charles Sturt. I feel excited about the possibilities for this kind of change.</p> <p>Thank you for the opportunity to have a say.</p>	
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In addition to the submissions received through *YourSay*, four (4) comments were left on the comments page of the Council's website.

The details of these posts, including preferred options and comments regarding the Council's composition and structure are provided in **Table 2**.

**Table 2:** Summary of comments left on the Council's website

Suburb	Date of Comment	Preferred Option	Comments
Grange	15 October 2020	Option 1	Nil
Henley Beach	22 October 2020	Not stated	Concerned re the number of flats and units no green space, no solar [o]r water tanks or water recycling or tiny streets with no parking provided. No ambulances or fire truck can get through when cars parked on road. [B]adly planned and no foresight into future for [W]estlakes. Parks and lots of mature trees removed.
Kidman Park	7 November 2020	Option 1	Prefer to retain the current structure
Cheltenham	22 November 2020	No stated	Mayor's provide a symbolic representation which is a strong presence when undertaking community functions and activities.

## 2.2.2 Email Submissions

The Council also received two (2) email submissions in response to the public consultation, set out below in **Table 3**.

**Table 3:** Summary of emailed Submissions

Name	Option Preference	Comments
D Crabb on behalf of:  The Electoral Reform Society of South Australia	Option 2 or Option 3  If Wards are proposed Option 5	<ul style="list-style-type: none"> <li>Proportional representation works better;</li> <li>Society's preference for a single Council-wide electorate;</li> <li>while residents within each local council need to decide how many councillors should be in their council, either all councillors should be elected at large, or there should be wards of sufficient size (minimum of three-members so that more voters find their votes electing a councillor.</li> <li>analyses of past elections have consistently shown that voters get more choice this way, as well as fewer votes being wasted;</li> <li>preference for Option 2 as this allows maximum number of voters to find their votes electing the candidates of their choice;</li> <li>Option 3 is also a good possibility;</li> </ul>

		<ul style="list-style-type: none"> <li>• If the council is divided into wards, Option 5 is preferable to Option 1 and Option 2;</li> <li>• analysis of the results of the 2018 election shows that of those who voted in the ward elections, 21% found that their votes did not elect a councillor. This ranged from 28% in the West Woodville Ward to 16% in the Semaphore Ward;</li> <li>• this does not ensure fair and equitable representation, and definitely does not encourage more residents to vote in council elections; and</li> <li>• opportunity to make improvements in representation and we hope that the councillors will consider this.</li> </ul>
L Tramontin Ratepayer	Option 1	The current system is more personalised as part time representatives have smaller areas to manage.

## 2.3 Analysis of Community Response

The submissions demonstrate a **clear and strong preference** to retain the existing composition and structure of the Council, comprising eight (8) Wards, 16 Councillors, with two (2) each elected from each Ward, and a Mayor, elected from the community as a whole, being **Option 1**.

This preference is underpinned by an expressed community desire to ensure that the Council retains local representation by members who know their local area.

Whilst the number of submissions received (22 in total) cannot be considered to reflect the attitudes of the whole community, which comprises approximately 87,296<sup>1</sup> electors, the Council can, and is entitled to, take into account this information in gaining insight into the views of the community and its preferred composition and structure of the Council's representative body.

Not all of the submissions addressed the issue of retaining a Mayor, elected from the Council area as a whole. However, of the submissions received that did address this point, three (3) indicated a preference to retaining the Principal Member as a Mayor elected from the community as a whole, rather than a Chairperson elected from the elected member body. One (1) submission indicated a preference for the Principal Member to be a Chairperson, on the basis that a person nominating for Mayor, if not elected, could not correspondingly be elected as a Councillor, in which case, their skills are lost.

There was a clear and strong preference towards retaining the current structure of the Council, both in terms of the number of Wards and Councillors with over half (14) of the submissions received either strongly supporting or supporting Option 1.

Option 4 and Option 5, each of which proposed a reduction in the number of Wards, as

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<sup>1</sup> Elector enrolment from House of Assembly and Council Voter's Roll at December 2020 published by the Electoral Commission of South Australia.  
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well as Councillors, to 12, were the second preferred options with five (5) submissions indicating strong support or support for each of these Options.

The comments made in respect of retaining the current structure and composition and/or a Ward structure generally can be summarised as follows:

- more Wards provides for better representation of areas, being a relatively large Council area with varied demographics;
- Councillors have local knowledge of their Ward area, and a smaller area to manage with regards to representation;
- no Wards could result in a lack of representation in some areas, or otherwise, over representation in others; and
- retaining Wards ensures Councillors do not all come from one area and reduces the risk of dominance by factional groups or 'stacking' of the Council.

However, as above, some submissions did indicate the number of Wards and Councillors could be reduced, with five (5) submissions supporting a reduced number of Wards and Councillors (Options 4 or 5).

Three (3) of the submissions indicated strong support for Option 2, which proposed a removal of Wards, but retention of the current number of Councillors.

Two (2) submissions were received in support of Option 3, which also proposed no Wards, but a reduction in the number of Councillors to 12.

The comments made in respect of abolishing Wards, and electing Area Councillors, can be summarised as follows:

- abolishing Wards and having Councillors elected from the whole of the Council area, allows voters to vote for their preferred candidate; and
- Area Councillors would make decisions for the whole of the Council area, and not just a specific Ward area.

The responses received to Options 2 and 3 generally suggest that the community has a preference to retain a representative structure comprising Wards.

**Table 4** provides a summary of the 22 submissions received, and preference in respect to each of the Options:

**Table 4:** Consultation response to Options

Option Preference <sup>2</sup>	Number of Respondents	Percentage <sup>3</sup>
<b>OPTION 1: Existing Structure – 8 Wards with 2 Councillors each Ward (16 in total)</b>		
Strongly Support	11	50%
Support	3	14%
Neutral	2	9%
Don't Support	1	4%
Strongly Don't Support	2	9%
Not specified	3	14%
<b>Total</b>	<b>22</b>	<b>100%</b>
<b>OPTION 2: No Wards and 16 Councillors</b>		
Strongly Support	3	14%
Support	-	-
Neutral	1	4%
Don't Support	2	9%
Strongly Don't Support	11	50%
Not specified	5	23%
<b>Total</b>	<b>22</b>	<b>100%</b>
<b>OPTION 3: No Wards and 12 Councillors</b>		
Strongly Support	-	-
Support	2	9%
Neutral	-	-
Don't Support	4	18%
Strongly Don't Support	11	50%
Not specified	5	23%
<b>Total</b>	<b>22</b>	<b>100%</b>
<b>OPTION 4: 6 Wards with 2 Councillors from each Ward (12 in total)</b>		
Strongly Support	2	9%
Support	3	14%
Neutral	3	14%
Don't Support	2	9%
Strongly Don't Support	6	27%
Not specified	6	27%
<b>Total</b>	<b>22</b>	<b>100%</b>

<sup>2</sup> The preferences from the emailed submissions, online submissions and the comments left on the Council's website have been incorporated in Table 4. The nominated option in the emailed submission and comments on the Council's website are included in Table 4 as 'strongly support'. If the submission only included one option preference responses to the other Options were included as 'not specified'. In respect of the response from D Crabb, Option 2 was included in the Table as 'strongly support', Option 3 was included in the Table as 'support' and Option 5 was included in the Table as 'support'.

<sup>3</sup> Percentages have been rounded up or down closest to 0.5%.

<b>OPTION 5: 4 Wards with 3 Councillors from each Ward (12 in total)</b>		
Strongly Support	1	4%
Support	4	18%
Neutral	3	14%
Don't Support	3	14%
Strongly Don't Support	6	27%
Not specified	5	23%
<b>Total</b>	<b>22</b>	<b>100%</b>

## 2.4 Key Community Issues

The submissions received did not raise any specific key community issues. However, a number of submissions commented on the relatively large area of the Council, its varied suburbs and demographics, and the need for all areas and demographics to have appropriate representation through the Council's elected body.

In summary, the submissions indicate a preference to retaining the existing composition and structure and, more generally, a composition and structure comprising Wards, with Councillors elected from within Wards. A minority of submissions received indicated a preference for reducing the number of Wards and Councillors.

## 3 REPRESENTATION STRUCTURE PROPOSAL

The Council has now reached the stage of its Representation Review where it must identify what changes (if any) it proposes to make to its current composition and structure.

In doing so, the Council is required to make 'in principle' decisions in respect to all of the matters set out at Part 4 of this Report. The Council must then present its proposed Option to the community for consideration through this Report, for comment during the second public consultation process.

After considering and taking into account sections 26 and 33 of the Act, the proposed Options and supporting information provided in the Options Paper and the submissions received during the initial public consultation, the Council proposes to retain its existing electoral structure and composition in accordance with Option 1, being:

- a Mayor elected by electors from the whole Council area;
- eight (8) Wards; and
- 16 Ward Councillors, two (2) elected from each Ward.

However, in doing so, the Council must also examine a proposed realignment of Ward boundaries, specifically for the Semaphore Park and Grange Wards, to ensure that the Ward quotas remain within the statutory tolerance. We will return to this issue shortly.

Based on the current number of electors in the Council area, being 87,296<sup>4</sup>, the elector representation ratios under the Council's proposal (not including the Mayor) will be 5,456 electors per Councillor, or 5,135 electors per Councillor (including the Mayor).

The average Ward quota will be 1:5,456.

Further details regarding elector ratios and Ward quotas are contained in Parts 4 and 5 of this Report.

## 4 PROPOSAL RATIONALE

### 4.1 Council Name

The name of the Council has been retained since the proclamation of the City on 1 January 1997.

The elected member body has indicated it is not contemplating a change to the name of Council at this time. None of the submissions received suggest that the name of the Council should be reviewed.

As the name of Council has no impact upon the provision of fair and adequate representation, no changes to the name of the Council are proposed as part of this Review.

### 4.2 Composition

#### 4.2.1 Mayor or Chairperson

The Council has the option of:

- a Mayor elected by electors from the whole of the Council area; or
- a Chairperson appointed by, and from within, the elected member body for a period of no more than four (4) years, with the title of either Chairperson (as provided for under the Act) or another title determined by the Council (refer section 51(1)(b) of the Act).

The roles and responsibilities of the Principal Member are the same for both a Mayor and Chairperson. The difference between the positions is the manner in which they are elected, or appointed, the terms of office, and voting rights, including:

- a Mayor is elected for a term of four (4) years, whereas a Chairperson has a term decided by the Council which cannot exceed four (4) years (in other words appointment could be for a shorter period);
- if a candidate running for the position of the Mayor is unsuccessful during an election, they cannot also concurrently be considered as a Councillor and their expertise will be lost;

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<sup>4</sup> Elector enrolment from House of Assembly and Council Voter's Roll at December 2020 published by the Electoral Commission of South Australia.



- a Mayor does not have a deliberative vote in a matter being considered by the Council, as governing body, but where a vote is tied, has a casting vote;
- whereas a Chairperson has a deliberative vote, but not a casting vote.

There are advantages and disadvantages to both options. It is a matter of opinion and judgement as to which option is appropriate for the Council.

The arguments in favour of each option, and the views expressed in the submissions received, were considered by the Council.

Whilst not all submissions addressed this point, of those that did, three (3) were in favour of continuing with an elected Mayor and one (1) favoured a Chairperson appointed by and from within the elected member body.

The Council considers that having an elected Mayor has served the Council and community well and should continue.

Retaining the structure of a Mayor whose appointment is seen to represent the broader electorate means that the person occupying the position is likely to be seen to represent the majority views of the community. This is an important factor for a large council, such as the Council, where Councillors are elected from within Wards, rather than from the whole of the community.

Other advantages of continuing to have a Mayor, is that all electors are able to vote for their preferred candidate for that office.

The individual feedback received from Councillors has favoured retaining a Mayor, elected from the Council area as a whole, rather than a Chairperson elected from within.

Taking into account the submissions received and the above factors, the Council proposes to continue to have a Mayor, elected from the Council area as a whole.

#### **4.2.2 Number of Area or Ward Councillors**

There are two (2) key factors that the Council must consider in relation to the number of Councillors:

- whether the current number of Councillors (16) has an impact on decision making by the Council; and
- ensuring adequate and fair representation, whilst avoiding overrepresentation in comparison to other councils of a similar size and characteristic.

The Council's proposal is to continue with 16 Councillors, to be elected from within Wards as Ward Councillors.

The Council's view is that, although this is an even number of Councillors, coupled with the Mayor, who has a casting vote, this number is appropriate and does not hinder the ability of the Council in its decision-making functions.



In relation to the consideration of adequate and fair representation, the Options Paper included a comparison of the Council against other councils of a similar size, characteristic and elector number.

A Table demonstrating the comparison, with the updated figures as of January 2021, is contained below at **Table 5**.

**Table 5:** Comparison of elector ratios with other councils

<b>Council</b>	<b>Electors 2021</b>	<b>Members (including Mayor)</b>	<b>Ward Quota 2021 (including Mayor)</b>	<b>Ward Quota 2021 (excluding Mayor)</b>
Charles Sturt	87454	17	5144	5465
Adelaide	27841	12	2320	2531
Marion	66296	13	4099	5524
Onkaparinga	127748	13	9826	10645
Playford	64177	16	4011	4278
Port Adelaide Enfield	86409	18	4800	5082
Salisbury	96099	15	6406	6864
Tea Tree Gully	73590	13	5660	6132
West Torrens	41961	15	2797	2997

In arriving at the decision to retain 16 Councillors, the Council took into consideration its own experiences as a representative governance body, the submissions received during public consultation and comparison with other similar councils.

The Council's own experiences demonstrate that as an elected body:

- it has been able to make informed, transparent and accountable decisions effectively for the community;
- it provides appropriate, proportionate, representation for various interest groups/areas in the Council, having particular regard to the physical size of the Council; and
- each Councillor feels that their workload is appropriate and manageable.

The submissions received during the public consultation also supported the position that the number of Councillors is appropriate to provide representation for the community.

The rationale for continuing with 16 Councillors:

- the Council has found 16 Councillors to be an appropriate number to provide:
  - appropriate elector representation for the different areas of the Council, taking into account the specific characteristics and demographics of the population of the Council area;
  - it provides for a diversity of skills, knowledge and life experiences amongst the elected member body; and
  - provides for different views points on matters to be raised and debated, to ensure all relevant considerations are taken into account in representing the interests of the community;
- this is a sufficient number to share the workload in giving effect to the Council's governance functions, as well as the individual roles and responsibilities of Councillors; and
- the number is favourable when compared against similar councils in South Australia. That is, it could not be said that the electors in the Council area are under, or over, represented, when compared to other councils of a similar size and composition. (refer **Table 5**).

The feedback from the Council, the community and an analysis of the data, demonstrates that 16 Councillors, with a total elected member group of 17 (including the Mayor), is both a reasonable and suitable number to ensure that each member can carry out their role in accordance with section 59 of the Act, including that members:

*represent the interests of residents and ratepayers, to provide community leadership and guidance and to facilitate communication between the community and the council.*

## **4.3 Ward Structure**

### **4.3.1 Wards or No Wards**

'Ward' is the name given to an electoral division within a council area in South Australia. Wards exist solely for electoral purposes and are similar in concept to electorates in the Australian and South Australian Parliaments.

The Council has considered four (4) options in relation to Wards:

- continue with eight (8) Wards;
- abolish Wards entirely;
- reduce the number of Wards to six (6); or
- reduce the number of Wards to four (4).

The Council's decision in relation to Wards may also impact on the number and manner in which Councillors can be elected, that include:

- from within Wards as Ward Councillors;
- across the whole Council area as Area Councillors; or
- a combination of Ward Councillors and Area Councillors.

There is no difference in the roles and responsibilities of Councillors elected as Ward Councillors and those elected as Area Councillors, save for, Ward Councillors are generally understood to have specific expertise and experience in their particular Ward and are considered to be representative of those electors, residents and ratepayers in that Ward. However, there is no impediment to a member of the community approaching another Councillor, from outside of their Ward.

The Council proposes to continue with its current structure of eight (8) Wards, with two (2) Ward Councillors to be elected from within each Ward (refer part 4.2.2 above).

In making this decision, the Council has considered the arguments in favour of the options available to it, along with the submissions received as part of its public consultation, which was overwhelmingly in support of continuing with a representative structure comprising Wards and continuing with (8) Wards.

The Council acknowledges the factors that support a reduction in and/or abolition of Wards, including:

- the five (5) submissions that were supportive of reducing the number of Wards and/or abolishing Wards;
- it affords electors the opportunity to elect more than two (2) nominal representatives from within a Ward, being the current number of candidates that can be elected from each Ward);
- it gives electors the opportunity to vote for any candidate at an election, and judge the performance of all candidates (not just the candidates in their Ward);
- Councillors can be challenged to find the right balance between corporate governance duties and their representative role, with the desire to make decisions in the best interests of their Ward sometimes seen to outweigh the requirements to make decisions in the interests of the community as a whole;
- potential reduction in electoral accountability, where periodic elections are required for all Wards of a Council area, with the result that sometime, incumbent members in some Wards are returned unopposed;
- less likely that a candidate will get elected standing on a single local issue;
- the lines of communication between the Council and the community may be enhanced, given that members of the community can consult with all

members of the Council, rather than feel obliged to consult with specific Ward Councillors;

- such a structure automatically 'absorbs' any fluctuations in elector numbers and adjusts the elector ratio accordingly. That is, specified quota tolerance limits do not apply, and the Council is not required to adjust its Ward boundaries as part of any subsequent Representation Review; and
- the Council can carry a casual vacancy and avoid the cost of a Supplementary Election in certain circumstances.

However, the Council's preference is to continue with its current structure of eight (8) Wards, and in so determining, is persuaded by:

- Ward Councillors provide an enhanced representation for specific Council areas, particularly having regard to the size of the Council and its demographics, which including smaller communities, communities of interest and those communities that may need additional assistance. Each of which in a localised area may have difficulty in obtaining direct representation under a no Ward structure;
- Councillors have better local knowledge of their Ward area and understanding of local issues;
- reduces concerns that 'at large' elections do not guarantee that Councillors will have any empathy for, or affiliation with, all communities within the Council area, or be a representative of the same;
- more prominent or popular Councillors, or those perceived to have more 'power' or 'control', are not disproportionately called upon more frequently by community members, ensuring equity in demands on time and resources;
- Councillors having a smaller area to manage and appropriate workload;
- ensures better representation of all areas across the Council and reduces the risk of lack of representation in some areas and over representation in others;
- ensures Councillors do not all come from one area and reduces the risk of dominance by factional groups or 'stacking' of the Council;
- keeps costs of campaigning for candidates lower, as they only need to campaign within their Ward area and not the whole of the Council area. This is particularly relevant given the geographical and population size of the Council;
- face to face communication between Councillors and electors, residents and ratepayers can be facilitated more easily; and
- the cost of Supplementary elections is lower for a Ward than across the whole Council area.

For these reasons, continuing with the current structure of eight (8) Wards in accordance with Option 1 is the preferred option for the Council at this time.

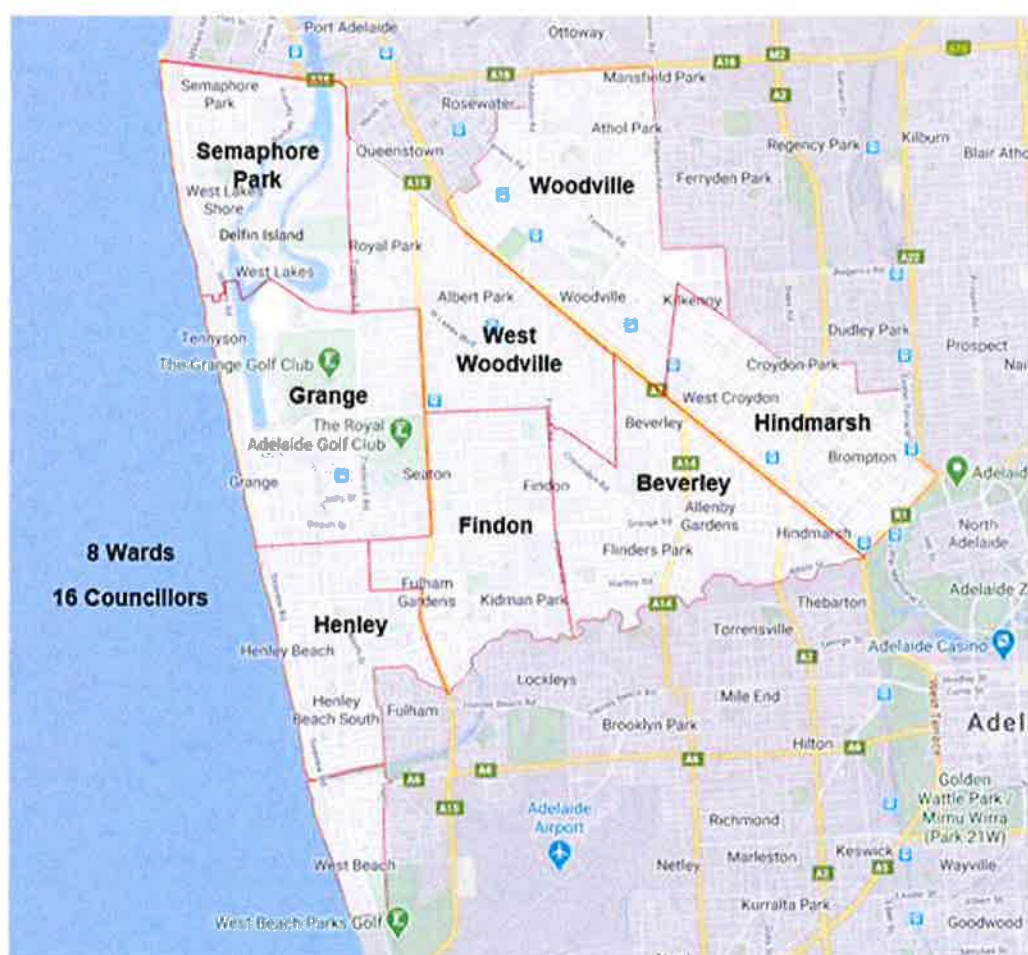
However, in doing so, notes it will be required to implement a re-alignment of certain Ward boundaries, specifically for the Semaphore Park and Grange Wards.

## 4.3.2 Ward Representation and Quotas

The elector ratio is the average number of electors represented by each Councillor, who represent Wards. The Mayor is not included in these calculations.

In accordance with section 33(2) of the Act, where a Council is proposing Wards as part of its representation structure, the number of electors represented by each Councillor must not vary from the Ward quota by more than 10%.

A copy of the existing Ward map, representing Option 1, is depicted below:



When the Council commenced its Review process in June 2020, the figures, as a February 2020 were current. These are represented in **Table 6**, demonstrating that the number of electors represented by each Councillor did not vary from the Ward quota by more than 10% at that time.

**Table 6:** Ward Representation and Quota on Enrolment February 2020

Ward	Ward Councillors	Electors	Ward Quota	Variation
Beverley	2	10,080	5,087	-6.37
Findon	2	11,258	5,719	4.57
Grange	2	10,594	5,337	-1.60
Henley	2	10,747	5,414	-0.19
Hindmarsh	2	11,082	5,593	2.94
Semaphore Park	2	9,757	4,896	-9.38
West Woodville	2	10,989	5,589	2.06
Woodville	2	11,632	5,918	8.04
			<b>Total Ward Quota 2020</b>	
Total	16	86,139	5,383	

Following which, figures in August 2020 were released. These figures demonstrated the number of electors represented by each Councillor did not vary from the Ward quota by more than 10%, **with the exception of** the Semaphore Park Ward, which had decreased further, to a variation of -10.07%.

**Table 7:** Ward Representation and Quota on Enrolment August 2020

Ward	Ward Councillors	Electors	Ward Quota	Variation
Beverley	2	10,174	5,087	-6.56%
Findon	2	11,438	5,719	5.05%
Grange	2	10,675	5,337	-1.97%
Henley	2	10,828	5,414	-0.55%
Hindmarsh	2	11,186	5,593	2.74%
Semaphore Park	2	9,792	4,896	-10.07%
West Woodville	2	11,178	5,589	2.66%
Woodville	2	11,836	5,918	8.71%
			<b>Ward Quota</b>	
Total	16	87,107	5,444	

The figures released in December 2020 again demonstrated the number of electors represented by each Councillor did not vary from the Ward quota by more than 10%, **with the exception of** the Semaphore Park Ward. While the Semaphore Park Ward had increased slightly in this period, it still had a variation of -10.06%.



**Table 8: Ward Representation and Quota on Enrolment December 2020**

Ward	Ward Councillors	Electors	Ward Quota	Variation
Beverley	2	10,142	5,071	-7.06%
Findon	2	11,426	5,713	4.71%
Grange	2	10,708	5,354	-1.87%
Henley	2	10,827	5,413	-0.79%
Hindmarsh	2	11,258	5,629	3.17%
Semaphore Park	2	9,814	4,907	-10.06%
West Woodville	2	11,236	5,618	2.97%
Woodville	2	11,885	5,942	8.91%
			<b>Ward Quota</b>	
Total	16	87,296	5,456	

Accordingly, Ward quotas are required to be considered as part of this Review, having regard to population projections and anticipated demographic trends in the Council area.

While an analysis of population projection and demographic trends indicates that the Semaphore Park Ward quota would be under the 10% tolerance by the next periodic election, and the presently under quota Ward of Semaphore Park will benefit with population growth during the next two (2) years given the Football Park redevelopment, such development is, of course, required to equate to eligible electors.

These calculations also rely on the assumption that no other changes will occur in the Council area, to ensure the Ward quotas remain in tolerance.

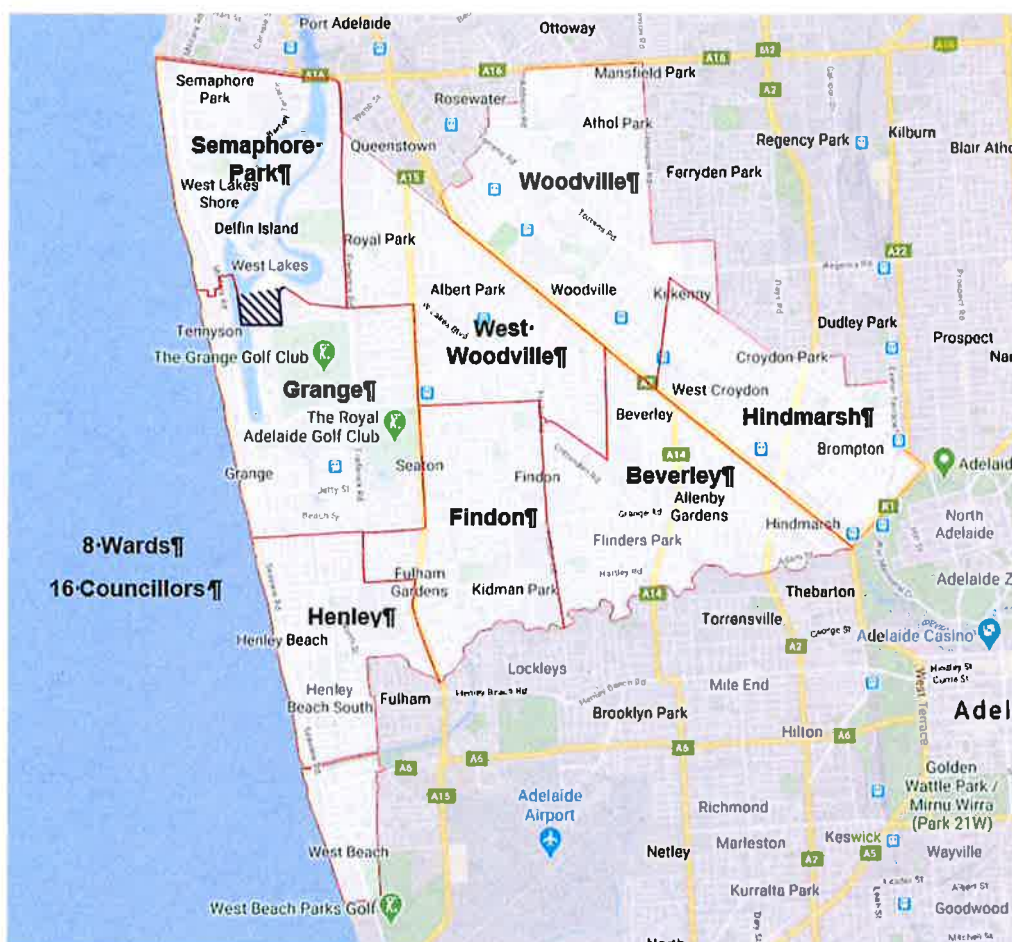
For this purpose, the Council now proposes as part of this Review to realign the boundaries of the Semaphore Park and Grange Wards, to ensure that all Wards remain well with the 10% tolerance for the next Local Government periodic elections.

#### **4.3.3 Boundary Realignment**

The proposed changes to the Ward boundaries are as follows:

- that portion of the Grange Ward, bordered by Brebner Drive, Turner Drive and the West Lakes Canal, is to be incorporated into the Semaphore Park Ward.

This arrangement is depicted as follows, with the crosshatched section to be incorporated into the Semaphore Park Ward as part of this Review.



**Table 9** reflects the amended Ward quotas under this proposal, based on the updated elector figures for **January 2021**.

**Table 9:** Ward Representation and Quotas under the proposed Ward Boundary Amendment

Ward	Ward Councillors	Electors	Ward Quota	Variation from ward quota
Beverley	2	10,156	5,078	-7.08%
Findon	2	11,416	5,708	4.45%
Grange	2	10,307	5,153 (-431)	-5.71%
Henley	2	10,838	5,419	-0.84%
Hindmarsh	2	11,317	5,658	3.53%
Semaphore Park	2	10,247	5,123 (+431)	-6.26%
West Woodville	2	11,279	5,639	3.18%
Woodville	2	11,894	5,947	8.82%
			<b>Ward Quota</b>	
Total	16	87,454	5,465	



The outcomes of the consultation process overwhelmingly supported retaining the Council's existing structure and composition. Accordingly, whilst there are a number of boundary realignments that could achieve the same outcome, in bringing the currently under tolerance Semaphore Park back within tolerance, it is considered the above proposal impacts the least number of electors.

Hence, the above proposal, to realign a portion of the Semaphore Park and Grange Ward boundaries, as part of **Option 1**, gives effect to the submissions received by the Council as part of its consultation on the Options Paper, in maintaining stability in the existing structure and composition.

If the proposed amendments to the Ward boundaries are adopted as part of this Review, as part of **Option 1**, all eight (8) Wards will be well within the 10% quota variance by the next Local Government periodic election to be held in 2022.

## 5 LEGISLATIVE PRINCIPLES TO BE CONSIDERED

In arriving at the abovementioned position, there are a number of legislative requirements that are required to be taken into consideration, when determining the Council's composition as part of its Review, including the objectives contained at section 26(1)(c) of the Act, and the considerations provided under section 33 of the Act.

### 5.1 Section 33 of the Act

As set out above, in determining to retain its current structure of eight (8) Wards, the Council has taken into account the considerations under section 33(2) of the Act, which provide that a proposal that relates to the formation or alteration of Wards must also observe the principle that the number of electors represented by a Councillor must not vary from the Ward quota by more than 10 per cent.

Further, for the purposes of section 33(2), if two (2) or more Councillors represent a particular Ward, the number of electors represented by each will be taken to be the number of electors for the Ward, divided by the number of Councillors for the Ward.

The Ward quota will be taken to be the number of electors for the area, divided by the number of Councillors for the area who represent Wards.

The following factors have been taken into account in considering the number of electors in the Council area and Ward quotas.

#### 5.1.1 Population and Projections

The Department for Infrastructure and Transport (DIT) (formally the Department for Planning, Transport and Infrastructure) prepared population projections for South Australia, released in December 2019 - *Local Government Area Projections 2011 – 2036*. The estimated population projections for the Council area are as follows:

- 2021 - 121,110;
- 2026 - 126,777 (+5,337);
- 2031 - 131,947 (+5,500); and
- 2036 - 138,292 (+6,435).

Population projections must be cautiously considered, based on the date the data was collected, and applying assumptions about future fertility, mortality and migration.

This population data should also be interpreted having regard to the Council's own knowledge about its area, as well as anticipated population changes.

### 5.1.2 Demographic and Development Trends

As part of this Review demographic trends were considered, together with the potential for these trends to impact on the population of the Council area, particularly as they relate to Ward areas, and quotas.

The Council has seen a steady increase in the number of new dwellings throughout the Council area.

In the 2019/2020 financial year 1,917 new dwellings were proposed in the Council area. Between 1 July 2020 to 17 January 2021 the number of dwellings proposed in the Council area were 722, which is projected to increase in the second half of the 2020/21 financial year.

In addition to this existing development, significant ongoing infill development is occurring at the following sites, and as part of the following projects:

- Bowden – 'Life More Interesting';
- 'West' at West Lakes; and
- 'The Square' at Woodville West.

**Table 10** sets out the number of dwellings **proposed** by Ward for the 2019/20 financial year and the 2020/21 financial year (to 17 January 2021).

**Table 10:** Dwelling Numbers per Ward

Ward	Number of dwelling applications received 2019/20 FY per Ward	Number of dwelling applications received 1 July 2020 to 17 January 2021	Total dwelling applications
Beverley	202	85	287
Findon	193	78	271
Grange	74	109	183
Henley	110	104	214
Hindmarsh	964	61	1025
Semaphore Park	67	45	112
West Woodville	160	138	298
Woodville	147	102	549
<b>Total</b>	1917	722	2639

The number of dwellings that were completed and suitable for occupation in the 2019/20 financial year and the 2020/21 financial year (up to 17 January 2021) have also been considered.

**Table 11:** Dwellings completed per Ward 2019/20 and 2020/21 (up to 17 January 2021)

Ward	Number of dwellings completed 2019/20 FY per Ward	Number of dwellings completed 1 July 2020 to 17 January 2021	Total dwellings completed
Beverley	1	30	31
Findon	4	38	42
Grange	-	5	5
Henley	3	3	6
Hindmarsh	1	8	9
Semaphore Park	2	10	12
West Woodville	7	37	44
Woodville	3	22	25
<b>Total</b>	21	153	174

These tables indicate the residential development undertaken throughout the Council area, which will contribute to an increase in population and, in turn, elector numbers.

Development trends in the Council, particularly for sub-divisions and higher density infill development in Bowden, Westlakes and Woodville West, are likely to result in population increases in the near future, with the highest number of new dwellings are proposed in these areas.

However, it must be noted that the number of new dwelling application is not an accurate reflection of the number of dwellings that exist, or will exist, in the Council area.

An application only signals an intention to carry out development, with no obligation to construct the development. Construction of approved development may also be delayed for a period of time and this may include delay of construction and occupation until after the 2022 periodic elections. Even when a development is completed it may remain vacant or unoccupied.

For these reasons, development data is required to be considered with caution, particularly with regards to any application of these figures to elector numbers in the Council area.

### 5.1.3 Communities of Interest

Communities of interest are factors relevant to the physical, economic and social environment, and include consideration and analysis of:

- neighbourhood communities;
- history/heritage of the Council area and communities;
- sporting facilities;
- community support services;
- recreation and leisure services and centres;
- retail and shopping centres;
- industrial and economic development; and
- environmental and geographic areas of interest.

Local knowledge is always the best tool to identify and determine communities of interest, along with development characteristics of the Council area.

### 5.1.4 Topography

The Council area is comprised of 56 square kilometres and is bordered by the coast to the west, the Torrens River to the South, the City of Adelaide to the East and generally, Torrens Road, Hansen Road and Grand Junction Road to the East and North.

The Council includes the suburbs of Albert Park, Allenby Gardens, Athol Park, Beverley, Bowden, Brompton, Cheltenham, Croydon, Devon Park (part), Findon, Flinders Park, Fulham Gardens, Grange, Hendon, Henley Beach, Henley Beach South, Hindmarsh, Kidman Park, Kilkenney, Ovingham (part), Pennington, Renown Park, Ridleyton, Royal Park, Seaton, Semaphore Park, St Clair, Tennyson, Welland, West Beach (part), West Croydon, West Hindmarsh, West Lakes, West Lakes Shore, Woodville, Woodville North, Woodville Park, Woodville South and Woodville West.

The primary land uses in the Council area are Residential, Commercial and Industrial. By comparison to other councils of a similar size and demographic, such as the City of Port Adelaide Enfield and the City of Marion, the Council has a relatively high population density.<sup>5</sup> This is likely due to recent development trends, the Council's close proximity to the Adelaide CBD and other features, such as being situated on the coast.

Topography and size of the Council is not considered to be prohibitive on the ability of Councillors to meet the demands of the community. The size of the population, together with the density, is a relevant factor that has been taken into consideration when determining the future representative composition and structure for the Council.

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<sup>5</sup> Data obtained from the Adelaide Primary Health Network Community Profile at <https://profile.id.com.au/aphn/about?WebID=130>.  
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## 5.1.5 Communication

The Council considers that the retention of the existing level of representation will continue to provide adequate and proven lines of communication between the elected member body of Council and the community.

## 5.1.6 Adequate and Fair Representation

For the reasons set out in parts 4.2.2 and 4.3 of this Report, the Council is confident that its proposed representation composition and structure will continue to:

- provide an adequate number of Councillors to manage the meet the demands of its community and give effect to its representative role under the Act;
- provide an appropriate level of elector representation for local areas;
- maintain desired diversity in the skill set, experience and expertise of the elected member body; and
- ensure adequate lines of communication between the community and the Council.

## 5.2 Section 26 of the *Local Government Act 1999*

Section 26(1)(c) of the Act requires that a number of broader principles are taken into account during the Review process, including:

- the desirability of avoiding significant divisions within the community;
- proposed changes should, wherever practicable, benefit ratepayers;
- a council having a sufficient resource base to fulfil its functions fairly, effectively and efficiently;
- a council should offer its community a reasonable range of services delivered efficiently, flexibly, equitably and on a responsive basis;
- a council should reflect communities of interest of an economic, recreational, social, regional or other kind, and be consistent with community structures, values, expectations and aspirations; and
- ensure that local communities can participate effectively in decisions about local matters;
- residents should receive adequate and fair representation within the local government system, while over-representation in comparison with Councils of a similar size and type should be avoided (at least in the longer term).

The proposed adopted composition and structure of the Council's elected representation is considered to comply with these legislative provisions, specifically in:

- ensuring there are a sufficient number of Councillors to undertake their representative roles fairly, effectively and efficiently;
- little to no detrimental impact upon ratepayers and/or existing communities of interest;
- continuing to provide adequate and fair representation to all electors;
- ensuring that communities, through its elected representation, can participate in decision making; and
- compares favourably with the composition and elector ratios of other Councils of a similar size (in terms of elector numbers) and characteristics.

## 6 SUMMARY

### 6.1 Conclusion

This Report has been prepared to provide information on:

- the process undertaken by the Council in conducting its Representation Review;
- the Council's adopted option and the rationale for selecting the adopted composition and structure; and
- setting out the next steps, including providing this Report to ECSA.

### 6.2 Preferred Composition and Structure

The Council proposes to continue with its current composition and structure, depicted in **Option 1**, being:

- the Principal Member of Council continue to be a Mayor, elected by the Council area as a whole;
- eight (8) Wards, subject to amendment to the Ward boundaries for the Semaphore Park and the Grange Wards as described at 4.3.3; and
- the elected body of the Council to continue to comprise a total of 16 Ward Councillors, with two (2) elected from each Ward;

### 6.3 Public Consultation on this Representation Review Report

The public consultation plan on this Representation Review Report will be conducted in accordance with section 12(9) of the Act and will comprise, at a minimum:

- a three (3) week public consultation period scheduled to commence on [INSERT DAY, DATE AND MONTH] 2021;
- the consultation period will be notified by:
  - public notice in the Gazette;

- public notice in The Advertiser, being a newspaper generally circulating in the Council area;
- publication on the Council's website; and
- posts on the Council's Facebook, Twitter and LinkedIn pages.

Written submissions are invited in relation to the Council's proposed representative composition and structure. Any person who makes a submission during the period of public consultation will also be given the opportunity to address the Council, or a Council Committee, either in person or by a representative as part of this process.

Submissions may be made through the Council's Website, in writing or by email addressed to [INSERT NAME AND POSITION] and will be accepted until 5pm on [INSERT DAY AND MONTH] 2021.

Further information regarding the Representation Review may be obtained by contacting [INSERT CONTACT DETAILS].

#### **6.4 Next Steps**

After the close of submissions on this Report the Council will hear verbal presentations from those people who made a submission, who also indicated they wished to be heard.

A decision will then be made and a Final Representation Review Report will be drafted and submitted to the Electoral Commissioner, seeking a certificate of compliance.

Once a certificate is obtained from ECSA, the Council is required to place a notice in the Gazette providing for the operation of the proposal in the Final Review Report.

Any changes as a result of the Review take effect from polling date for the next periodic Council election to be held in November 2022, though other dates may apply in certain circumstances in accordance with section 12(18) of the Act.

**ANNEXURE F**  
**MINUTES FROM COUNCIL MEETING 9 MARCH 2021**



**6.20 DRAFT REPRESENTATION REVIEW REPORT****Brief**

To provide the Council with the outcomes of the first round of the public consultation on the Representation Review Options Paper and consider the Representation Report developed by Kelledy Jones Lawyers to be presented to the Community for the second round of Community Consultation.

**Moved Councillor - Kelly Thomas**

**Seconded Councillor - Charlotte Watson**

**Motion**

1. That the Council notes and receives the outcomes of the first round of Community Consultation on the Representation Review.
2. That the Council proposes to continue with its current composition and structure, being:
  - the Principal Member of Council continue to be a Mayor, elected by the Council areas as a whole; and
  - maintain an eight ward structure; and
  - the elected body of the Council to continue to comprise of a total of 16 Ward Councillors, with two elected to each Ward.
3. That the Council proposes to realign the boundaries of the Semaphore Park and Grange Wards to ensure that all Wards remain well within the 10% tolerance for the next Local Government periodic elections and that the proposed change is as follows:
  - a portion of the Grange Ward, bordered by Brebner Drive, Turner Drive and the West Lakes Canal is incorporated into the Semaphore Park Ward as shown in Appendix A - 4.3.3 Table 9.
4. That the Council commence the second round of consultation on the Representation Review Report

**Carried Unanimously**

**APPENDIX 8**

**6.20 DRAFT REPRESENTATION REVIEW REPORT****Brief**

To provide the Council with the outcomes of the first round of the public consultation on the Representation Review Options Paper and consider the Representation Report developed by Kelledy Jones Lawyers to be presented to the Community for the second round of Community Consultation.

**Moved Councillor - Kelly Thomas**

**Seconded Councillor - Charlotte Watson**

**Motion**

1. That the Council notes and receives the outcomes of the first round of Community Consultation on the Representation Review.
2. That the Council proposes to continue with its current composition and structure, being:
  - the Principal Member of Council continue to be a Mayor, elected by the Council areas as a whole; and
  - maintain an eight ward structure; and
  - the elected body of the Council to continue to comprise of a total of 16 Ward Councillors, with two elected to each Ward.
3. That the Council proposes to realign the boundaries of the Semaphore Park and Grange Wards to ensure that all Wards remain well within the 10% tolerance for the next Local Government periodic elections and that the proposed change is as follows:
  - a portion of the Grange Ward, bordered by Brebner Drive, Turner Drive and the West Lakes Canal is incorporated into the Semaphore Park Ward as shown in Appendix A - 4.3.3 Table 9.
4. That the Council commence the second round of consultation on the Representation Review Report

**Carried Unanimously**

**APPENDIX 9**

**6.20 DRAFT REPRESENTATION REVIEW REPORT**

**TO** Council

**FROM:** Manager Governance and Operational Support - Kerrie Jackson

**DATE:** 09 March 2021

**Brief**

To provide the Council with the outcomes of the first round of the public consultation on the Representation Review Options Paper and consider the Representation Report developed by Kelledy Jones Lawyers to be presented to the Community for the second round of Community Consultation.

**Recommendation**

1. That the Council notes and receives the outcomes of the first round of Community Consultation on the Representation Review.
2. That the Council proposes to continue with its current composition and structure, being:
  - the Principal Member of Council continue to be a Mayor, elected by the Council areas as a whole; and
  - maintain an eight ward structure; and
  - the elected body of the Council to continue to comprise of a total of 16 WardCouncillors, with two elected to each Ward.
3. That the Council proposes to realign the boundaries of the Semaphore Park and Grange Wards to ensure that all Wards remain well within the 10% tolerance for the next LocalGovernment periodic elections and that the proposed change is as follow.
  - a portion of the Grange Ward, bordered by Brebner Drive, Turner Drive and the West Lakes Canal is incorporated into the Semaphore Park Ward as shown in Appendix A - 4.3.3 Table 9.
4. That the Council commence the second round of consultation on the Representation Review Report

**Status**

This report relates to or impacts upon the following Community Plan Objectives 2020-2027.

**Our Leadership - A leading & transformational Local Government organisation**

Our values, leadership and collaborative approach are bold and courageous and enables us to deliver value for our Community and create a leading liveable City.  
Open and accountable governance.

**Relevant Council policies are:**

- Nil

**Relevant statutory provisions are:**

- Local Government Act 1999

**Background**

At the Council meeting of 12 October 2020 (CL 12/10/20, Item 6.96) the Council considered the Representation Review Options Paper and resolved the following:

1. That Council notes and receives the Representation Options Paper.
2. That Council endorse the 5 Options as detailed in Appendix A to this report for Stage 1 of the public consultation process for the City of Charles Sturt's Representation Review.
3. That Council endorse the Representation Community Engagement Approach as detailed in Appendix B to this report.

The first stage of the public consultation commenced on Thursday 15 October and concluded on 26 November 2020. The Representation Review Options Papers provided the following options for consideration on Council's composition and structure:

Option 1 - Existing Structure eight wards with two Councillors in each Ward with a Mayor

Option 2 - No wards - 16 Councillors with a Mayor

Option 3 - No wards - 12 Councillors with a Mayor

Option 4 - Six wards with two Councillors in each Ward with a Mayor

Option 5 - Four wards with three Councillors in each Ward with a Mayor

**Report****Consultation Process**

A summary of the statutory provisions and the Community Engagement Approach are as follows:

- A notice was placed in the Government Gazette on 15 October 2020
- A notice was published in the Advertiser on 15 October 2020.
- A notice was placed on the Council's website under '*Latest News*', with a link to *YourSay* (the Council's online community hub), inclusive of a link to the Options Paper;
- Two posts were made on Council's Facebook page on 14 October and 24 November 2020; inviting submissions;
- Two posts were made on the Council's Twitter account on 15 October 2020 and 25 November 2020, inviting submissions;
- One post was made on the Council's LinkedIn page, inviting submissions.

The Representation Review Options Paper was also available to view at the Council's Civic Centre and was available for download from the Council's website.

### Community Response

At total of 22 submissions were received including:

- 16 online submission via *YourSay*;
- 4 posts made on Council's website;
- 2 submissions were received by email.

A detailed account of the Community responses are contained in **Appendix A** to this report. The analysis of these responses demonstrate a clear and strong preference to retain the existing composition and structure of the Council, comprising 8 Wards, 16 Councillors, with two 2 each elected from each Ward, and a Mayor, elected from the community as a whole. This is also underpinned by an expressed Community desire to ensure that the Council retains local representation by members who know their local area.

Whilst the number of submissions was low compared to the number of electors, the Council can take into account this feedback to assist them in gaining an insight into the view of the Community on the preferred composition and structure of the Council.

### Representation Report

Kelley Jones Lawyers have reviewed all the legislative requirements and the Community feedback and are proposing that the Council retain its existing composition and structure (Option 1) being:

- a Mayor elected from the whole Council area;
- 8 Wards; and
- 16 Ward Councillors, 2 elected from each Ward.

Maintaining this structure and composition, will see the average elector representation ratios being 1 Councillor to every 5,456 electors. Comparison elector ratios of similar Councils are provided for Council's consideration.

Council	Electors 2018	Members (including Mayor)	Ward Quota 2018 (including Mayor)	Ward Quota 2018 (excluding Mayor)
Charles Sturt	83958	17	4939	5247
Adelaide	26538	12	2212	3791
Marion	64049	13	4927	5337
Onkaparinga	123876	13	9529	10323
Playford	60373	13	4644	5031
Port Adelaide Enfield	82814	18	4601	4871
Salisbury	93937	15	6262	6710
Tea Tree Gully	72865	13	5605	6072
West Torrens	40905	15	2727	2922

If Council agrees to maintaining the existing ward structure, it also needs to ensure that the ward quota does not vary by more than 10%. Sections 4.3.2 and 4.3.3 of **Appendix A** provides a detailed review of ward quotas. In summary, based on the data available when the Representation Review Options Paper was developed, there was no indication that any ward would vary by more than the 10%. However, since this time updated elector data was released in August and December 2020.

Taking these new figures into consideration, the ward quotas did not vary by more than 10% for all wards with the exception of the Semaphore Park ward. As of August 2020, Semaphore Park ward had a variation of -10.07%, reduced to 10.06% based on the December 2020 elector figures, being a figure of less than 0.1% above the tolerance.

Accordingly, Ward quotas are required to be considered as part of this Review, having regard to population projections and anticipated demographic trends in the Council area. While an analysis of population projection and demographic trends indicates that the Semaphore Park Ward quota would be under the 10% tolerance by the next periodic election, and the presently under quota Ward of Semaphore Park will benefit with population growth during the next two (2) years given the Football Park redevelopment, such development is, of course, required to equate to eligible electors.

These calculations also rely on the assumption that no other changes will occur in the Council area, to ensure the Ward quotas remain in tolerance. For this purpose, the Council now proposes as part of this Review to realign the boundaries of the Semaphore Park and Grange Wards, to ensure that all Wards remain well with the 10% tolerance for the next Local Government periodic elections.

It is recommended that Council accepts the Representation Report to maintain the current composition, structure and the realignment of the Semaphore Park and Grange Ward boundaries as detailed in **Appendix A** and commences the second round of public consultation for a three week period commencing on the 11 March 2021.

This will include:

- a public notice in the Gazette;
- a public notice in The Advertiser;
- publication on Council's website; and
- posts on Council's Facebook, Twitter and LinkedIn pages.

Written submissions will be invited on maintaining the current composition and structure. Any person who makes a submission during the period of public consultation will also be given the opportunity to address the Council, either in person or by a representative as part of this process.

### **Financial and Resource Implications**

The budget allocation to undertake this process is \$15,000 and the current spend is \$11,631.00. This is slightly higher than anticipated due to the additional workshop undertaken at the request of the Council Members.



**Customer Service and Community Implications**

There are no customer service or community implications.

**Environmental Implications**

There are no environmental implications.

**Community Engagement/Consultation (including with community, Council members and staff)**

The Community Engagement Approach was endorsed by Council at the meeting of 12 October 2020 (refer CL, 12/109/20, Item 6.96). The proposed second stage of Community consultation will be undertaken in accordance with the endorsed approach. A copy of the proposed Community Engagement Approach is contained in **Appendix A Part 2** of this report.

**Risk Management/Legislative Implications**

The Local Government Act 1999, Section 12(4) requires Councils to ensure that all aspects of the composition of the Council, and the issue of the division, or potential division, of the area of the Council into wards, are comprehensively reviewed at least once in each relevant period that is prescribed by the regulations.

**Conclusion**

It is recommended that Council accepts the Representation Report to maintain the current composition, structure and the realignment of the Semaphore Park and Grange Ward boundaries as detailed in **Appendix A** and commences the second round of public consultation for a three week period commencing on the 11 March 2021.

**Appendices**

#	Attachment	Type
1	Draft Representation Review Report Apppendix A - Part 1	PDF File
2	Draft Representation Review Report Apppendix A - Part 2	PDF File

# APPENDIX A



## **REPRESENTATION REVIEW**

### **Representation Review Report**

**February 2021**

**Prepared by**  
**Kelley Jones**

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**APPENDIX C – PUBLIC CONSULTATION NOTICES**

**City of Charles Sturt**

This paper has been prepared for the City of Charles Sturt (**Council**) for the purposes of section 12(8a) of the *Local Government Act 1999* (**Act**) by Kelley Jones Lawyers.

**Disclaimer**

This Representation Review Report has been prepared by Kelley Jones Lawyers for the City of Charles Sturt's Representation Review for use by the Council and its constituents. The opinions, estimates and other information contained in this Report have been made in good faith and, as far as reasonably possible, are based on data or sources believed to be reliable. The contents of this Report are not to be taken as constituting formal legal advice.

## **1 INTRODUCTION**

Councils in South Australia are required to undertake regular reviews of their elector representation arrangements (**Representation Review**). The City of Charles Sturt (**Council**) undertook its last Representation Review during the period April 2012 to April 2013.

In accordance with section 12(4) of the *Local Government Act 1999* (the **Act**):

*A review may relate to a specific aspect of the composition of the council, or of the wards of the council, or may relate to those matters generally - but a council must ensure that all aspects of the composition of the council, and the issue of division or potential division, or the area of the Council into wards, are comprehensively reviewed under this section at least once in each relevant period.*

Pursuant to regulation 4 of the *Local Government (General Regulations) 2013*, the relevant period for the Council to undertake its Representation Review was determined by the Minister, by notice in the Government Gazette (the **Gazette**) on 9 July 2020, being the period from June 2020 to October 2021.

This Representation Review commenced in June 2020.

Pursuant to section 12(5) and (6) of the Act the Council caused to be prepared, and adopted, a Representation Options Paper (the **Options Paper**).

The Options Paper provided the following options for consideration as to the Council's composition and structure:

- Option 1 Existing Structure eight (8) Wards with two (2) Councillors in each Ward with a Mayor
- Option 2 No Wards – 16 Councillors with a Mayor
- Option 3 No Wards – 12 Councillors with a Mayor
- Option 4 Six (6) Wards with two (2) Councillors in each Ward with a Mayor
- Option 5 Four (4) Wards with three (3) Councillors in each Ward with a Mayor

Following the Council's consideration of the draft Options Paper at Agenda item 6.96 at its meeting of 12 October 2020 (**Annexure A**), the Council resolved to endorse the five (5) proposed options for the purposes of the public consultation process and endorsed the Representation Community Engagement Approach, set out as an appendix to the Agenda report (**Annexure B**).

Pursuant to section 12(7) and (8) of the Act, the Council then undertook public consultation in relation to the Options Paper, in accordance with the endorsed Community Engagement Approach. The purpose of this initial public consultation process was to seek the views of electors, residents, ratepayers and interested persons on the Council's elected representation structure.

This first round of public consultation as part of the Representation Review process commenced on Thursday 15 October 2020, concluding on Thursday 26 November 2020.

Having now considered the proposed options and submissions received, as well as all other relevant factors, the Council now proposes to **retain its existing composition and structure** comprising:

- a Mayor, elected from the Council area as a whole;
- eight (8) Wards, subject to a boundary realignment to the existing Ward boundaries for the Semaphore Park and Grange Wards (dealt with below at 4.3.3); and
- 16 Ward Councillors (two (2) elected from each Ward).

This Representation Review Report (**Report**) has now been prepared by Kelley Jones Lawyers in accordance with section 12(8a) of the Act, and the framework included in the publication *Undertaking a Representation Review: Guidelines for Councils* dated January 2020, as prepared by the Electoral Commission of South Australia (**ECSA**).

This Report sets out, amongst other things:

- a summary and analysis of the submissions received during this initial public consultation process;
- detailed discussion and rationale in relation to the Council's proposed endorsed option;
- consideration of how the proposal relates to the principles set out under the legislative requirements in sections 33 and 26(1)(c) of the Act (including further detailed analysis of Ward quotas and population projections); and
- provides details of the Council's next phase of its Representation Review, including its additional public consultation requirements.

## 2 PUBLIC CONSULTATION

### 2.1 Consultation Process

In accordance with the Council's resolution, made at its meeting of 12 October 2020, and pursuant to section 12(7) of the Act, consultation on the Options Paper was commenced on Thursday 15 October 2020, by way of notice published in the Gazette dated 15 October 2020. A copy of the notice is contained in **Appendix C**.

Notice of the initial public consultation was also published in the Advertiser, being a local newspaper circulating in the Council area, on 15 October 2020. A copy of this notice is contained in **Appendix C**.

In addition, to these statutory publication requirements, the public consultation process included:

- notice on the Council's website under 'Latest News', with link to *YourSay* (the



Council's online community hub), inclusive of a link to the Options Paper;

- two (2) posts made to the Council's Facebook page on 14 October 2020 and 24 November 2020, notifying of the Representations Review process and inviting interested persons to make a submission;
- two (2) posts on the Council's Twitter account on 15 October 2020 and 25 November 2020, notifying of the same; and
- one (1) post made to the Council's LinkedIn page, notifying the same.

A digital post report is contained in **Appendix C**.

During the initial consultation period, a copy of the Options Paper was also available to view at the Council's Civic Centre located at 72 Woodville Road, Woodville and was available for download from the Council's website.

Responses to the Options Paper were invited by electronic submission through the *YourSay* function on the Council's website, email or hard copy submitted to the Council.

## 2.2 Community Response

The Council received 22 submissions as part of its public consultation in response to the Options Paper, of which:

- 16 submissions were received through *YourSay*;
- four (4) posts were left in the comments section on the Council's website; and
- two (2) submissions were received by email.

### 2.2.1 Online Submissions

Online submissions, which included those submitted through *YourSay* and comments left on the Council's website, were received from across the Council area from the following suburbs:

- Allenby Gardens
- Bowden
- Brompton
- Cheltenham
- Flinders Park
- Grange
- Henley Beach
- Henley Beach South
- Kidman Park
- Kilkenny
- St Clair
- West Lakes
- Woodville West

The preferred option and stated reasons for preferring the nominated option/s are set out below in **Table 1**.

**Table 1:** Summary of online submissions received through *YourSay*

Name and Suburb	Response to Options	Reasons for Preference/s	Other comments
L Hollamby Henley Beach	Option 1: Strongly Support Option 2 and 3: Strongly Don't Support Option 4 and 5: Support	A councillor needs local area knowledge to be educated and hopefully passionate about issues that are very specific to a given ward. The risk of spreading councillors thinly across wards they know little to nothing about is pointless and risks residents not being adequately represented. It also risks councillors political party alliances bring prioritised above what's best for the ward and residents.	Councillors need to [be] held to account to their commitment. There are too many councillors rorting the system and turning up to the minimum amount of council meetings. If they only turn up to 50% they should only be paid 50%. It feels like some councillors have taken this on as on-the-side pocket money. Not good enough for ward residents and ratepayers. Have the right number of councillors who care, are accountable, and do their job.
A Johansen Bowden	Option 1: Strongly Support Option 2, 3, 4 and 5: Strongly Don't Support	We need people (councillors) in each smaller are[a] to be able to keep their ear to [t]he ground, know what is going on, are seen by the residents. If wards are too large or councillors not based in the area that they are representing, their ability to really understand the issues and things of importance to residents is severely hindered. It is not enough to visit a[n] area and do street corner consults or have a cuppa.  Having no wards and just general councillors increases the likelihood that different areas may fall under the radar and miss out on equal representation.	

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J Holbrook Henley Beach South	Option 1: Support Option 2: Neutral Option 3, 4 and 5: Don't Support	I don't think that we should reduce the number of councillors. The number of ratepayers represented per councillor is not particularly small, and the cost saving is minimal.  I prefer the current ward system as it allows for representation of each area. Having said that, I can see the benefit of elections across the whole council (though there are downsides such as having no idea who the candidates are). The ward system does have the downside of becoming very insular at times, but on the whole I think it still has merit.	I also feel that a directly elected mayor has benefits over a chairperson elected from the council. This provides the opportunity for an independent voice as Mayor (the current team approach in City of Adelaide has me concerned about councils becoming too collegiate).  I also feel that candidates for council should have to declare their membership of political parties. While I don't want our councils to become party political as they are in other states, I think that any partisanship needs to be out in the open.
D Bradford Grange	Option 1: Strongly Support Option 2 and 3: Strongly don't support Option 4 and 5: Don't Support	I feel better represented with the existing structure.	
C Gordon Woodville West	Option 1: Strongly Support Option 2 and 3: Strongly Don't Support Option 4: Neutral Option 5: Don't Support	The higher number of wards ensures we have representation across the whole council area, within our council we have a number of different demographics  I think having wards ensures all our councillors don't all come from one area within the council. It means we have councillors who representing our residents from the whole council area.	

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S Maddock Flinders Park	Option 1 and 4: Support Option 2 and 3: Don't Support Option 5: Neutral	No reasons given	
P Laris Henley Beach	Option 1: Don't Support Option 2 and 3: Strongly Don't Support Option 4: Support Option 5: Strongly Support	Current arrangement does not work well. Council meetings frequently demonstrate lack of proper preparation or consideration of issues by many Councillors. More focus on politics (often personal grudges) than on policy. Abolition of wards risks loss of direct representation and dominance by factional groups. Option 4 is ok, but a having 3 Councillors per ward may encourage more consultation at ward level and more carefully considered positions going into meetings and committees.	
N Messenger Allenby Gardens	Option 1: Strongly Support Option 2, 3, 4 and 5: Strongly Don't Support	Best representation by having 8 wards. Residence know who they can talk to and be heard  No wards too unwieldy. Less wards, more difficult for Councillors.	I strongly disagree with the current election method of the Mayor in that if nominating for Mayor cannot nominate for Ward. The City lose valuable people when they nominate for Mayor and lose, and cannot be elected for a Ward.
M Kretchmer St Clair	Option 1 and 2: Strongly Don't Support Option 3: Strongly Support Option 4: Neutral Option 5: Support	16 Councillors is too many.  The current ward structure is pointless, as you do not need to live in the ward to stand for election in that ward.	

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		<p>The Council should be making decisions in the best interest of the whole Council area – not just their patch.</p> <p>Strongly support a move to 12 Councillors – no wards would be best, but a reduced ward structure would be the second-best option.</p>	
R Wilson Brompton	<p>Option 1: Neutral</p> <p>Option 2 and 3: Don't Support</p> <p>Option 4: Strongly Support</p> <p>Option 5: Support</p>	<p>If Council needs to cut back then reducing the number of councillors is a good start.</p>	
D Reid West Lakes	<p>Option 1, 3, 4 and 5: Strongly Don't Support</p> <p>Option 2: Strongly Support</p>	<p>Option two allows for greater diversity.</p>	
C Faulkner Cheltenham	<p>Option 1: Strongly Support</p> <p>Option 2, 3, 4 and 5: Strongly Don't Support</p>	<p>I strongly support the retention of wards because it is the only way for individuals to be sure they will have true LOCAL representation by someone who lives in the same area and is familiar with issues that need attention within that area. I strongly support the retention of 16 Councillors and a Mayor to enable adequate representation over Charles Sturt Council's high population, vast area and many varied suburbs. I strongly assert that to uphold democracy, the Mayor needs to be elected by the public and not by the Councillors.</p>	

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J Jenner Grange	Option 1: Support Option 2 and 3: Strongly Don't Support Option 4: Strongly Support Option 5: Neutral	I believe wards offer representation within the immediate community whereas 'no wards' may lend itself to a lack of representation in some areas and over representation in others.  Keen supporter of the Mayor's role too.	
S Johnson Kilkenny	Option 1: Strongly Support Option 2, 3, 4 and 5: Strongly Don't Support	Existing- better local knowledge by councillors of the area.	
G Wheal Kilkenny	Option 1: Strongly Support Option 2, 3, 4 and 5: Strongly Don't Support	Reducing the number of wards or removing wards makes it easier for political parties to stack the council. It's bad enough as it is.	
T Davis Kilkenny	Option 1, 4 and 5: Neutral Option 2 and 3: Strongly Support	I support the following concept:  To satisfy local needs in a 'no ward' structure, Councillors could be allocated responsibilities for geographic areas, portfolios and/or other communities of interest under such an arrangement.  I feel this would provide opportunities to have ward councillors who have portfolios of interest of specialisation where people could run who are experts in fields such as culture and the arts, sports, the environment, business, community engagement. This would facilitate a broad understanding of a specific area across the entirety of council and	

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		<p>would have to help develop or protect these areas.</p> <p>Silos often occur in specific area or particular departments. Having someone across the whole council would have to bring conversations and people together.</p> <p>I do like our councillors and their work within our community. Over time I think however that un-intentionally relationships occur that may get in the way of impartiality. Disruption can be a great tool if used wisely and I think this re-figuring of council would benefit the City of Charles Sturt. I feel excited about the possibilities for this kind of change.</p> <p>Thank you for the opportunity to have a say.</p>	
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In addition to the submissions received through *YourSay*, four (4) comments were left on the comments page of the Council's website.

The details of these posts, including preferred options and comments regarding the Council's composition and structure are provided in **Table 2**.

**Table 2:** Summary of comments left on the Council's website

Suburb	Date of Comment	Preferred Option	Comments
Grange	15 October 2020	Option 1	Nil
Henley Beach	22 October 2020	Not stated	Concerned re the number of flats and units no green space, no solar [o]r water tanks or water recycling or tiny streets with no parking provided. No ambulances or fire truck can get through when cars parked on road. [B]adly planned and no foresight into future for [W]estlakes. Parks and lots of mature trees removed.
Kidman Park	7 November 2020	Option 1	Prefer to retain the current structure
Cheltenham	22 November 2020	No stated	Mayor's provide a symbolic representation which is a strong presence when undertaking community functions and activities.

## 2.2.2 Email Submissions

The Council also received two (2) email submissions in response to the public consultation, set out below in **Table 3**.

**Table 3:** Summary of emailed Submissions

Name	Option Preference	Comments
D Crabb on behalf of:  The Electoral Reform Society of South Australia	Option 2 or Option 3  If Wards are proposed Option 5	<ul style="list-style-type: none"> <li>Proportional representation works better;</li> <li>Society's preference for a single Council-wide electorate;</li> <li>while residents within each local council need to decide how many councillors should be in their council, either all councillors should be elected at large, or there should be wards of sufficient size (minimum of three-members so that more voters find their votes electing a councillor.</li> <li>analyses of past elections have consistently shown that voters get more choice this way, as well as fewer votes being wasted;</li> <li>preference for Option 2 as this allows maximum number of voters to find their votes electing the candidates of their choice;</li> <li>Option 3 is also a good possibility;</li> </ul>



		<ul style="list-style-type: none"> <li>• If the council is divided into wards, Option 5 is preferable to Option 1 and Option 2;</li> <li>• analysis of the results of the 2018 election shows that of those who voted in the ward elections, 21% found that their votes did not elect a councillor. This ranged from 28% in the West Woodville Ward to 16% in the Semaphore Ward;</li> <li>• this does not ensure fair and equitable representation, and definitely does not encourage more residents to vote in council elections; and</li> <li>• opportunity to make improvements in representation and we hope that the councillors will consider this.</li> </ul>
L Tramontin Ratepayer	Option 1	The current system is more personalised as part time representatives have smaller areas to manage.

## 2.3 Analysis of Community Response

The submissions demonstrate a **clear and strong preference** to retain the existing composition and structure of the Council, comprising eight (8) Wards, 16 Councillors, with two (2) each elected from each Ward, and a Mayor, elected from the community as a whole, being **Option 1**.

This preference is underpinned by an expressed community desire to ensure that the Council retains local representation by members who know their local area.

Whilst the number of submissions received (22 in total) cannot be considered to reflect the attitudes of the whole community, which comprises approximately 87,296<sup>1</sup> electors, the Council can, and is entitled to, take into account this information in gaining insight into the views of the community and its preferred composition and structure of the Council's representative body.

Not all of the submissions addressed the issue of retaining a Mayor, elected from the Council area as a whole. However, of the submissions received that did address this point, three (3) indicated a preference to retaining the Principal Member as a Mayor elected from the community as a whole, rather than a Chairperson elected from the elected member body. One (1) submission indicated a preference for the Principal Member to be a Chairperson, on the basis that a person nominating for Mayor, if not elected, could not correspondingly be elected as a Councillor, in which case, their skills are lost.

There was a clear and strong preference towards retaining the current structure of the Council, both in terms of the number of Wards and Councillors with over half (14) of the submissions received either strongly supporting or supporting Option 1.

Option 4 and Option 5, each of which proposed a reduction in the number of Wards, as

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<sup>1</sup> Elector enrolment from House of Assembly and Council Voter's Roll at December 2020 published by the Electoral Commission of South Australia.  
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well as Councillors, to 12, were the second preferred options with five (5) submissions indicating strong support or support for each of these Options.

The comments made in respect of retaining the current structure and composition and/or a Ward structure generally can be summarised as follows:

- more Wards provides for better representation of areas, being a relatively large Council area with varied demographics;
- Councillors have local knowledge of their Ward area, and a smaller area to manage with regards to representation;
- no Wards could result in a lack of representation in some areas, or otherwise, over representation in others; and
- retaining Wards ensures Councillors do not all come from one area and reduces the risk of dominance by factional groups or 'stacking' of the Council.

However, as above, some submissions did indicate the number of Wards and Councillors could be reduced, with five (5) submissions supporting a reduced number of Wards and Councillors (Options 4 or 5).

Three (3) of the submissions indicated strong support for Option 2, which proposed a removal of Wards, but retention of the current number of Councillors.

Two (2) submissions were received in support of Option 3, which also proposed no Wards, but a reduction in the number of Councillors to 12.

The comments made in respect of abolishing Wards, and electing Area Councillors, can be summarised as follows:

- abolishing Wards and having Councillors elected from the whole of the Council area, allows voters to vote for their preferred candidate; and
- Area Councillors would make decisions for the whole of the Council area, and not just a specific Ward area.

The responses received to Options 2 and 3 generally suggest that the community has a preference to retain a representative structure comprising Wards.

**Table 4** provides a summary of the 22 submissions received, and preference in respect to each of the Options:

**Table 4:** Consultation response to Options

Option Preference <sup>2</sup>	Number of Respondents	Percentage <sup>3</sup>
<b>OPTION 1: Existing Structure – 8 Wards with 2 Councillors each Ward (16 in total)</b>		
Strongly Support	11	50%
Support	3	14%
Neutral	2	9%
Don't Support	1	4%
Strongly Don't Support	2	9%
Not specified	3	14%
<b>Total</b>	<b>22</b>	<b>100%</b>
<b>OPTION 2: No Wards and 16 Councillors</b>		
Strongly Support	3	14%
Support	-	-
Neutral	1	4%
Don't Support	2	9%
Strongly Don't Support	11	50%
Not specified	5	23%
<b>Total</b>	<b>22</b>	<b>100%</b>
<b>OPTION 3: No Wards and 12 Councillors</b>		
Strongly Support	-	-
Support	2	9%
Neutral	-	-
Don't Support	4	18%
Strongly Don't Support	11	50%
Not specified	5	23%
<b>Total</b>	<b>22</b>	<b>100%</b>
<b>OPTION 4: 6 Wards with 2 Councillors from each Ward (12 in total)</b>		
Strongly Support	2	9%
Support	3	14%
Neutral	3	14%
Don't Support	2	9%
Strongly Don't Support	6	27%
Not specified	6	27%
<b>Total</b>	<b>22</b>	<b>100%</b>

<sup>2</sup> The preferences from the emailed submissions, online submissions and the comments left on the Council's website have been incorporated in Table 4. The nominated option in the emailed submission and comments on the Council's website are included in Table 4 as 'strongly support'. If the submission only included one option preference responses to the other Options were included as 'not specified'. In respect of the response from D Crabb, Option 2 was included in the Table as 'strongly support', Option 3 was included in the Table as 'support' and Option 5 was included in the Table as 'support'.

<sup>3</sup> Percentages have been rounded up or down closest to 0.5%.  
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<b>OPTION 5: 4 Wards with 3 Councillors from each Ward (12 in total)</b>		
Strongly Support	1	4%
Support	4	18%
Neutral	3	14%
Don't Support	3	14%
Strongly Don't Support	6	27%
Not specified	5	23%
<b>Total</b>	<b>22</b>	<b>100%</b>

## 2.4 Key Community Issues

The submissions received did not raise any specific key community issues. However, a number of submissions commented on the relatively large area of the Council, its varied suburbs and demographics, and the need for all areas and demographics to have appropriate representation through the Council's elected body.

In summary, the submissions indicate a preference to retaining the existing composition and structure and, more generally, a composition and structure comprising Wards, with Councillors elected from within Wards. A minority of submissions received indicated a preference for reducing the number of Wards and Councillors.

## 3 REPRESENTATION STRUCTURE PROPOSAL

The Council has now reached the stage of its Representation Review where it must identify what changes (if any) it proposes to make to its current composition and structure.

In doing so, the Council is required to make 'in principle' decisions in respect to all of the matters set out at Part 4 of this Report. The Council must then present its proposed Option to the community for consideration through this Report, for comment during the second public consultation process.

After considering and taking into account sections 26 and 33 of the Act, the proposed Options and supporting information provided in the Options Paper and the submissions received during the initial public consultation, the Council proposes to retain its existing electoral structure and composition in accordance with Option 1, being:

- a Mayor elected by electors from the whole Council area;
- eight (8) Wards; and
- 16 Ward Councillors, two (2) elected from each Ward.

However, in doing so, the Council must also examine a proposed realignment of Ward boundaries, specifically for the Semaphore Park and Grange Wards, to ensure that the Ward quotas remain within the statutory tolerance. We will return to this issue shortly.

Based on the current number of electors in the Council area, being 87,296<sup>4</sup>, the elector representation ratios under the Council's proposal (not including the Mayor) will be 5,456 electors per Councillor, or 5,135 electors per Councillor (including the Mayor).

The average Ward quota will be 1:5,456.

Further details regarding elector ratios and Ward quotas are contained in Parts 4 and 5 of this Report.

## 4 PROPOSAL RATIONALE

### 4.1 Council Name

The name of the Council has been retained since the proclamation of the City on 1 January 1997.

The elected member body has indicated it is not contemplating a change to the name of Council at this time. None of the submissions received suggest that the name of the Council should be reviewed.

As the name of Council has no impact upon the provision of fair and adequate representation, no changes to the name of the Council are proposed as part of this Review.

### 4.2 Composition

#### 4.2.1 Mayor or Chairperson

The Council has the option of:

- a Mayor elected by electors from the whole of the Council area; or
- a Chairperson appointed by, and from within, the elected member body for a period of no more than four (4) years, with the title of either Chairperson (as provided for under the Act) or another title determined by the Council (refer section 51(1)(b) of the Act).

The roles and responsibilities of the Principal Member are the same for both a Mayor and Chairperson. The difference between the positions is the manner in which they are elected, or appointed, the terms of office, and voting rights, including:

- a Mayor is elected for a term of four (4) years, whereas a Chairperson has a term decided by the Council which cannot exceed four (4) years (in other words appointment could be for a shorter period);
- if a candidate running for the position of the Mayor is unsuccessful during an election, they cannot also concurrently be considered as a Councillor and their expertise will be lost;

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<sup>4</sup> Elector enrolment from House of Assembly and Council Voter's Roll at December 2020 published by the Electoral Commission of South Australia.

- a Mayor does not have a deliberative vote in a matter being considered by the Council, as governing body, but where a vote is tied, has a casting vote;
- whereas a Chairperson has a deliberative vote, but not a casting vote.

There are advantages and disadvantages to both options. It is a matter of opinion and judgement as to which option is appropriate for the Council.

The arguments in favour of each option, and the views expressed in the submissions received, were considered by the Council.

Whilst not all submissions addressed this point, of those that did, three (3) were in favour of continuing with an elected Mayor and one (1) favoured a Chairperson appointed by and from within the elected member body.

The Council considers that having an elected Mayor has served the Council and community well and should continue.

Retaining the structure of a Mayor whose appointment is seen to represent the broader electorate means that the person occupying the position is likely to be seen to represent the majority views of the community. This is an important factor for a large council, such as the Council, where Councillors are elected from within Wards, rather than from the whole of the community.

Other advantages of continuing to have a Mayor, is that all electors are able to vote for their preferred candidate for that office.

The individual feedback received from Councillors has favoured retaining a Mayor, elected from the Council area as a whole, rather than a Chairperson elected from within.

Taking into account the submissions received and the above factors, the Council proposes to continue to have a Mayor, elected from the Council area as a whole.

#### **4.2.2 Number of Area or Ward Councillors**

There are two (2) key factors that the Council must consider in relation to the number of Councillors:

- whether the current number of Councillors (16) has an impact on decision making by the Council; and
- ensuring adequate and fair representation, whilst avoiding overrepresentation in comparison to other councils of a similar size and characteristic.

The Council's proposal is to continue with 16 Councillors, to be elected from within Wards as Ward Councillors.

The Council's view is that, although this is an even number of Councillors, coupled with the Mayor, who has a casting vote, this number is appropriate and does not hinder the ability of the Council in its decision-making functions.

In relation to the consideration of adequate and fair representation, the Options Paper included a comparison of the Council against other councils of a similar size, characteristic and elector number.

A Table demonstrating the comparison, with the updated figures as of January 2021, is contained below at **Table 5**.

**Table 5:** Comparison of elector ratios with other councils

<b>Council</b>	<b>Electors 2021</b>	<b>Members (including Mayor)</b>	<b>Ward Quota 2021 (including Mayor)</b>	<b>Ward Quota 2021 (excluding Mayor)</b>
Charles Sturt	87454	17	5144	5465
Adelaide	27841	12	2320	2531
Marion	66296	13	4099	5524
Onkaparinga	127748	13	9826	10645
Playford	64177	16	4011	4278
Port Adelaide Enfield	86409	18	4800	5082
Salisbury	96099	15	6406	6864
Tea Tree Gully	73590	13	5660	6132
West Torrens	41961	15	2797	2997

In arriving at the decision to retain 16 Councillors, the Council took into consideration its own experiences as a representative governance body, the submissions received during public consultation and comparison with other similar councils.

The Council's own experiences demonstrate that as an elected body:

- it has been able to make informed, transparent and accountable decisions effectively for the community;
- it provides appropriate, proportionate, representation for various interest groups/areas in the Council, having particular regard to the physical size of the Council; and
- each Councillor feels that their workload is appropriate and manageable.

The submissions received during the public consultation also supported the position that the number of Councillors is appropriate to provide representation for the community.



The rationale for continuing with 16 Councillors:

- the Council has found 16 Councillors to be an appropriate number to provide:
  - appropriate elector representation for the different areas of the Council, taking into account the specific characteristics and demographics of the population of the Council area;
  - it provides for a diversity of skills, knowledge and life experiences amongst the elected member body; and
  - provides for different views points on matters to be raised and debated, to ensure all relevant considerations are taken into account in representing the interests of the community;
- this is a sufficient number to share the workload in giving effect to the Council's governance functions, as well as the individual roles and responsibilities of Councillors; and
- the number is favourable when compared against similar councils in South Australia. That is, it could not be said that the electors in the Council area are under, or over, represented, when compared to other councils of a similar size and composition. (refer **Table 5**).

The feedback from the Council, the community and an analysis of the data, demonstrates that 16 Councillors, with a total elected member group of 17 (including the Mayor), is both a reasonable and suitable number to ensure that each member can carry out their role in accordance with section 59 of the Act, including that members:

*represent the interests of residents and ratepayers, to provide community leadership and guidance and to facilitate communication between the community and the council.*

## 4.3 Ward Structure

### 4.3.1 Wards or No Wards

'Ward' is the name given to an electoral division within a council area in South Australia. Wards exist solely for electoral purposes and are similar in concept to electorates in the Australian and South Australian Parliaments.

The Council has considered four (4) options in relation to Wards:

- continue with eight (8) Wards;
- abolish Wards entirely;
- reduce the number of Wards to six (6); or
- reduce the number of Wards to four (4).



The Council's decision in relation to Wards may also impact on the number and manner in which Councillors can be elected, that include:

- from within Wards as Ward Councillors;
- across the whole Council area as Area Councillors; or
- a combination of Ward Councillors and Area Councillors.

There is no difference in the roles and responsibilities of Councillors elected as Ward Councillors and those elected as Area Councillors, save for, Ward Councillors are generally understood to have specific expertise and experience in their particular Ward and are considered to be representative of those electors, residents and ratepayers in that Ward. However, there is no impediment to a member of the community approaching another Councillor, from outside of their Ward.

The Council proposes to continue with its current structure of eight (8) Wards, with two (2) Ward Councillors to be elected from within each Ward (refer part 4.2.2 above).

In making this decision, the Council has considered the arguments in favour of the options available to it, along with the submissions received as part of its public consultation, which was overwhelmingly in support of continuing with a representative structure comprising Wards and continuing with (8) Wards.

The Council acknowledges the factors that support a reduction in and/or abolition of Wards, including:

- the five (5) submissions that were supportive of reducing the number of Wards and/or abolishing Wards;
- it affords electors the opportunity to elect more than two (2) nominal representatives from within a Ward, being the current number of candidates that can be elected from each Ward);
- it gives electors the opportunity to vote for any candidate at an election, and judge the performance of all candidates (not just the candidates in their Ward);
- Councillors can be challenged to find the right balance between corporate governance duties and their representative role, with the desire to make decisions in the best interests of their Ward sometimes seen to outweigh the requirements to make decisions in the interests of the community as a whole;
- potential reduction in electoral accountability, where periodic elections are required for all Wards of a Council area, with the result that sometime, incumbent members in some Wards are returned unopposed;
- less likely that a candidate will get elected standing on a single local issue;
- the lines of communication between the Council and the community may be enhanced, given that members of the community can consult with all

members of the Council, rather than feel obliged to consult with specific Ward Councillors;

- such a structure automatically 'absorbs' any fluctuations in elector numbers and adjusts the elector ratio accordingly. That is, specified quota tolerance limits do not apply, and the Council is not required to adjust its Ward boundaries as part of any subsequent Representation Review; and
- the Council can carry a casual vacancy and avoid the cost of a Supplementary Election in certain circumstances.

However, the Council's preference is to continue with its current structure of eight (8) Wards, and in so determining, is persuaded by:

- Ward Councillors provide an enhanced representation for specific Council areas, particularly having regard to the size of the Council and its demographics, which including smaller communities, communities of interest and those communities that may need additional assistance. Each of which in a localised area may have difficulty in obtaining direct representation under a no Ward structure;
- Councillors have better local knowledge of their Ward area and understanding of local issues;
- reduces concerns that 'at large' elections do not guarantee that Councillors will have any empathy for, or affiliation with, all communities within the Council area, or be a representative of the same;
- more prominent or popular Councillors, or those perceived to have more 'power' or 'control', are not disproportionately called upon more frequently by community members, ensuring equity in demands on time and resources;
- Councillors having a smaller area to manage and appropriate workload;
- ensures better representation of all areas across the Council and reduces the risk of lack of representation in some areas and over representation in others;
- ensures Councillors do not all come from one area and reduces the risk of dominance by factional groups or 'stacking' of the Council;
- keeps costs of campaigning for candidates lower, as they only need to campaign within their Ward area and not the whole of the Council area. This is particularly relevant given the geographical and population size of the Council;
- face to face communication between Councillors and electors, residents and ratepayers can be facilitated more easily; and
- the cost of Supplementary elections is lower for a Ward than across the whole Council area.

For these reasons, continuing with the current structure of eight (8) Wards in accordance with Option 1 is the preferred option for the Council at this time.

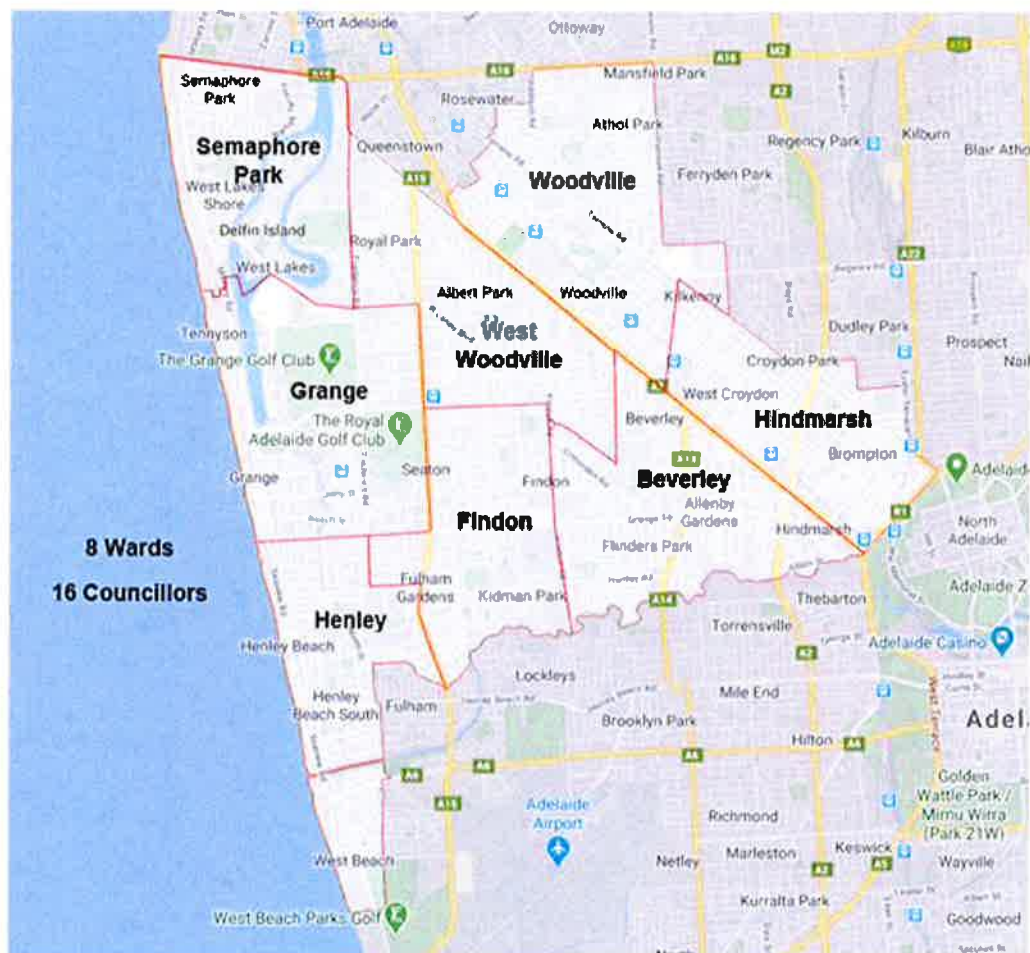
However, in doing so, notes it will be required to implement a re-alignment of certain Ward boundaries, specifically for the Semaphore Park and Grange Wards.

## 4.3.2 Ward Representation and Quotas

The elector ratio is the average number of electors represented by each Councillor, who represent Wards. The Mayor is not included in these calculations.

In accordance with section 33(2) of the Act, where a Council is proposing Wards as part of its representation structure, the number of electors represented by each Councillor must not vary from the Ward quota by more than 10%.

A copy of the existing Ward map, representing Option 1, is depicted below:



When the Council commenced its Review process in June 2020, the figures, as a February 2020 were current. These are represented in **Table 6**, demonstrating that the number of electors represented by each Councillor did not vary from the Ward quota by more than 10% at that time.

**Table 6: Ward Representation and Quota on Enrolment February 2020**

Ward	Ward Councillors	Electors	Ward Quota	Variation
Beverley	2	10,080	5,087	-6.37
Findon	2	11,258	5,719	4.57
Grange	2	10,594	5,337	-1.60
Henley	2	10,747	5,414	-0.19
Hindmarsh	2	11,082	5,593	2.94
Semaphore Park	2	9,757	4,896	-9.38
West Woodville	2	10,989	5,589	2.06
Woodville	2	11,632	5,918	8.04
			<b>Total Ward Quota 2020</b>	
Total	16	86,139	5,383	

Following which, figures in August 2020 were released. These figures demonstrated the number of electors represented by each Councillor did not vary from the Ward quota by more than 10%, **with the exception of** the Semaphore Park Ward, which had decreased further, to a variation of -10.07%.

**Table 7: Ward Representation and Quota on Enrolment August 2020**

Ward	Ward Councillors	Electors	Ward Quota	Variation
Beverley	2	10,174	5,087	-6.56%
Findon	2	11,438	5,719	5.05%
Grange	2	10,675	5,337	-1.97%
Henley	2	10,828	5,414	-0.55%
Hindmarsh	2	11,186	5,593	2.74%
Semaphore Park	2	9,792	4,896	-10.07%
West Woodville	2	11,178	5,589	2.66%
Woodville	2	11,836	5,918	8.71%
			<b>Ward Quota</b>	
Total	16	87,107	5,444	

The figures released in December 2020 again demonstrated the number of electors represented by each Councillor did not vary from the Ward quota by more than 10%, **with the exception of** the Semaphore Park Ward. While the Semaphore Park Ward had increased slightly in this period, it still had a variation of -10.06%.

**Table 8:** Ward Representation and Quota on Enrolment December 2020

Ward	Ward Councillors	Electors	Ward Quota	Variation
Beverley	2	10,142	5,071	-7.06%
Findon	2	11,426	5,713	4.71%
Grange	2	10,708	5,354	-1.87%
Henley	2	10,827	5,413	-0.79%
Hindmarsh	2	11,258	5,629	3.17%
Semaphore Park	2	9,814	4,907	-10.06%
West Woodville	2	11,236	5,618	2.97%
Woodville	2	11,885	5,942	8.91%
			<b>Ward Quota</b>	
Total	16	87,296	5,456	

Accordingly, Ward quotas are required to be considered as part of this Review, having regard to population projections and anticipated demographic trends in the Council area.

While an analysis of population projection and demographic trends indicates that the Semaphore Park Ward quota would be under the 10% tolerance by the next periodic election, and the presently under quota Ward of Semaphore Park will benefit with population growth during the next two (2) years given the Football Park redevelopment, such development is, of course, required to equate to eligible electors.

These calculations also rely on the assumption that no other changes will occur in the Council area, to ensure the Ward quotas remain in tolerance.

For this purpose, the Council now proposes as part of this Review to realign the boundaries of the Semaphore Park and Grange Wards, to ensure that all Wards remain well with the 10% tolerance for the next Local Government periodic elections.

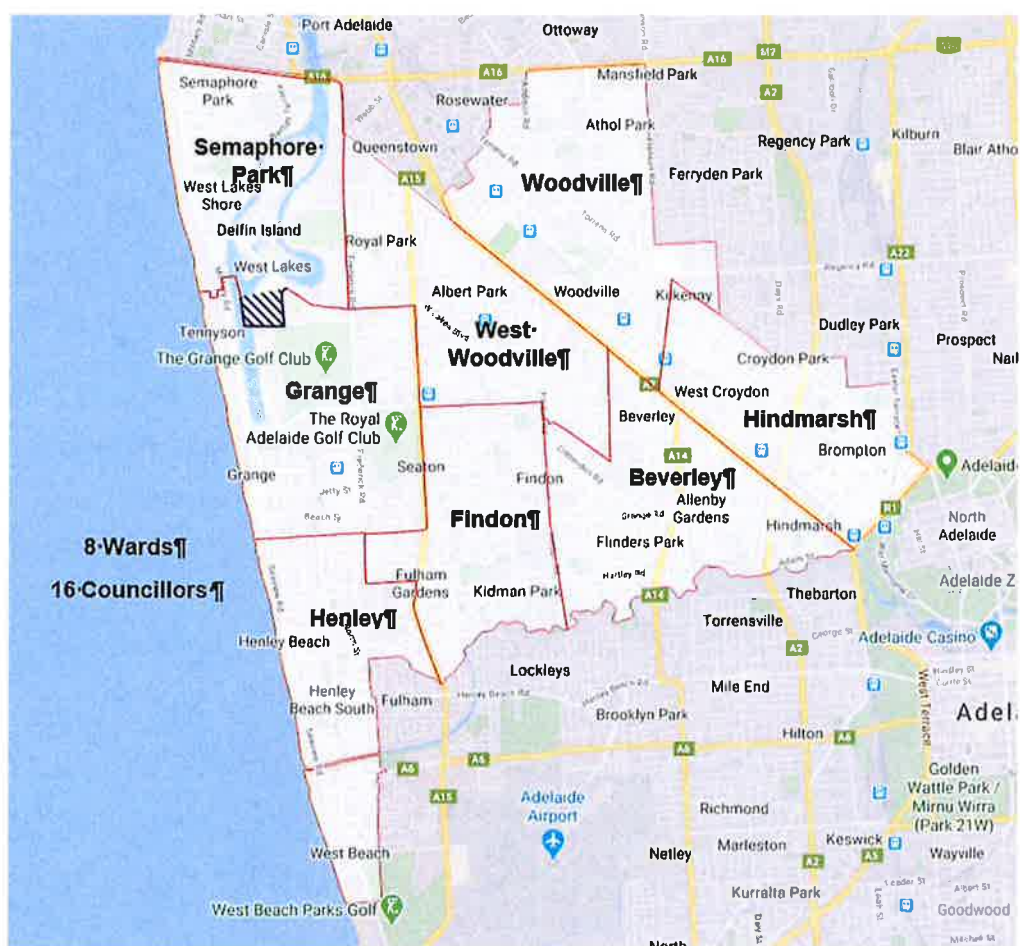
#### 4.3.3 Boundary Realignment

The proposed changes to the Ward boundaries are as follows:

- that portion of the Grange Ward, bordered by Brebner Drive, Turner Drive and the West Lakes Canal, is to be incorporated into the Semaphore Park Ward.



This arrangement is depicted as follows, with the crosshatched section to be incorporated into the Semaphore Park Ward as part of this Review.



**Table 9** reflects the amended Ward quotas under this proposal, based on the updated elector figures for **January 2021**.

**Table 9:** Ward Representation and Quotas under the proposed Ward Boundary Amendment

Ward	Ward Councillors	Electors	Ward Quota	Variation from ward quota
Beverley	2	10,156	5,078	-7.08%
Findon	2	11,416	5,708	4.45%
Grange	2	10,307	5,153 (-431)	-5.71%
Henley	2	10,838	5,419	-0.84%
Hindmarsh	2	11,317	5,658	3.53%
Semaphore Park	2	10,247	5,123 (+431)	-6.26%
West Woodville	2	11,279	5,639	3.18%
Woodville	2	11,894	5,947	8.82%
			<b>Ward Quota</b>	
Total	16	87,454	5,465	

The outcomes of the consultation process overwhelmingly supported retaining the Council's existing structure and composition. Accordingly, whilst there are a number of boundary realignments that could achieve the same outcome, in bringing the currently under tolerance Semaphore Park back within tolerance, it is considered the above proposal impacts the least number of electors.

Hence, the above proposal, to realign a portion of the Semaphore Park and Grange Ward boundaries, as part of **Option 1**, gives effect to the submissions received by the Council as part of its consultation on the Options Paper, in maintaining stability in the existing structure and composition.

If the proposed amendments to the Ward boundaries are adopted as part of this Review, as part of **Option 1**, all eight (8) Wards will be well within the 10% quota variance by the next Local Government periodic election to be held in 2022.

## **5 LEGISLATIVE PRINCIPLES TO BE CONSIDERED**

In arriving at the abovementioned position, there are a number of legislative requirements that are required to be taken into consideration, when determining the Council's composition as part of its Review, including the objectives contained at section 26(1)(c) of the Act, and the considerations provided under section 33 of the Act.

### **5.1 Section 33 of the Act**

As set out above, in determining to retain its current structure of eight (8) Wards, the Council has taken into account the considerations under section 33(2) of the Act, which provide that a proposal that relates to the formation or alteration of Wards must also observe the principle that the number of electors represented by a Councillor must not vary from the Ward quota by more than 10 per cent.

Further, for the purposes of section 33(2), if two (2) or more Councillors represent a particular Ward, the number of electors represented by each will be taken to be the number of electors for the Ward, divided by the number of Councillors for the Ward.

The Ward quota will be taken to be the number of electors for the area, divided by the number of Councillors for the area who represent Wards.

The following factors have been taken into account in considering the number of electors in the Council area and Ward quotas.

#### **5.1.1 Population and Projections**

The Department for Infrastructure and Transport (DIT) (formally the Department for Planning, Transport and Infrastructure) prepared population projections for South Australia, released in December 2019 - *Local Government Area Projections 2011 – 2036*. The estimated population projections for the Council area are as follows:

- 2021 - 121,110;
- 2026 - 126,777 (+5,337);
- 2031 - 131,947 (+5,500); and
- 2036 - 138,292 (+6,435).

Population projections must be cautiously considered, based on the date the data was collected, and applying assumptions about future fertility, mortality and migration.

This population data should also be interpreted having regard to the Council's own knowledge about its area, as well as anticipated population changes.

## 5.1.2 Demographic and Development Trends

As part of this Review demographic trends were considered, together with the potential for these trends to impact on the population of the Council area, particularly as they relate to Ward areas, and quotas.

The Council has seen a steady increase in the number of new dwellings throughout the Council area.

In the 2019/2020 financial year 1,917 new dwellings were proposed in the Council area. Between 1 July 2020 to 17 January 2021 the number of dwellings proposed in the Council area were 722, which is projected to increase in the second half of the 2020/21 financial year.

In addition to this existing development, significant ongoing infill development is occurring at the following sites, and as part of the following projects:

- Bowden – 'Life More Interesting';
- 'West' at West Lakes; and
- 'The Square' at Woodville West.

**Table 10** sets out the number of dwellings **proposed** by Ward for the 2019/20 financial year and the 2020/21 financial year (to 17 January 2021).

**Table 10:** Dwelling Numbers per Ward

Ward	Number of dwelling applications received 2019/20 FY per Ward	Number of dwelling applications received 1 July 2020 to 17 January 2021	Total dwelling applications
Beverley	202	85	287
Findon	193	78	271
Grange	74	109	183
Henley	110	104	214
Hindmarsh	964	61	1025
Semaphore Park	67	45	112
West Woodville	160	138	298
Woodville	147	102	549
<b>Total</b>	<b>1917</b>	<b>722</b>	<b>2639</b>



The number of dwellings that were completed and suitable for occupation in the 2019/20 financial year and the 2020/21 financial year (up to 17 January 2021) have also been considered.

**Table 11:** Dwellings completed per Ward 2019/20 and 2020/21 (up to 17 January 2021)

Ward	Number of dwellings completed 2019/20 FY per Ward	Number of dwellings completed 1 July 2020 to 17 January 2021	Total dwellings completed
Beverley	1	30	31
Findon	4	38	42
Grange	-	5	5
Henley	3	3	6
Hindmarsh	1	8	9
Semaphore Park	2	10	12
West Woodville	7	37	44
Woodville	3	22	25
<b>Total</b>	21	153	174

These tables indicate the residential development undertaken throughout the Council area, which will contribute to an increase in population and, in turn, elector numbers.

Development trends in the Council, particularly for sub-divisions and higher density infill development in Bowden, Westlakes and Woodville West, are likely to result in population increases in the near future, with the highest number of new dwellings are proposed in these areas.

However, it must be noted that the number of new dwelling application is not an accurate reflection of the number of dwellings that exist, or will exist, in the Council area.

An application only signals an intention to carry out development, with no obligation to construct the development. Construction of approved development may also be delayed for a period of time and this may include delay of construction and occupation until after the 2022 periodic elections. Even when a development is completed it may remain vacant or unoccupied.

For these reasons, development data is required to be considered with caution, particularly with regards to any application of these figures to elector numbers in the Council area.

### 5.1.3 Communities of Interest

Communities of interest are factors relevant to the physical, economic and social environment, and include consideration and analysis of:

- neighbourhood communities;
- history/heritage of the Council area and communities;
- sporting facilities;
- community support services;
- recreation and leisure services and centres;
- retail and shopping centres;
- industrial and economic development; and
- environmental and geographic areas of interest.

Local knowledge is always the best tool to identify and determine communities of interest, along with development characteristics of the Council area.

### 5.1.4 Topography

The Council area is comprised of 56 square kilometres and is bordered by the coast to the west, the Torrens River to the South, the City of Adelaide to the East and generally, Torrens Road, Hansen Road and Grand Junction Road to the East and North.

The Council includes the suburbs of Albert Park, Allenby Gardens, Athol Park, Beverley, Bowden, Brompton, Cheltenham, Croydon, Devon Park (part), Findon, Flinders Park, Fulham Gardens, Grange, Hendon, Henley Beach, Henley Beach South, Hindmarsh, Kidman Park, Kilkeny, Ovingham (part), Pennington, Renown Park, Ridleyton, Royal Park, Seaton, Semaphore Park, St Clair, Tennyson, Welland, West Beach (part), West Croydon, West Hindmarsh, West Lakes, West Lakes Shore, Woodville, Woodville North, Woodville Park, Woodville South and Woodville West.

The primary land uses in the Council area are Residential, Commercial and Industrial. By comparison to other councils of a similar size and demographic, such as the City of Port Adelaide Enfield and the City of Marion, the Council has a relatively high population density.<sup>5</sup> This is likely due to recent development trends, the Council's close proximity to the Adelaide CBD and other features, such as being situated on the coast.

Topography and size of the Council is not considered to be prohibitive on the ability of Councillors to meet the demands of the community. The size of the population, together with the density, is a relevant factor that has been taken into consideration when determining the future representative composition and structure for the Council.

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<sup>5</sup> Data obtained from the Adelaide Primary Health Network Community Profile at <https://profile.id.com.au/aphn/about?WebID=130>.  
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## 5.1.5 Communication

The Council considers that the retention of the existing level of representation will continue to provide adequate and proven lines of communication between the elected member body of Council and the community.

## 5.1.6 Adequate and Fair Representation

For the reasons set out in parts 4.2.2 and 4.3 of this Report, the Council is confident that its proposed representation composition and structure will continue to:

- provide an adequate number of Councillors to manage the meet the demands of its community and give effect to its representative role under the Act;
- provide an appropriate level of elector representation for local areas;
- maintain desired diversity in the skill set, experience and expertise of the elected member body; and
- ensure adequate lines of communication between the community and the Council.

## 5.2 Section 26 of the *Local Government Act 1999*

Section 26(1)(c) of the Act requires that a number of broader principles are taken into account during the Review process, including:

- the desirability of avoiding significant divisions within the community;
- proposed changes should, wherever practicable, benefit ratepayers;
- a council having a sufficient resource base to fulfil its functions fairly, effectively and efficiently;
- a council should offer its community a reasonable range of services delivered efficiently, flexibly, equitably and on a responsive basis;
- a council should reflect communities of interest of an economic, recreational, social, regional or other kind, and be consistent with community structures, values, expectations and aspirations; and
- ensure that local communities can participate effectively in decisions about local matters;
- residents should receive adequate and fair representation within the local government system, while over-representation in comparison with Councils of a similar size and type should be avoided (at least in the longer term).

The proposed adopted composition and structure of the Council's elected representation is considered to comply with these legislative provisions, specifically in:

- ensuring there are a sufficient number of Councillors to undertake their representative roles fairly, effectively and efficiently;
- little to no detrimental impact upon ratepayers and/or existing communities of interest;
- continuing to provide adequate and fair representation to all electors;
- ensuring that communities, through its elected representation, can participate in decision making; and
- compares favourably with the composition and elector ratios of other Councils of a similar size (in terms of elector numbers) and characteristics.

## 6 SUMMARY

### 6.1 Conclusion

This Report has been prepared to provide information on:

- the process undertaken by the Council in conducting its Representation Review;
- the Council's adopted option and the rationale for selecting the adopted composition and structure; and
- setting out the next steps, including providing this Report to ECSA.

### 6.2 Preferred Composition and Structure

The Council proposes to continue with its current composition and structure, depicted in **Option 1**, being:

- the Principal Member of Council continue to be a Mayor, elected by the Council area as a whole;
- eight (8) Wards, subject to amendment to the Ward boundaries for the Semaphore Park and the Grange Wards as described at 4.3.3; and
- the elected body of the Council to continue to comprise a total of 16 Ward Councillors, with two (2) elected from each Ward;

### 6.3 Public Consultation on this Representation Review Report

The public consultation plan on this Representation Review Report will be conducted in accordance with section 12(9) of the Act and will comprise, at a minimum:

- a three (3) week public consultation period scheduled to commence on Thursday 11 March 2021;
- the consultation period will be notified by:
  - public notice in the Gazette;

- public notice in The Advertiser, being a newspaper generally circulating in the Council area;
- publication on the Council's website; and
- posts on the Council's Facebook, Twitter and LinkedIn pages.

Written submissions are invited in relation to the Council's proposed representative composition and structure. Any person who makes a submission during the period of public consultation will also be given the opportunity to address the Council, or a Council Committee, either in person or by a representative as part of this process.

Submissions may be made through the Council's Website, in writing or by email addressed to Mary Del Giglio – Acting Team Leader Governance & Business Support [mdelgiglio@charlessturt.sa.gov.au](mailto:mdelgiglio@charlessturt.sa.gov.au) and will be accepted until 5pm on Friday 1 April 2021.

Further information regarding the Representation Review may be obtained by contacting Kerrie Jackson – Manager Governance & Operational Support on 8408 1115 or [kjackson@charlessturt.sa.gov.au](mailto:kjackson@charlessturt.sa.gov.au)

### **6.4 Next Steps**

After the close of submissions on this Report the Council will hear verbal presentations from those people who made a submission, who also indicated they wished to be heard.

A decision will then be made and a Final Representation Review Report will be drafted and submitted to the Electoral Commissioner, seeking a certificate of compliance.

Once a certificate is obtained from ECSA, the Council is required to place a notice in the Gazette providing for the operation of the proposal in the Final Review Report.

Any changes as a result of the Review take effect from polling date for the next periodic Council election to be held in November 2022, though other dates may apply in certain circumstances in accordance with section 12(18) of the Act.

**APPENDIX A**

**6.96 REPRESENTATION REVIEW - OPTIONS PAPER**

**Brief**

For Council to consider the Representation Options Paper developed by Kelledy Jones Lawyers and to determine the options to be presented to the Community for the first round of Community Consultation.

**Moved Councillor - Tolley Wasylenko**

**Seconded Councillor - Kelly Thomas**

**Motion**

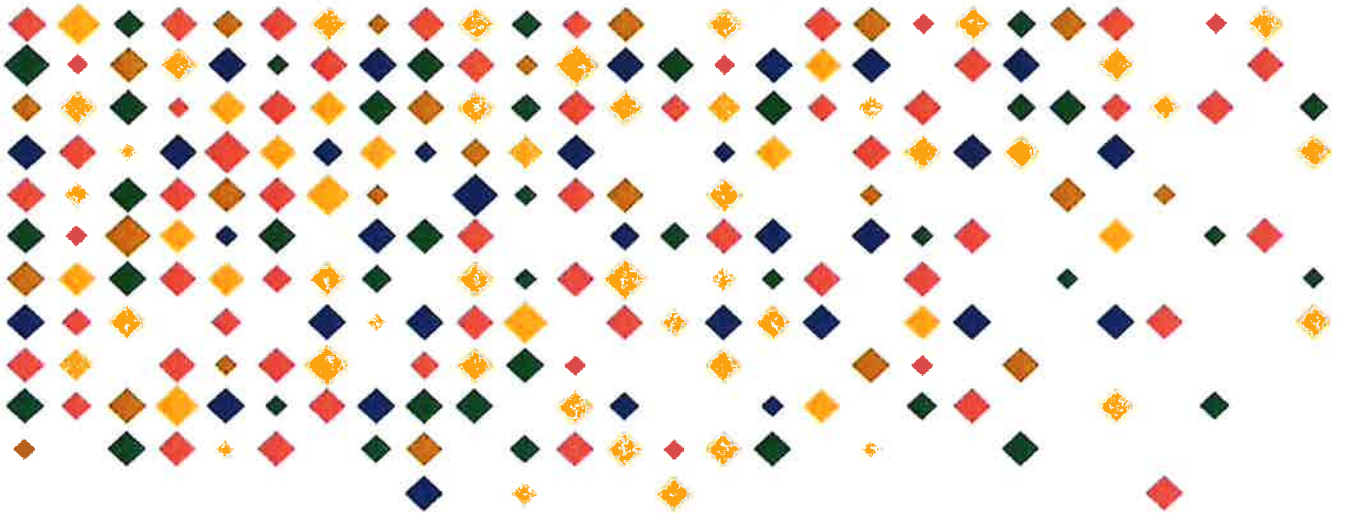
1. That Council notes and receives the Representation Options Paper.
2. That Council endorse the 5 Options as detailed in Appendix A to this report for Stage 1 of the public consultation process for the City of Charles Sturt's Representation Review.
3. That Council endorse the Representation Community Engagement Approach as detailed in Appendix B to this report.

**Carried**

**Kelley Jones**

**APPENDIX B**





## **Community Engagement Approach for *Representation Review Options Paper and Report***

October 2020

Contact:  
Mary Del Giglio  
Senior Governance Officer  
8408 1111

[mdelgiglio@charlessturt.sa.gov.au](mailto:mdelgiglio@charlessturt.sa.gov.au)

## **Community Engagement Approach for Representation Review Options Paper and Report**

### **1. Purpose and Objectives**

The purpose of this Community Engagement Approach is to outline the various measures that will be undertaken to ensure the community, stakeholders, Elected Members and staff are appropriately engaged while conducting the Representation Review.

The purpose is to also meet the statutory requirements for consultation under the Local Government Act 1999, which not only requires Councils to conduct a Representation Review but also sets out two stages of consultation with our community in accordance with Section 12 of the Act.

#### **Identified Legislative Requirements**

Section 33 (12)	-	Council considers current arrangements and future options
Section 12 (5)	-	Prepare a Representation Options Paper
Section 12 (7)	-	Public Notice #1 (at least 6 weeks community engagement/publicsubmissions)
Section 12 (8)(a)	-	Prepare Representation Review Report
Section 12 (9)	-	Public Notice #2 (at least 3 weeks community engagement/publicsubmissions)
Section 12 (10)	-	Hearing of Submissions (Council Meeting)
Section 12 (12-21)	-	Submit final Representation Review Report to Electoral Commissioner
Section 15	-	Gazettal of the review outcome

A Representation Review is a matter set out in Part 1 of the Council's Public Consultation Policy (PCP) and needs to follow the public consultation steps prescribed under the Local Government Act 1999.

### **2. Project Background**

Councils in South Australia are required to undertake regular reviews of their elector representation arrangements (Representation Review). The City of Charles Sturt undertook its last Representation Review during the period April 2012 to April 2013.

Pursuant to Regulation 4 of the Local Government (General Regulations) 2013, the relevant period for the Council to undertake its Representation Review was determined by the Minister, by notice in the Government Gazette on 9 July 2020.

In accordance with the Gazette notice, the relevant period for the Council to undertake its Representation Review is June 2020 to October 2021.

To commence a review, Council must initiate the preparation of a Representation Options Paper.

The Representation Options Paper explores options for changes to the Council's representative structure and the implications of these options for representation and governance. The Representation Options Paper must examine the advantages and disadvantages of the options available to the Council and, in particular examine, if it is relevant:

- whether the number of members should be reduced, if the Council is comprises of more than 12 members
- if the area of the Council should be divided into wards, or whether the division of the area into wards should be abolished.

After considering all the options and issues in the Representation Options Paper and any written submissions received from the community, Council must prepare a report on its deliberations and endorsed proposal for future composition and structure within a Draft Representation Review Report.

### **3. Consultation Scope**

The City of Charles Sturt's Representation Options Paper considers and weighs the opportunities available while taking in to consideration our Council's background and culture, size and demography in comparison to other similar Council's, and projected future growth. This is in addition to the statutory requirements that Council must follow in conducting a Representation Review.

Consideration has been taken regarding:

- election and appointment of a Principal Member (Mayor/Chairperson)
- the number of Councillors
- how our Councillors are elected (from wards or the whole of Council)
- whether the Council should have wards or no wards; and
- the name of the Council and the wards (if any).

Our stakeholders will be invited to make comment in relation to Options 1 to 5 as outlined within the Representation Options Paper as follows:

- Option 1 Existing Structure – 8 Wards, with 2 Councillors each (and a Mayor)
- Option 2 No Wards – 16 Councillors (and a Mayor)
- Option 3 No Wards – 12 Councillors (and a Mayor)
- Option 4 6 Wards with 2 Councillors each (and a Mayor)
- Option 5 4 Wards with 3 Councillors each (and a Mayor)

Submissions may propose other options in relation to Council representation, including the number of wards (if these are to be retained), ward boundaries and the number of Councillors.

Feedback from the public consultation will be considered by the Council, which will determine its preferred representation structure to include with the preparation of the draft Representation Report.

Stakeholders will then be invited to make comment in relation to the preferred structure before the Council makes its final decision and submission to the Electoral Commissioner for certification.

### **4. Communities of Interest**

Stakeholders and people who reside in, own property in, and do business in the City of Charles Sturt form our communities of interest for this project. Key stakeholders and community with an interest in this matter include:

- The City of Charles Sturt community
- Mayor and Elected Members
- Council Administration
- Adjoining Councils
- Relevant State and Federal Government Departments and Agencies
- Local resident and business groups known to Council
- Local sporting and recreational groups

## 5. Planning Community Engagement

### Level of Engagement

The level of engagement for this project is “consult”. The reasoning for this level of engagement includes the following.

- Single issue or a few issues involved in the matter.
- Multiple issues within a localised community.
- Moderate degree of complexity across a localised or broad community of interest.
- Moderate degree of impact on the community.
- Clear process forward or clear options for the way forward.

### Communication and Engagement Techniques and Promotions

The following communication and engagement techniques and promotions are proposed for both stages of community engagement.

#### Communication Techniques (applicable to both Stage One and Stage Two engagement)

- Government Gazette Notice
- Article in Advertiser Newspaper
- City of Charles Sturt social media platforms
- City of Charles Sturt website
- City of Charles Sturt e-Newsletter Diamond Bytes
- Your Say Charles Sturt
- Posters

#### Community Engagement Techniques (Stage One)

- Online engagement tools via Your Say Charles Sturt
- Invite Written submissions

#### Community Engagement Techniques (Stage Two)

- Online engagement tools via Your Say Charles Sturt
- Invite written submissions
- Invite submissions in person (or by representative) at a future meeting of Council

## 6. Reporting on Community Engagement

Community feedback received during Stage 1 consultation on the Representation Options Paper will be considered by Council and will assist in formulating a Draft Representation Review Report. Any issues raised as part of the consultation will be responded to in the Draft Representation Review Report and will then outline the preferred representation structure for a second round of consultation. At the conclusion of the second round of consultation a final Representation Review Report expected to be presented to Council in April 2021. The final report will then be submitted to the Electoral Commission for final approval.

## 7. Budget

The resources required to plan, deliver and report on the Representation Review Options Paper and Draft Representation Review Report include the following:

Resource Requirement	Budget Estimate
Internal administration costs associated with drafting the engagement approach and preparation of associated key messages and documents	Covered by operational budget
Government Gazette Notice Stage 1 and 2	Covered by operational budget
Advertiser Newspaper Article Stage 1 and 2	Covered by operational budget
Messenger Newspaper Article Stage 1 and 2	Covered by operational budget
Use of City of Charles Sturt website, Charles Sturt Your Say site and City of Charles Sturt social media platforms	Covered by operational budget
Promotional Posters for Community Centres/Libraries	Covered by operational budget
<b>Total</b>	Covered by operational budget

## 8. Timeframe

The scope for the whole project includes the following steps and timing, with step relating specifically to Community engagement have been highlighted (in blue).

Action		Timeline
<b>Step 1</b>	Initiate Representation Review by resolution of the Council	Resolution of the Council on <b>9 June 2020</b> :  That Kellidy Jones Lawyers be appointed to commence and undertake the Representation Review on behalf of the City of Charles Sturt
<b>Step 2</b>	Consider current arrangements and future options	Elected Member briefing <b>27 July 2020</b> Elected Member workshop <b>21 September 2020</b>
<b>Step 3</b>	Prepare Representation Options Paper  Presented to the Council for endorsement and approval for consultation	Council meeting of <b>12 October 2020</b>
<b>Step 4</b>	First public consultation	To be Gazetted – Notice #1  Commencing <b>Thursday 15 October 2020</b> to run for six (6) weeks – to <b>Thursday 26 November 2020</b>

<b>Step 5</b>	Consider submissions from consultation and prepare draft Representation Review Report. Present to Council for endorsement and approval of second public consultation	Report to <b>25 January 2021</b> Council meeting
<b>Step 6</b>	Second public notification	To be Gazetted – Notice #2  Commencing <b>Tuesday 26 January 2021</b> to run for three (3) weeks concluding on <b>Tuesday 16 February 2021</b>
<b>Step 7</b>	Hearing of submissions (public hearing to be held by the Council or Council committee)	Prepare report of submissions and public to be heard at Council meeting of <b>March 2021</b>
<b>Step 8</b>	Conduct a poll (If changes to the method of selection of the principal member) (8-10 weeks)	Not required
<b>Step 9</b>	Finalise Representation Review Report  Presented to Council for endorsement and approval to submit to Electoral Commissioner	Council meeting of <b>April 2021</b>
<b>Step 10</b>	Submit final Representation Review Report to the Electoral Commissioner for certification	After Council meeting of <b>May 2021</b>  Minimum one (1) month for certification
<b>Step 11</b>	Technical description of boundaries (only if amendments occur to internal ward boundaries pursuant to Section 12(23))	May / June 2021 (if required)
<b>Step 12</b>	Repeat of Step 7 if changes which are not minor are required by the Electoral Commissioner	June 2021 (if required)
<b>Step 13</b>	Gazetted of Representation Review outcome	To be Gazetted – Notice #3  <b>June 2021</b>

<b>Step 14</b>	<b>Council to implement changes</b>	Council to modify Council voters roll data base before roll closure preceding the next periodic election Inform community of changes to representation structure to come into effect as at next elections
<b>Completed</b>		<b>June 2021</b>

## 9. Risk Management

The risks with not consulting in line with the Statutory requirements of Local Government Act 1999, may result in not receiving endorsement and a certificate of compliance being issued by the Electoral Commissioner within the relevant period.

In addition to the legislative risks outlined above, the following are also key issues for Council if a community engagement approach is not delivered:

- Balancing individual views with broader community views.
- Community satisfaction.
- Failing to understand community sentiments on a project.
- Impacts associated with project delays.
- Media interest.
- Reputational risks.

## 10. Approval of the Community Engagement Approach

The community engagement approach requires the approval of Council

**Kelley Jones**

**APPENDIX C**



After considering all the options and issues in the Representation Options Paper and any written submissions received from the community, Council must prepare a report on its deliberations and endorsed proposal for future composition and structure within a Draft Representation Review Report.

### **3. Consultation Scope**

The City of Charles Sturt's Representation Options Paper considers and weighs the opportunities available while taking in to consideration our Council's background and culture, size and demography in comparison to other similar Council's, and projected future growth. This is in addition to the statutory requirements that Council must follow in conducting a Representation Review.

Consideration has been taken regarding:

- election and appointment of a Principal Member (Mayor/Chairperson)
- the number of Councillors
- how our Councillors are elected (from wards or the whole of Council)
- whether the Council should have wards or no wards; and
- the name of the Council and the wards (if any).

Our stakeholders will be invited to make comment in relation to Options 1 to 5 as outlined within the Representation Options Paper as follows:

- Option 1 Existing Structure – 8 Wards, with 2 Councillors each (and a Mayor)
- Option 2 No Wards – 16 Councillors (and a Mayor)
- Option 3 No Wards – 12 Councillors (and a Mayor)
- Option 4 6 Wards with 2 Councillors each (and a Mayor)
- Option 5 4 Wards with 3 Councillors each (and a Mayor)

Submissions may propose other options in relation to Council representation, including the number of wards (if these are to be retained), ward boundaries and the number of Councillors.

Feedback from the public consultation will be considered by the Council, which will determine its preferred representation structure to include with the preparation of the draft Representation Report.

Stakeholders will then be invited to make comment in relation to the preferred structure before the Council makes its final decision and submission to the Electoral Commissioner for certification.

### **4. Communities of Interest**

Stakeholders and people who reside in, own property in, and do business in the City of Charles Sturt form our communities of interest for this project. Key stakeholders and community with an interest in this matter include:

- The City of Charles Sturt community
- Mayor and Elected Members
- Council Administration
- Adjoining Councils
- Relevant State and Federal Government Departments and Agencies
- Local resident and business groups known to Council
- Local sporting and recreational groups

## 5. Planning Community Engagement

### Level of Engagement

The level of engagement for this project is “consult”. The reasoning for this level of engagement includes the following.

- Single issue or a few issues involved in the matter.
- Multiple issues within a localised community.
- Moderate degree of complexity across a localised or broad community of interest.
- Moderate degree of impact on the community.
- Clear process forward or clear options for the way forward.

### Communication and Engagement Techniques and Promotions

The following communication and engagement techniques and promotions are proposed for both stages of community engagement.

#### Communication Techniques (applicable to both Stage One and Stage Two engagement)

- Government Gazette Notice
- Article in Advertiser Newspaper
- City of Charles Sturt social media platforms
- City of Charles Sturt website
- City of Charles Sturt e-Newsletter Diamond Bytes
- Your Say Charles Sturt
- Posters

#### Community Engagement Techniques (Stage One)

- Online engagement tools via Your Say Charles Sturt
- Invite Written submissions

#### Community Engagement Techniques (Stage Two)

- Online engagement tools via Your Say Charles Sturt
- Invite written submissions
- Invite submissions in person (or by representative) at a future meeting of Council

## 6. Reporting on Community Engagement

Community feedback received during Stage 1 consultation on the Representation Options Paper will be considered by Council and will assist in formulating a Draft Representation Review Report. Any issues raised as part of the consultation will be responded to in the Draft Representation Review Report and will then outline the preferred representation structure for a second round of consultation. At the conclusion of the second round of consultation a final Representation Review Report expected to be presented to Council in April 2021. The final report will then be submitted to the Electoral Commission for final approval.

## 7. Budget

The resources required to plan, deliver and report on the Representation Review Options Paper and Draft Representation Review Report include the following:

Resource Requirement	Budget Estimate
Internal administration costs associated with drafting the engagement approach and preparation of associated key messages and documents	Covered by operational budget
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<b>Total</b>	Covered by operational budget

## 8. Timeframe

The scope for the whole project includes the following steps and timing, with step relating specifically to Community engagement have been highlighted (in blue).

Action		Timeline
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<b>Step 3</b>	Prepare Representation Options Paper  Presented to the Council for endorsement and approval for consultation	Council meeting of <b>12 October 2020</b>
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<b>Step 5</b>	Consider submissions from consultation and prepare draft Representation Review Report. Present to Council for endorsement and approval of second public consultation	Report to <b>25 January 2021</b> Council meeting
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<b>Step 7</b>	Hearing of submissions (public hearing to be held by the Council or Council committee)	Prepare report of submissions and public to be heard at Council meeting of <b>March 2021</b>
<b>Step 8</b>	Conduct a poll (if changes to the method of selection of the principal member) (8-10 weeks)	Not required
<b>Step 9</b>	Finalise Representation Review Report  Presented to Council for endorsement and approval to submit to Electoral Commissioner	Council meeting of <b>April 2021</b>
<b>Step 10</b>	Submit final Representation Review Report to the Electoral Commissioner for certification	After Council meeting of <b>May 2021</b>  Minimum one (1) month for certification
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<b>Step 14</b>	<b>Council to implement changes</b>	Council to modify Council voters roll data base before roll closure preceding the next periodic election Inform community of changes to representation structure to come into effect as at next elections
	<b>Completed</b>	<b>June 2021</b>

## 9. Risk Management

The risks with not consulting in line with the Statutory requirements of Local Government Act 1999, may result in not receiving endorsement and a certificate of compliance being issued by the Electoral Commissioner within the relevant period.

In addition to the legislative risks outlined above, the following are also key issues for Council if a community engagement approach is not delivered:

- Balancing individual views with broader community views.
- Community satisfaction.
- Failing to understand community sentiments on a project.
- Impacts associated with project delays.
- Media interest.
- Reputational risks.

## 10. Approval of the Community Engagement Approach

The community engagement approach requires the approval of Council

**Kelley Jones**

**APPENDIX C**

## LOCAL GOVERNMENT INSTRUMENTS

### CITY OF CHARLES STURT

#### LOCAL GOVERNMENT ACT 1999

##### *Review of Elector Representation*

Notice is hereby given that the City of Charles Sturt is undertaking a review to determine whether a change of arrangements is required in respect to the Council's elector representation. The purpose of the review is to ensure that electors of the Council area are being adequately and fairly represented.

Pursuant to Section 12(7) of the *Local Government Act 1999*, notice is hereby given that the Council has prepared a Representation Options Paper that examines the advantages and disadvantages of the various options available regarding the composition and structure of the Council and the division of the Council into wards.

Copies of the Representation Options Paper are available on the Council's website at [www.charlessturt.sa.gov.au](http://www.charlessturt.sa.gov.au) and for inspection at the Council Office:

- Civic Centre - 72 Woodville Road, Woodville

Written submissions are invited from interested persons from Thursday, 15 October 2020 and must be received by close of business on Thursday, 26 November 2020. Written submissions should be addressed to:

Representation Review

City of Charles Sturt

Via mail to: PO Box 1, Woodville SA 5011

Via email to: [council@charlessturt.sa.gov.au](mailto:council@charlessturt.sa.gov.au)

Via Yoursay at: [www.yoursaycharlessturt.com.au](http://www.yoursaycharlessturt.com.au)

In person: Civic Centre - 72 Woodville Road, Woodville

Information regarding the Representation Review can be obtained by contacting Mary Del Giglio on (08) 8408 1120 or email [mdelgiglio@charlessturt.sa.gov.au](mailto:mdelgiglio@charlessturt.sa.gov.au)

Dated: 13 October 2020

PAUL SUTTON  
Chief Executive Officer

### CITY OF SALISBURY

#### LOCAL GOVERNMENT ACT 1999

##### *Revocation of Community Land Classification*

Pursuant to Section 194 of the *Local Government Act 1999*(2) (b), The City of Salisbury proposes to revoke the Community Land Classification from a portion of community land.

The City of Salisbury is the registered owner of the land described as Prettejohn Gully, Allotment 827 in Deposited Plan 6755, described in Certificate of Title Volume 5550, Folio 512. A portion measuring approximately 460 square meters is required to be revoked of its Community Land Classification for the purpose of constructing a roundabout and declaring as road adjacent Kesters Road and Nelson Road, Para Hills.

A copy of the plans detailing the proposals and location are available for public inspection at Council's Community Hub at 34 Church Street, Salisbury.

Any objection to the proposal must set out the full name and address of the person making the objection and must be fully supported by reasons.

Any submissions must be made in writing prior to the Friday, 6 November 2020 to the Council at PO Box 8, Salisbury SA 5108.

Where submissions are made Council will give notification of a meeting to deal with the matter.

Enquiries may be directed to Liz Lynch on (08) 8406 8216 or by email to [clynch@salisbury.sa.gov.au](mailto:clynch@salisbury.sa.gov.au).

Dated: 6 October 2020

JOHN HARRY  
Chief Executive Officer



**CITY OF CHARLES STURT  
LOCAL GOVERNMENT ACT 1999  
Review of Elector Representation**

Notice is hereby given that the City of Charles Sturt is undertaking a review to determine whether a change of arrangements is required in respect to the Council's elector representation. The purpose of the review is to ensure that electors of the Council area are being adequately and fairly represented.

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- Civic Centre - 72 Woodville Road, Woodville

Written submissions are invited from interested persons from Thursday 15 October 2020 and must be received by close of business on Thursday 26 November 2020. Written submissions should be addressed to:

**Representation Review**

**City of Charles Sturt**

Via mail to: PO Box 1, Woodville SA 5011

Via email to: [council@charlessturt.sa.gov.au](mailto:council@charlessturt.sa.gov.au)

Via Yoursay at : [www.yoursaycharlessturt.com.au](http://www.yoursaycharlessturt.com.au)

In person: Civic Centre - 72 Woodville Road, Woodville

Information regarding the Representation Review can be obtained by contacting Mary Del Giglio on 8408 1120 or email [mdelgiglio@charlessturt.sa.gov.au](mailto:mdelgiglio@charlessturt.sa.gov.au)

**Dated: 13 October 2020**

**PAUL SUTTON**

**Chief Executive Officer**



## City of Charles Sturt digital post report

### Representation Review – October 2020

#### Website

**Page views:** 168

**Unique page views:** 150 - A unique view means a different user each time – IE if I visit the page 100 times it still only counts 1 unique view

**Average time on page:** 2:43 - This is quite high for the content – makes me think it's an outlier where somebody might've opened the page and gone to make a cup of tea or something then returned, bumping up the average

**Exit percentage:** 62.50% - This again is quite high but in this case I think that's a positive. We had links to the YourSay engagement page in this article which is where we wanted to direct users. So a high exit rate infers the page has done its job in directing people to YourSay.

#### Facebook

2 x organic posts

- 1577 - cumulative reach
- 27 - cumulative engagement

<https://www.facebook.com/CityOfCharlesSturt/posts/3533136200040391>

<https://www.facebook.com/CityOfCharlesSturt/posts/3647350761952267>



**City Of Charles Sturt**

Published by Sprout Social • 15 October •

...

How do you want to be represented? We are currently reviewing the composition and structure of our council area and ward division to ensure you, as an elector, are being fairly represented.

As part of our Representation Review, tell us what you want to see:

- A change in the number of councillors?
- Should the number of wards change?
- Should we be led by a Mayor or Chairperson?

Have your say. Consultation closes 5pm on 26 November 2020.



CHARLESSTURT.SA.GOV.AU

**Elector Representation Review**

How do you want to be represented?

## Twitter

2 x posts

665 x impressions

11 x engagements

<https://twitter.com/CharlesSturtSA/status/1331486788674867200>

<https://twitter.com/CharlesSturtSA/status/1316607857111060480>

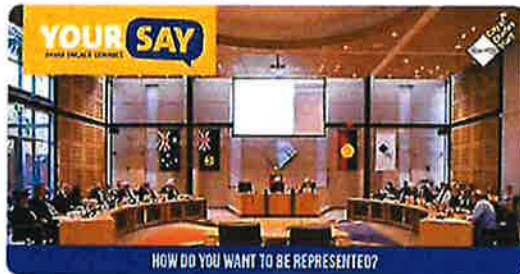


City of Charles Sturt  
@CharlesSturtSA

...

Last chance to have your say. We are reviewing the composition and structure of our council area and ward division to ensure you, as an elector, are being fairly represented. Consultation of our Representation Review closes 5pm, Thursday 26 November 2020.

[fal.cn/3bNOh](https://fal.cn/3bNOh)



5:06 PM · Nov 25, 2020 · Falcon Social Media Management

## Linked In

1 x post

796 x impressions

22 x engagement (shares, clicks and reactions)



City of Charles Sturt  
4,305 followers  
1mo ·

How do you want to be represented? We are currently reviewing the composition and structure of our council area and ward division to ensure you, as an elector, are being fairly represented. ...see more



Elector Representation Review

[charlessturt.nsw.gov.au](https://charlessturt.nsw.gov.au) · 1 min read

<https://www.linkedin.com/feed/update/urn:li:activity:6722374097541578752>

**APPENDIX 10**



## **REPRESENTATION REVIEW**

Notice is hereby given that the City of Charles Sturt has undertaken a review to determine whether alterations are required in respect to elector representation, including ward boundaries and the composition of the Council.

### **Representation Review Report**

Pursuant to section 12(8a) of the *Local Government Act 1999* the Council has prepared a Representation Review Report which details the review process, public consultation undertaken and a proposal for the Council's elected representation that it considers could be carried into effect. A copy of this Report is available on the Council's website at [www.charlessturt.sa.gov.au](http://www.charlessturt.sa.gov.au) and for inspection at:

- Civic Centre – 72 Woodville Road, Woodville; or
- by contacting Mary Del Giglio on 8408 1120 or by email [mdelgiglio@charlessturt.sa.gov.au](mailto:mdelgiglio@charlessturt.sa.gov.au)

### **Written Submissions**

Written submissions are invited from interested persons from Thursday 11 March 2021 and must be received by 5pm on Thursday 1 April 2021. Written submissions should be addressed to:

#### **Representation Review**

**City of Charles Sturt**

Via mail to: PO Box 1, Woodville SA 5011

Via email to: [council@charlessturt.sa.gov.au](mailto:council@charlessturt.sa.gov.au)

Via Yoursay at: [www.yoursaycharlessturt.sa.gov.au](http://www.yoursaycharlessturt.sa.gov.au)

In person: Civic Centre – 72 Woodville Road, Woodville

Any person(s) making a written submission will be invited to appear before a meeting of the Council or Council committee to be heard in respect of their submission.

Information regarding the Representation Review can be obtained by contacting Kerrie Jackson on 8408 1115 or email [kjackson@charlessturt.sa.gov.au](mailto:kjackson@charlessturt.sa.gov.au).

**Paul Sutton**  
**Chief Executive**

## LOCAL GOVERNMENT INSTRUMENTS

### CITY OF CHARLES STURT

#### LOCAL GOVERNMENT ACT 1999

##### *Review of Elector Representation*

Notice is hereby given that the City of Charles Sturt is undertaking a review to determine whether a change of arrangements is required in respect to the Council's elector representation. The purpose of the review is to ensure that electors of the Council area are being adequately and fairly represented.

Pursuant to Section 12(7) of the *Local Government Act 1999*, notice is hereby given that the Council has prepared a Representation Options Paper that examines the advantages and disadvantages of the various options available regarding the composition and structure of the Council and the division of the Council into wards

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Representation Review

City of Charles Sturt

Via mail to: PO Box 1, Woodville SA 5011

Via email to: [council@charlessturt.sa.gov.au](mailto:council@charlessturt.sa.gov.au)

Via Yoursay at: [www.yoursaycharlessturt.com.au](http://www.yoursaycharlessturt.com.au)

In person: Civic Centre - 72 Woodville Road, Woodville

Information regarding the Representation Review can be obtained by contacting Mary Del Giglio on (08) 8408 1120 or email

[mdelgiglio@charlessturt.sa.gov.au](mailto:mdelgiglio@charlessturt.sa.gov.au)

Dated: 13 October 2020

PAUL SUTTON  
Chief Executive Officer

### CITY OF SALISBURY

#### LOCAL GOVERNMENT ACT 1999

##### *Revocation of Community Land Classification*

Pursuant to Section 194 of the Local Government Act 1999(2) (b), The City of Salisbury proposes to revoke the Community Land Classification from a portion of community land.

The City of Salisbury is the registered owner of the land described as Prettejohn Gully, Allotment 827 in Deposited Plan 6755, described in Certificate of Title Volume 5550, Folio 512. A portion measuring approximately 460 square meters is required to be revoked of its Community Land Classification for the purpose of constructing a roundabout and declaring as road adjacent Kesters Road and Nelson Road, Para Hills.

A copy of the plans detailing the proposals and location are available for public inspection at Council's Community Hub at 34 Church Street, Salisbury.

Any objection to the proposal must set out the full name and address of the person making the objection and must be fully supported by reasons.

Any submissions must be made in writing prior to the Friday, 6 November 2020 to the Council at PO Box 8, Salisbury SA 5108.

Where submissions are made Council will give notification of a meeting to deal with the matter.

Enquiries may be directed to Liz Lynch on (08) 8406 8216 or by email to [elynch@salisbury.sa.gov.au](mailto:elynch@salisbury.sa.gov.au).

Dated: 6 October 2020

JOHN HARRY  
Chief Executive Officer

**APPENDIX 11**



# City of Charles Sturt digital post report

## Representation Review #2 – March 2021

### Facebook

Current followers – 10,131

### Campaign

1 x organic posts

- 915 - reach
- 18 - engagement

[www.facebook.com/CityOfCharlesSturt/posts/3931315123555828](https://www.facebook.com/CityOfCharlesSturt/posts/3931315123555828)



### Twitter

2 x posts

441 x impressions

3 x engagements

<https://twitter.com/CharlesSturtSA/status/1369907735542833153>



**APPENDIX 12**





## Complete an Online Submission Form Submission

There has been a submission of the form Complete an Online Submission through your Your Say Charles Sturt website.

**First Name**

Faye

**Last Name**

Spence

**Suburb**

Fulham Gardens

**Email address**

[f.t.spence@internode.on.net](mailto:f.t.spence@internode.on.net)

**What is your connection to the Council area?**

I am a ratepayer in the Council area

I live in the Council area

**Please indicate your opinion on the Draft Representation Review Report**

I support the adoption of the Draft Representation Review Report

---

**In relation to Question 6 above, what are the reasons for your views?**

City of Charles Sturt covers a large and diverse area. I believe the adoption of the Representation Review Report will allow Councillors and a Mayor to more easily and accurately represent the local areas and whole of Council.

**Do you wish to make a verbal representation at a future meeting of Council?**

No

To view all of this form's submissions, visit

[https://www.yoursaycharlessturt.com.au/index.php/dashboard/reports/forms\\_new/d ata/529](https://www.yoursaycharlessturt.com.au/index.php/dashboard/reports/forms_new/d ata/529)

This is not SPAM. You are receiving this message because you have submitted feedback or signed up to Your Say Charles Sturt.





---

## Complete an Online Submission Form Submission

There has been a submission of the form Complete an Online Submission through your Your Say Charles Sturt website.

**First Name**

Carol

**Last Name**

Faulkner

**Suburb**

Cheltenham

**Email address**

---

[carolfaulkner@bigpond.com](mailto:carolfaulkner@bigpond.com)

**What is your connection to the Council area?**

I am a ratepayer in the Council area

I live in the Council area

**Please indicate your opinion on the Draft Representation Review Report**

I support the adoption of the Draft Representation Review Report

**In relation to Question 6 above, what are the reasons for your views?**

It is necessary to retain the current representation model having particular regard to the population projections cited in the Draft Representation Review Report viz:

The estimated population projections for the Council area are as follows:

- 2021 - 121,110;
- 2026 - 126,777 (+5,337);
- 2031 - 131,947 (+5,500); and
- 2036 - 138,292 (+6,435).

While the City of Charles Sturt population continues to grow, no reduction in representation (number of wards and councillors) should be considered.

**Do you wish to make a verbal representation at a future meeting of Council?**

No

---

To view all of this form's submissions, visit

[https://www.yoursaycharlessturt.com.au/index.php/dashboard/reports/forms\\_new/d  
ata/529](https://www.yoursaycharlessturt.com.au/index.php/dashboard/reports/forms_new/d<br/>ata/529)

This is not SPAM. You are receiving this message because you have submitted feedback or signed up to Your  
Say Charles Sturt.

**APPENDIX 13**



Internal Use				Public and Candidate Additional Information			ECSA DATA								
TRIM Ref	Prop ID	Form Type	DOB	Ratable Address	Ratable Suburb		LGA Code	Ward Code	Family Name	Given Names	Body Corporate/Group Name	Address 1	Address 2	Address 3	Vote Type
18/120488	131522	1		5/1 Mooloolo Way	WEST LAKES SHORE SA 5020		24	1	Hanzl	Doreen Patricia		25 Sylvan Way	GRANGE SA 5022		BOTH
18/177341	102733	1		22 Russell Terrace	WOODVILLE SA 5011		24	4	Alexander	Neil Graham		30 Mansell Drive	MILDURA VIC 3500		BOTH
18/190004	139877	1					24	7	Jackway	Dagmar Maria Sigrid		73 Wright Street	RENOWN PARK SA 5008		BOTH
18/189996	152464	1		163 Coglin Street	BROMPTON SA 5007		24	7	Turich	Louisa Megan		17 Kyre Avenue	KINGSWOOD SA 5062		BOTH
18/190015	168109	1		721/723 Port Road	WOODVILLE SA 5011		24	4	Bowers	Aime Miralda		7/4 Adelphi Terrace	GLENELG NORTH SA 5045		BOTH
18/192391	133891	3	17/11/1944	6/3 Mirani Court	WEST LAKES SHORE SA 5020		24	1	Robinson	Mervyn John	Mervyn John Robinson and Others Group	31 Gloucester Road	JAMESTOWN SA 5491		BOTH
18/189990	149072	1		31 Military Road	WEST BEACH SA 5024		24	3	Hutchens	Desmund Fenton		150 Walkerville Terrace	WALKERVILLE SA 5081		BOTH
18/189999	145466	3	25/12/1946				24	3	Heard	John Harold	John Harold Head and Others Group	373 Seaview Road	HENLEY BEACH SA 5022		BOTH
18/192382	102116	1		26 Norman Street	WOODVILLE SA 5011		24	4	Ellis	Robyn Julie		4 Clark Street	EXETER SA 5019		BOTH
18/192448	102698	3	26/04/1940	7 Russell Terrace	WOODVILLE SA 5011		24	4	Spence	Judith	Judith Spence and Others Group	31/7 Liberman Close	ADELAIDE SA 5000		BOTH
18/194061	106574	1					24	7	Weniger	Hermann Paul		55 Harriet Street	WEST CROYDON SA 5008		BOTH
18/194082	172855	2	26/09/1936	91 Orsmond Street	HINDMARSH SA 5007		24	7	Fisher	Colin James	Zaka Pty Ltd	39 Bartlett Drive	NOVAR GARDENS SA 5040		BOTH
18/194090	152691	2	8/03/1960	2-8 Gray Street	KILKENNY SA 5009		24	4	Jordan	Timothy	South Terrace Investments Pty Ltd	217 East Terrace	ADELAIDE SA 5000		BOTH
18/197252	149147	1		12-46 Military Road	WEST BEACH SA 5024		24	3	Anderson	Peter Christian		4/94 Fulham Road	ALPHINGTON VIC 3078		BOTH
18/200828	109492	1		1/29 Hartley Road	FLINDERS PARK SA 5025		24	8	Mannix	Pauline Janette		24A Sherriff Street	UNDERDALE SA 5032		BOTH
18/204471	137861	1		4 McQuillan Avenue	RENOWN PARK SA 5008		24	7	Digby	Judith Merrilyn		8 Conway Crescent	VALLEY VIEW SA 5093		BOTH
18/204473	120636	2	29/08/1981	932 Port Road	WOODVILLE WEST SA 5011		24	5	Rathore	Amandeep	Tejas Business Pty Ltd	15 Caswell Circuit	MAWSON LAKES SA 5095		BOTH
18/204482	107053	1		40 Myponga Terrace	KILKENNY SA 5009		24	7	Barone	Elizabeth		475 Magill Road	TRANMERE SA 5073		BOTH
18/207433	145476	3	28/07/1949				24	3	Byrt	Edward Michael	Edward Michael Byrt and Others Group	4/385 Esplanade	HENLEY BEACH SA 5022		BOTH
18/208205	136103	1		12 Bond Street	WEST HINDMARSH SA 5007		24	8	Dunk	Colleen Marie		6 Yindarra Avenue	SALISBURY PARK SA 5109		BOTH
18/212203	141911	2	6/07/1939	2 Regina Court	BEVERLEY SA 5009		24	8	Tolmer	Richard Gerald	Tolmer Holdings Pty Ltd	24-26 Country Lane	HIGHBURY SA 5089		BOTH
18/216480	117402	1		37 Elaine Avenue	SEATON SA 5023		24	2	Zotti	Antonia		5 Pape Avenue	SEATON SA 5023		WARD
18/219350	138063	2	12/05/1961	65-71 Manton Street	HINDMARSH SA 5007		24	8	Tiddy	Simon	Simon Tiddy Properties	51 Brunswick Street	WALKERVILLE SA 5081		BOTH
18/220590	131420	2	24/12/1965	113A Military Road	TENNYSON SA 5022		24	2	Mutton	Scott Angus	Praedo Projects Pty Ltd	29 Regent Street	KENSINGTON SA 5068		BOTH
18/220592	109324	2	30/09/1958	148 Grange Road	FLINDERS PARK SA 5025		24	8	Zacharjak	Andrew Julian	Adelaide Four Pty Ltd	64 Sansom Road	SEMAPHORE PARK SA 5019		WARD
18/220597	149212	2	30/09/1958	89 Military Road	WEST BEACH SA 5024		24	3	Zacharjak	Andrew Julian	Falconist Pty Ltd	64 Sansom Road	SEMAPHORE PARK SA 5019		WARD
18/220601	132689	2	30/09/1958	81 Seaview Road	TENNYSON SA 5022		24	2	Zacharjak	Andrew Julian	Katayf Holdings Pty Ltd	64 Sansom Road	SEMAPHORE PARK SA 5019		WARD
18/220606	150227	2	30/09/1958	471-473 Tapleys Hill Road	FULHAM GARDENS SA 5024		24	6	Zacharjak	Andrew Julian	Happy Henry Pty Ltd	64 Sansom Road	SEMAPHORE PARK SA 5019		WARD
18/220608	163890	2	30/09/1958	936-940 Port Road	WOODVILLE WEST SA 5011		24	5	Zacharjak	Andrew Julian	Adelaide Corporation Pty Ltd	64 Sansom Road	SEMAPHORE PARK SA 5019		WARD
18/220613	172634	3	3/06/1951	561-567 Port Road	WEST CROYDON SA 5008		24	7	Downey	Mark John	Shahin and Others Group	8 Stephen Street	NORWOOD SA 5068		BOTH
18/220617	139208	3	30/09/1958	73-77 Torrens Road	BROMPTON SA 5007		24	7	Zacharjak	Andrew Julian	OTR 82 Pty Ltd Group	64 Sansom Road	SEMAPHORE PARK SA 5019		WARD
18/223885	129527	1					24	1	Johns	Margareta Anna		3 Gretel Grove	WEST LAKES SA 5021		BOTH
18/223899	100796	2	30/09/1958	73 David Terrace	WOODVILLE PARK SA 5011		24	4	Zacharjak	Andrew Julian	Shahin Enterprises	64 Sansom Road	SEMAPHORE PARK SA 5019		WARD
18/235907	137843	2	14/06/1964	1 McQuillan Avenue	RENOWN PARK SA 5008	Sam Johnson Sportsground	24	7	Giannina	Taeger	Fitzroy Community Club	20 Clifford Street	PROSPECT SA 5082		BOTH
18/241714	132730	1					24	2	Simpson	Alan		123 Seaview Road	TENNYSON SA 5022		BOTH
18/242484	110033	1		5/105 Ledger Road	BEVERLEY SA 5009		24	8	Clark	Brendan Vincent		43 Bagot Avenue	MILE END SA 5031		BOTH
18/241547	141349	3	5/06/1956	8 Coronado Court	WEST LAKES SHORE SA 5020		24	5	Johanson	Gary Robert	Johanson Properties Pty Ltd Group	3 Philips Crescent	HENDON SA 5014		WARD
18/240190	151716	2	1/05/1940	113-115 Tapleys Hill Road	HENDON SA 5014		24	5	Carrn	Raymond John	Purtie Pty Ltd	42 King William Road	GOODWOOD SA 5034		BOTH
18/239925	110656	1		22 Ross Avenue	FLINDERS PARK SA 5025		24	8	O'Neill	Lisa Marie		37 Chace View Terrace	HAWKER SA 5434		BOTH
18/238425	166589	1					24	3	Neo	Eu Nice		6 Vasileff Road	FULHAM GARDENS SA 5024		BOTH
18/235905	102450	3	6/09/1971	753 Port Road	WOODVILLE SA 5011		24	4	Timothy	Morris	Fonmor Holdings Group	52 Bower Street	WOODVILLE SA 5011		WARD
18/235878	132691	1		83 Seaview Road	TENNYSON SA 5022		24	2	Hamilton	David Wyndam		83 Seaview Road	TENNYSON SA 5022		BOTH
18/235877	151969	1		27 Cormorant Court	WEST LAKES SHORE SA 5020		24	1	Hamilton	David Wyndam		83 Seaview Road	TENNYSON SA 5022		WARD
18/231664	147973	1		146A Military Road	HENLEY BEACH SOUTH SA 5022		24	3	White	Ronald William		15 Ormond Avenue	CLEARVIEW SA 5085		BOTH
18/223921	127439	3	3/02/1958	1/6 Allora Place	SEMAPHORE PARK SA 5019		24	1	Tiggeman-Smith	Jane Elizabeth	Jane Tiggeman-Smith and Greg Smith Group	131 Cambridge Terrace	MALVERN SA 5061		BOTH
18/223906	100804	2	24/12/1962	91 David Terrace	KILKENNY SA 5009		24	4	Martin	Dorothy Gail	Shahin Holdings Pty Ltd	270 The Parade	KENSINGTON SA 5068		BOTH
18/243359	165512	1					24	7	Lim	Yng Jiun		28 Seventh Street	BOWDEN SA 5007		BOTH
18/243368	165512	1					24	7	Liaw	Chong Zhi		28 Seventh Street	BOWDEN SA 5007		BOTH
18/223915	152661	3	8/01/1980	693-697 Port Road	WOODVILLE PARK SA 5011		24	4	Thompson	Ashley Peter	Shahin Corporation Pty Ltd Group	14 Cathedral Circuit	MAWSON LAKES SA 5095		BOTH
18/223917	100790	3	3/06/1951	61A David Terrace	WOODVILLE PARK SA 5011		24	4	Downey	Mark John	Shahin Bros Pty Ltd and Salwa Shahin Group	8 Stephen Street	NORWOOD SA 5068		WARD
18/235887	176639	3	16/12/1989	233-241 South Road	RIDLEYTON SA 5008		24	7	El-Youssef	Ali	Shahin Corporation Pty Ltd and Mr K Shahin Group	50 Broadmeadow Drive	FLAGSTAFF HIL SA 5159		BOTH
18/235896	110521	2	16/12/1989	518-520 Port Road	WELLAND SA 5007		24	8	El-Youssef	Ali	Shahin Properties No 57 Pty Ltd	50 Broadmeadow Drive	FLAGSTAFF HIL SA 5159		WARD
18/235898	121611	3	16/12/1989	356 Tapleys Hill Road	SEATON SA 5023		24	2	El-Youssef	Ali	Shahin Bros Pty Ltd and Yasser Shahin Group	50 Broadmeadow Drive	FLAGSTAFF HIL SA 5159		WARD
18/245592	155705	3	4/01/1965	77-83 David Terrace	WOODVILLE PARK SA 5011		24	4	Shahin	Khalil Fathi	Woodville Park David Terrace Group	9-11 Ifould Drive	BURNSIDE SA 5066		BOTH
18/195793	141279	3	15/05/1936	56 Seaview Road	TENNYSON SA 5022		24	2	Moraby	Norm Nlazy	Norm Nlazy Moraby and Others Group	51 Angas Avenue	VALE PARK SA 5081		BOTH
18/229071	155578	3	17/12/1945	186-188 Port Road	HINDMARSH SA 5007		24	8	Coughlin	Gerald Patrick	Amaroo Pty Ltd Group	794 Blacktop Road	ONE TREE HILL SA 5114		BOTH
18/241539	132713	3	3/10/1940				24	2	Woodcock	Louise Priscilla	Louise Priscilla Woodcock and Others Group	105 Seaview Road	TENNYSON SA 5022		BOTH
18/243372	165512	1					24	7	Al Qurain	Aymen		3/46 West Street	BROMPTON SA 5007		BOTH
18/243382	165512	1					24	7	Algoraini	Safa		3/46 West Street	BROMPTON SA 5007		BOTH
18/243387	178404	2	13/10/1968	109 Woodville Road	WOODVILLE SA 5011		24	4	Gilbert	Craig	Woodville District Basketball Club	18 Arlington Terrace	WELLAND SA 5007		WARD
18/244967	142541	3	11/08/1943				24	8	Deyerling	Burckhard Ernst Otto	Deyerling Group	41 Hallett Boulevard	ALLENBY GARDENS SA 5009		BOTH
18/244972	156156	3	29/06/1948				24	8	Palce	Alan Arthur	SA Metal Conditioners Pty Ltd Group	27 Richard Street	HINDMARSH SA 5007		BOTH
18/244975	165772	2	3/04/1956	36/303 Grange Road	FINDON SA 5023		24	6	Iannicelli	Rocco	Photos and More	62 White Avenue	LOCKLEYS SA 5032		BOTH
18/244980	113756	2	14/04/1937	374 Grange Road	KIDMAN PARK SA 5025		24	6	Reed	Murray Frederick	Findon Hardware	7 Kalyra Road	BELAIR SA 5052		BOTH
18/246664	171357	1					24	4	Liddle	Paula Celine		113 St Clair Avenue	ST CLAIR SA 5011		BOTH
18/246661	171357	1					24	4	Liddle	Charles Paul		113 St Clair Avenue	ST CLAIR SA 5011		BOTH
18/246656	171359	1					24	4	Reeve	Dorte Marie		117 St Clair Avenue	ST CLAIR SA 5011		BOTH
18/246256	148765	1					24	3	O'Flahety	Josephine		8/17 Clegowie Street	WEST BEACH SA 5024		BOTH
18/245236	142369	1		10A Musgrave Avenue	WEST HINDMARSH SA 5007		24	8	Salandra	Gina		156 Anzac Highway	GLANDORE SA 5037		BOTH
18/246653	134447	1		1/452 Tapleys Hill Road	FULHAM GARDENS SA 5024		24	3	Nguyen	Oanh Kim Thi		8 Fourteenth Avenue	WOODVILLE NORTH SA 5012		WARD
18/247438	103369	2	10/09/1955	96 Woodville Road	WOODVILLE SA 5011		24	4	Hearn	Richard John	Resthaven Incorporated	518 Kensington Road	WATTLE SA 5066		BOTH
18/246802	157890	2	17/03/1993	48/130 Valetta Road	FULHAM GARDENS SA 5024		24	6	Lam	Thuan	D'Kingdom Nails and Beauty	45 Cedar Avenue	WEST CROYDON SA 5008		BOTH
18/246721	136530	2	8/04/1962	91B Drayton Street	BOWDEN SA 5007		24	7	Thalassoudis	Jim	AQT Studio	43 Walter Street	NORTH ADELAIDE SA 5006		BOTH
18/246720	168743	2	3/07/1965	284 Port Road	HINDMARSH SA 5007		24	8	Morrison	Jodie Ann	Flowers by Melinda	172 East Terrace	HENLEY BEACH SA 5022		WARD
18/246719	109353	2	8/07/1961	206 Grange Road	FLINDERS PARK SA 5025		24	8	Roberts	Judith Sylvia	Julan Soft Furnishings	12 Cooba Way	WEST LAKES SA 5021		BOTH
18/246716	109357	2	28/06/1961	212 Grange Road	FLINDERS PARK SA 5025		24	8	Soulsby	Wayne Kevin	Shadeform	14 Stockman Place	WALKLEY HEIGHTS SA 5098		BOTH
18/246715	110534	2	16/08/1965				24	8	Butabai	Sufeisja	Silk Road Cuisine	580 Port Road	ALLENBY GARDENS SA 5009		BOTH
18/197319	166142	2	17/07/1956	4/191 Grange Road	FINDON SA 5023		24	8	Kavanagh	Rosemarie	Rosemarie Kavanagh Optometrist	95a Lochside Drive	WEST LAKES SA 5021		WARD
18/223895	100289	2	25/06/1949	Audley Street	WOODVILLE NORTH SA 5012	El Khalil Mosque	24	4	Warhurst	David John	Shahin Corporation Pty Ltd	34 Dene Road	HIGHBURY SA 5089		BOTH
18/246594	141949	2	4/05/1959	89 Hawker Street	BROMPTON SA 5007		24	7	Gonis	Bill	Greek Orthodox Community of SA Inc	47 Gardner Street	PLYMPTON SA 5038		BOTH
18/244984	152813	2	28/12/1983	5/376 Grange Road	KIDMAN PARK SA 5025		24	6	Voroniansky	Steven	Urban Grill on Grange	137 Long Street	QUEENSTOWN SA 5014		BOTH
18/245231	152963	2	7/04/1978	1/146 Findon Road	FINDON SA 5023		24	6	Kelly	Sally	Pca Cleaning Australia	11 Enginehouse Drive	SHEIDOW PARK SA 5158		BOTH
18/245232	152964	2	16/11/1945	2/146 Findon Road	FINDON SA 5023		24	6	Davis	Alan James	Swiss Cheese Cakes	49 Cormorant Court	WEST LAKES SHORE SA 5020		WARD
18/245238	154055	3	2/02/1948	18-28 Hawker Street	BOWDEN SA 5007		24	7	Salandra	Mario	Mario Salandra and Others Group	35 Days Road	CROYDON PARK SA 5008		BOTH
18/245241	139105	3	2/02/1948	15 Susan Street	HINDMARSH SA 5007		24	8	Salandra	Mario	Mario Salandra and Others Group	35 Days Road	CROYDON PARK SA 5008		WARD
18/245244	156467	3	30/												

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